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Extracted from the California Emergency Plan

**ORDERS AND REGULATIONS WHICH MAY BE SELECTIVELY
PROMULGATED BY THE GOVERNOR DURING A STATE OF
EMERGENCY**

Order 1 (Employment)

It is hereby ordered that the period of employment for State Personnel Board emergency appointments, as provided in Section 19120 of the Government Code and State Personnel Board Rules 301-303, be waived for positions required for involvement in emergency and/or recovery operations. The requirements and period of employment for such appointments will be determined by the Director, California Office of Emergency Services, but shall not extend beyond the termination date of said State of Emergency.

Order 2 (Medical Supplies)

It is hereby ordered that in the area proclaimed to be in a State of Emergency and/or that specific area(s) designated by the Director, California Office of Emergency Services, outside of the proclaimed area(s) but which is (are) essential to the relief and aid of the lives and property within the proclaimed area, all drugs and medical supply stocks intended for wholesale distribution shall be held subject to the control and coordination of the Department of Health Services, Food and Drug Section. Authority imparted under this Order, and specific to the proclaimed emergency, shall not extend beyond the termination date of said State of Emergency.

Order 3 (Salary Payment)

It is hereby ordered that during the proclaimed State of Emergency appropriate parts of Sections 18020-18026 of the Government Code and State Personnel Board Rules 130-139 be waived to permit cash compensation to personnel whose work is designated by the Director, California Office of Emergency Services, as essential to expedite emergency and recovery operations for all time worked over the employee's regular workweek, at a rate of 1-1/2 times the regular rate of pay. The Director, Office of Emergency Services, will also designate the beginning and ending dates for such overtime for each individual involved. This waiver shall not extend beyond the termination date of said State of Emergency.

Order 4 (Bonding)

It is hereby ordered that, in the area proclaimed to be in a State of Emergency and/or that specific area(s) designated by the Director, California Office of Emergency Services, outside of the proclaimed area(s) but which is (are) essential to the relief and aid of the lives and property within the proclaimed area, the provisions of Sections 3247-3258 of the Civil Code relating to state contracting bonding requirements for the performance of heavy rescue, debris removal, expedient construction, preparation of mobile home sites, and related activities are suspended. This suspension shall not extend beyond the termination date of said State of Emergency.

Order 5 (Temporary Housing)

It is hereby ordered that in the area proclaimed to be in a State of Emergency and/or that specific area(s) designated by the Director, California Office of Emergency Services, outside of the proclaimed area(s) but which is (are) essential to the relief and aid of the lives and property within the proclaimed area, those zoning, public health, safety, or intrastate transportation laws, ordinances, regulations, or codes which the Director, California Office of Emergency Services, determines impair the provision of temporary housing be suspended for a time not to exceed 60 days, after the proclaimed State of Emergency and authorization by the President upon the declaration of a Major Disaster for the Temporary Housing Program as prescribed in Section 404 of Public Law 93-288 and Section 8654(a) of the Government Code.

Order 6 (Petroleum Fuels)

It is hereby ordered that in the area proclaimed to be in a State of Emergency and/or that specific area(s) designated by the Director, California Office of Emergency Services, outside of the proclaimed area(s) but which is (are) essential to the relief and aid of the lives and property within the proclaimed area, distribution of intra-state petroleum stocks including those in refinery storage, major distribution installations and pipeline terminals, shall be held subject to the control and coordination of the Energy Resources Conservation and Development Commission. Petroleum stocks may be prioritized and diverted for use into a disaster area or in support of disaster mitigation operations. Any and all actions taken shall be at the discretion and judgment of the State Fuel Allocator, California Energy Commission, for use in disaster mitigation. Such actions shall be coordinated with and prioritized by the Director, Office of Emergency Services, but shall not extend beyond the termination date of said State of Emergency.

Order 7 (Banking)

It is hereby ordered that in the area proclaimed to be in a State of Emergency and/or that specific area(s) designated by the Director, California Office of Emergency Services, outside of the proclaimed area(s) but which is (are) essential to the relief and aid of the lives and property within the proclaimed area, all banks will take emergency operating actions pursuant to Section 1916 of the Financial Code. Actions taken under this Order, and specific to the proclaimed emergency, shall not extend beyond the termination date of said State of Emergency.

