

DEPARTMENT OF FINANCE

June 21, 2021

TO: Honorable Mayor and City Council

FROM: Matthew E. Hawkesworth, Director of Finance

SUBJECT: Follow-up from June 14, 2021
Special Joint Finance Committee/City Council Meeting

This memo is the response to questions raised by City Council during the June 14th meeting regarding the Recommended Fiscal Year (FY) 2022 Operating Budget where available answers have been provided. In other instances, as noted, information will be presented subsequently to the full Council or Council subcommittees.

Public Works Department

1. How many linear square feet of sidewalk has been replaced annually?

In recent fiscal years, given appropriations of \$1.0 million in General Fund and \$500,000 in CDBG funding, the Sidewalk Repair Improvement Project has on average replaced 100,000 square feet of sidewalk annually. For FY 2022, the Sidewalk Repair Improvement Project estimates the completion of 25,000 square feet of sidewalk repairs given the reduced budget of \$150,000 in Street Occupancy Fees and \$500,000 in CDBG.

2. What specific work, if any, is planned for Fire Station 36?

For FY 2022, the Building Systems and Fleet Management Division will paint the interior and exterior of Fire Station 36, while continuing to perform annual routine maintenance and inspections on existing infrastructure. At this time there is no CIP related work planned for FY 2022.

3. What is the failure rate of ADA compliant curb ramps at pedestrian crossings?

The Department will provide a response in an upcoming City Manager Newsletter.

4. Define the process of removing palm fronds?

Given the increase in the City's palm tree trimming cycle (from a 3-year to 2-year cycle), the public requests for palm frond pick-up have gone down considerably over the last few years as evidenced by the number of Citizen Service Center (CSC) requests submitted:

- FY19: 890
- FY20: 471
- FY21 (to date): 261

MASH assumed the pick-up of palm fronds in July 2017. For ease of access, the public is able to submit requests to the City via web-portal, mobile app, email or phone call; CSC has a pre-designated category of responsibility for palm fronds which simplifies the input process for requestor. Once submitted, a work order automatically goes out to MASH for pick-up to be addressed efficiently.

In addition, Public Works field crews and waste hauling drivers are asked to follow the “see something, say something” practice, and submit CSC requests while in the field.

5. Is the City achieving its refuse diversion goals?

The Department will report back to the Municipal Services Committee in Fall 2021.

6. Provide a map for sidewalk replacement and corresponding timeline.

The Department will provide the requested information in an upcoming City Manager Newsletter.

7. What is the current state and health of public facilities? What is the investment plan for infrastructure?

The Department will report back to the Municipal Services Committee in September 2021.

Police Department

8. Provide an overview that compares and contrasts HOPE, PORT and CAHOOTS.

The Department will provide a report at a future Public Safety Committee meeting.

Parks, Recreation and Community Services Department

9. What park programs are offered by the Department and what additional programs/investments are needed?

The Department will report back to the Public Safety Committee in August 2021.

Fire Department

10. How will the Department increase local recruiting and diversity?

A report will be provided at a future Public Safety Committee meeting.

Human Resources Department

11. How many staff positions have been vacant for more than 12 months?

The requested information requires some coordination with City departments to review and confirm vacancy data. After the information has been consolidated it will be provided in an upcoming City Manager newsletter.

Pasadena Center Operating Company / Rose Bowl Operating Company

12. Provide a hotel saturation report. Are any new hotels on the horizon and what will be the impact of their respective TOT?

The requested information will be presented to the Ad-Hoc City/RBOC Committee or the Economic Development and Technology Committee as part of a larger discussion on future hotel development and/or RBOC funding proposal.

Office of the City Manager

13. Provide an update on the City's Emergency Plan.

The requested information will be presented to the Public Safety Committee in August/September 2021.