Extracted from the California Emergency Plan

**ORDERS AND REGULATIONS PROMULGATED BY THE
GOVERNOR TO TAKE EFFECT UPON THE EXISTENCE OF A
STATE OF WAR EMERGENCY**

Order 1 (Orders and Regulations in Effect)

It is hereby ordered that the following orders and regulations, numbered 2 through 12, having been duly made in advance of a State of War Emergency, approved by the California Emergency Council, and filed with the Secretary of State and the county clerk of each county, shall take full effect upon the existence of a State of War Emergency and shall remain in full force and effect until amended or rescinded or until termination of said State of War Emergency. (See Section 8567(a), (b), and (d), State Emergency Services Act.)

Order 2 (Warning)

It is hereby ordered that, immediately upon the existence of a State of War Emergency, all counties, cities and counties, and cities of the State will immediately sound the indicated warning signal and/or take all other appropriate actions to warn residents. The warning signals necessary to effectuate this action shall be those prescribed by the Federal Government for this purpose.

Order 3 (Authority and Implementation under State of War Emergency)

It is hereby ordered that the Director of the Office of Emergency Services is authorized and directed to act on behalf of the Governor and in the name of the State of California in implementing and operating the California War Emergency Plan; and he is authorized to assume command and control of operations within the state in accordance with such plan, insofar as adherence to such plan is adequate, and to deviate from such plan, as directed by the Governor or to the extent and in such manner as he may deem necessary for the protection of life, property, and resources of or within the state against unforeseen circumstances or hazards which, by reason of their character or magnitude, are beyond the scope of such plan; and

It is further ordered that the Director of the Office of Emergency Services is authorized to delegate such powers as are herein granted, or as authorized under Article 5 of the California Emergency Services Act, to personnel of his office as he may deem necessary, and such personnel may act on behalf of and in the name of the Director of the Office of Emergency Services in carrying out any authority so delegated.

Order 4 (Personnel)

It is hereby ordered that all public employees or persons holding positions of responsibility in the State or in accredited local emergency organizations, and all registered disaster service workers, and all unregistered persons impressed into service during a State of War Emergency by a person having the authority to command the aid of citizens in the execution of his duties, are hereby declared to be members of the Statewide War-Emergency Organization; and

It is further ordered that all officials of local political subdivisions of the State and all registered disaster service workers who perform duties in the State or Regional emergency operations headquarters are hereby declared to be personnel of the State War-Emergency Organization for the period of the State of War Emergency, subject to the direction of the

Governor, the Director of the Office of Emergency Services, and/or the Manager of the regional headquarters to which such persons are assigned or attached; and

It is further ordered that all officials and registered disaster service workers heretofore designated as Coordinators or as staff personnel of Operational Area organizations, which have been ratified by the California Emergency Council, are hereby declared to be personnel of the State War Emergency Organization.

Order 5 (War Powers)

It is hereby ordered that the governmental functions for the protection of lives, property, and resources of the State and of every political subdivision thereof shall continue in full force and effect, and all duly constituted officials of the State and of every political subdivision thereof shall continue to discharge their responsibilities and shall comply with, enforce, and assume the responsibility for implementing such regulations and orders not inconsistent with or contradictory to rules, regulations, or orders issued by the President of the United States or the Commanding General, Sixth United States Army, as are now or may hereafter be promulgated by the Governor, in accordance with approved plans and procedures.

Order 6 (Sales Restrictions)

It is hereby ordered that, in accordance with national and state policy, as reflected in the General Freeze Order, Part A, California Emergency Resources Management Plan, all retail sales and transfers of consumer items are prohibited for a period of at least five days following the onset of a State of War Emergency, except for the most essential purposes as determined by federal, state, or local authorities and except for essential health items and perishables in danger of spoilage.

Order 7 (Alcohol Sales)

It is hereby ordered that the sale of alcoholic beverages shall be discontinued immediately.

Order 8 (Petroleum Sales)

It is hereby ordered that all petroleum stocks for California distribution, including those in refinery storage, major distributing installations, and pipe line terminals, shall be held subject to the control of the State Petroleum Director; and

It is further ordered that, following the period of prohibition of sales imposed by Order 6, retail outlets for petroleum products shall operate in accordance with rules and regulations prescribed by the State Petroleum organization as outlined in Part B-VII of the California Emergency Resources Management Plan.

Order 9 (Food Sales)

It is hereby ordered that all wholesale food stocks, including those under the control of processors, wholesalers, agents and brokers, be held subject to the control of the State Food Director, except that:

- (1) Fresh fluid milk, fresh vegetables, and bread are not subject to this order; and
- (2) Supplies necessary for immediate essential use, on the basis of 2000 calories per person per day, of persons in homes or in mass care centers, restaurants, hotels, hospitals, public institutions, and similar establishments feeding approximately 100 persons or more per day, may be obtained from wholesale and/or retail sources upon approval by local authorities operating in accordance with existing state and federal food supply policies; and

It is further ordered that, following the period of prohibition of sales imposed by Order 6, retail outlets for food stocks shall operate in accordance with rules and regulations prescribed by the State Food Organization as outlined in Part B-III of the California Emergency Resources Management Plan.

Order 10 (Medical Supplies)

It is hereby ordered that all drugs and medical supply stocks in California, intended for wholesale distribution, shall be held subject to the control of the Chief, State Emergency Medical and Health Organization; and

It is further ordered that, following the period of prohibition of sales imposed by Order 6, retail outlets for drugs and medical supplies shall operate in accordance with rules and regulations prescribed by the State Emergency Medical and Health Organization as outlined in Part B-IV of the California Emergency Resources Management Plan.

Order 11 (Banking)

It is hereby ordered that all banks will take emergency operating actions pursuant to Sections 1915 and 1916 of the Financial Code.

Order 12 (Rent Control/Rationing)

It is hereby ordered that, pursuant to the California Emergency Resources Management Plan, Part B-II, Economic Stabilization, and in conjunction with the lifting of the General Freeze Order as referred to in Order 6, price and rent control and consumer rationing will be invoked and administered by the State Economic Stabilization Organization. Rationed items may include those identified in the list of essential survival items contained in Part A, California Emergency Resources Management Plan, and such other items as may be in short supply.

LOCAL AND STATE EMERGENCY PROCLAMATIONS

LOCAL EMERGENCY PROCLAMATIONS/RESOLUTIONS

When there is a condition of extreme peril or potential peril to the safety of persons and property, and the condition is beyond the capability of the local forces to control effectively, the local governing body (City Council, Board of Supervisors or a person authorized by ordinance) may proclaim that a local emergency exists. A local emergency may be proclaimed to exist due to a specific situation, such as flood, fire, storm, earthquake, epidemic, drought, sudden and severe energy shortage, or other condition. The type of disaster, date of occurrence and area affected are to be identified. (See examples of local emergency proclamations/resolutions in **Exhibits 1, 2 and 3.**) A copy of the resolution must be provided to the Los Angeles County Operational Area for transmission to State OES.

To qualify for assistance under the state Natural Disaster Assistance Act (NDAA), such proclamations must be made within 10 days of the event.

The governing body must review the need for continuing the Local Emergency Proclamation **at least every 21 days.**

The Proclamation of a Local Emergency:

- Gives public employees and governing bodies certain legal immunities for emergency actions taken.
- Enables local agencies to request state assistance under the State NDAA.
- Allows the chief executive or other authorized official designated by local ordinance to:
 - Establish curfews.
 - Take any measures necessary to protect and preserve public health and safety.
 - Exercise all authority granted by local ordinance.

LOCAL RESOLUTION REQUESTING STATE DIRECTOR, OFFICE OF EMERGENCY SERVICES, CONCURRENCE IN LOCAL EMERGENCIES

Following the proclamation of a local emergency and in the event public real property has been damaged or destroyed and assistance is needed in the repair and restoration, the governing body may request the State OES Director to concur in their proclamation of a local emergency and to provide assistance under the California Natural Disaster Assistance Act (NDAA). The resolution must indicate the nature and date of the emergency, and the person designated to receive, process and coordinate all aid. The resolution will be sent to State OES through the Los Angeles County Operational Area (see **Exhibit 6**).

To assist the State OES Director in evaluating the situation, and in making a decision on whether or not to concur in the local emergency, the following is required to accompany the resolution:

- Certified copy of Local Emergency Proclamation (see **Exhibits 1, 2 or 3**).
- Damage Assessment Summary

Note: The Local Emergency proclamation must be made within 10 days of the occurrence to qualify for assistance under the State Natural Disaster Assistance Act. Financial assistance available under the NDAA is administered by State OES.

Financial assistance available:

- Assistance to repair, restore, reconstruct or replace public real property or public facilities belonging to local agencies damaged as a result of natural disasters;
- Indirect costs; and
- Direct costs of grant administration.

STATE OF EMERGENCY/PRESIDENTIAL DECLARATION

Resolution Requesting Governor to Proclaim a State of Emergency

After a proclamation of a local emergency, the governing body of the city or county, having determined that local forces are unable to mitigate the situation, may request by resolution that the Governor proclaim a state of Emergency in the area to invoke mandatory mutual aid and provide state assistance under NDAA (see **Exhibits 4 and 5**). A copy of the request for a Governor's Proclamation, with the following supporting data, will be forwarded to the State OES Director through the Los Angeles County Operational Area.

- Certified copy of the local emergency proclamation (see **Exhibits 1, 2 and 3**).
- Damage Assessment Summary (to be provided if state financial assistance under provisions of the Natural Disaster Assistance Act is requested).
- Financial assistance available:
- Eligible disaster response costs;
- Assistance to repair, restore, reconstruct or replace public real property or public facilities belonging to local agencies damaged as a result of natural disasters;
- Indirect costs; and
- Direct costs of grant administration.

The Office of Emergency Services prepares a recommendation as to the action that should be taken by the Governor. If the action recommends a Governor's Proclamation, OES prepares the proclamation.

Presidential Declaration

Following the above procedures, the governing body of the local jurisdiction may also pass a resolution (see **Exhibit 5**) asking the State OES Director to recommend that the Governor request a Presidential Declaration of a Major Disaster under the authority of Public Law 93-288. The Governor's Request to the President is submitted through the Federal Emergency Management Agency (FEMA). Supplementary justification data may be required to accompany the local resolution (certified copy) and Damage Assessment Survey.

Financial assistance available:

- Individual assistance to the private sector;
- Matching fund assistance for cost sharing required under federal disaster assistance programs (subject to state eligible project criteria);
- Local agency overtime costs and the costs of supplies used during eligible disaster response projects;
- Assistance to repair, restore, reconstruct or replace public real property or public facilities belonging to local agencies damaged as a result of natural disasters;
- Indirect costs; and
- Direct costs of grant administration.

LOCAL PROCLAMATION OF TERMINATION OF LOCAL EMERGENCY

The governing body must review the need for continuing the local Emergency Proclamation **at least every 21 days**, and proclaim the termination at the earliest possible date (see **Exhibit 7**).

SAMPLE EMERGENCY PROCLAMATION FORMS

The following suggested resolutions were developed by State OES to carry out the authority granted in Title 2, Chapter 2.370 of the City of Pasadena's Municipal Code relating to Emergency Organization and Functions. As the provisions of the emergency ordinance in effect in any particular city or county may differ, it is suggested that these resolutions be reviewed prior to the occurrence of any emergency by the city attorney concerned, and such changes made as may be necessary to bring them into conformance with the emergency ordinance of the particular city.

Government Code Section No. 8630: "(a) A local emergency may be proclaimed only by the governing body of a city, county, or city and county, or by an official so designated by that governing body. (b) Whenever a local emergency is proclaimed by an official designated by ordinance, the local emergency shall not remain in effect for a period in excess of seven days unless it has been ratified by the governing body. (c)(1) The governing body shall review, at its regularly scheduled meetings until the local emergency is terminated, the need for continuing the local emergency. However, in no event shall a review take place more than 21 days after the previous review. (2) Notwithstanding paragraph (1), if the governing body meets weekly, it shall review the need for continuing the local emergency at least every 14 days until the local emergency is terminated. (d)The

governing body shall proclaim the termination of the local emergency at the earliest possible date that conditions warrant.”

When a county proclaims a local emergency pursuant to Section 8630 of the Government Code, based upon conditions which include both incorporated and unincorporated territory of the county, it is not necessary for the cities to also proclaim the existence of a local emergency independently. Further, cities within a county are bound by county rules and regulations adopted by the county pursuant to Section 8634 of the Government Code during a county proclaimed local emergency when the local emergency includes both incorporated and unincorporated territory of the county even if the cities do not independently proclaim the existence of a local emergency.

- Exhibit 1 - Resolution Proclaiming Existence of a Local Emergency (by City Council).**
- Exhibit 2 - Resolution Proclaiming Existence of a Local Emergency (by Director of Disaster Emergency Services).** Must be ratified by governing body within 7 days.
- Exhibit 3 - Resolution Confirming Existence of a Local Emergency (used by a City Council within 7 days to ratify the proclamation of local emergency issued by the Director of Disaster Emergency Services).**
- Exhibit 4 - Resolution Requesting Governor to Proclaim a State of Emergency.**
- Exhibit 5 - Resolution Proclaiming Existence of a Local Emergency and Requesting Governor to (1) Proclaim a State of Emergency; and (2) Request a Presidential Declaration.**
- Exhibit 6 - Local Resolution Requesting State Director, Office of Emergency Services' Concurrence in Local Emergencies.**
- Exhibit 7 - Resolution Proclaiming Termination of a Local Emergency.**

Sample

Exhibit 1

Sample

RESOLUTION NO.
OF THE CITY COUNCIL OF THE CITY OF PASADENA, CALIFORNIA
PROCLAIMING EXISTENCE OF A LOCAL EMERGENCY
(by City Council)

WHEREAS, Title 2, Chapter 2.370 of the City of Pasadena's Municipal Code empowers the City Council to proclaim the existence or threatened existence of a local emergency when said city is affected or likely to be affected by a public calamity; and

WHEREAS, said City Council has been requested by the Director of Disaster Emergency Services of said city to proclaim the existence of a local emergency therein; and

WHEREAS, said City Council does hereby find:

That conditions of extreme peril to the safety of persons and property have arisen within said city, caused by _____
(fire, flood, storm, epidemic, riot, earthquake, drought, energy shortage, or other causes)
commencing on or about _____.m. on the _____ day of _____, 20____); and

That the aforesaid conditions of extreme peril warrant and necessitate the proclamation of the existence of a local emergency;

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that a local emergency now exists throughout said city; and

IT IS HEREBY FURTHER PROCLAIMED AND ORDERED that during the existence of said local emergency the powers, functions, and duties of the Director of Disaster Emergency Services* and the emergency organization of this city shall be those prescribed by state law, by ordinances, and resolutions of this city and approved by the City Council on _____, 20_____.

IT IS FURTHER PROCLAIMED AND ORDERED that said local emergency shall be deemed to continue to exist until its termination is proclaimed by the City Council of the City of Pasadena, State of California.*

ADOPTED this _____ day of _____, 20____,

AYES:
NOES:
ABSENT:

ATTEST:

CITY OF PASADENA, CALIFORNIA

By _____
City Clerk

City Manager

REVIEWED & APPROVED AS TO FORM: _____

*Section 8630 of the Government Code provides: "... (c)(1) The governing body shall review, at its regularly scheduled meetings until the local emergency is terminated, the need for continuing the local emergency. However, in no event shall a review take place more than 21 days after the previous review. (2) Notwithstanding paragraph (1), if the governing body meets weekly, it shall review the need for continuing the local emergency at least every 14 days until the local emergency is terminated. (d)The governing body shall proclaim the termination of the local emergency at the earliest possible date that conditions warrant."

Sample

Exhibit 2

Sample

**RESOLUTION NO.
OF THE CITY COUNCIL OF THE CITY OF PASADENA, CALIFORNIA
PROCLAIMING EXISTENCE OF A LOCAL EMERGENCY*
(by Director of Disaster Emergency Services)**

WHEREAS, Title 2, Chapter 2.370 of the City of Pasadena's Municipal Code empowers the Director of Disaster Emergency Services to proclaim the existence or threatened existence of a local emergency when said city is affected or likely to be affected by a public calamity and the City Council is not in session; and

WHEREAS, the Director of Disaster Emergency Services of the City of Pasadena does hereby find;

That conditions of extreme peril to the safety of persons and property have arisen within said city, caused by _____; and _____;
(fire, flood, storm, epidemic, riot, earthquake, drought, energy shortage, or other causes)

That the City Council of the City of Pasadena is not in session (and cannot immediately be called into session);

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that a local emergency now exists throughout said city; and

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of said local emergency the powers, functions, and duties of the emergency organization of this city shall be those prescribed by state law, by ordinances, and resolutions of this city, and by the City of Pasadena SEMS/NIMS Emergency Response Plan, as approved by the City Council on _____, 20____.

ADOPTED this _____ day of _____, 20____,

ATTEST:

CITY OF PASADENA, CALIFORNIA

By _____
City Clerk

City Manager
Dir. of Disaster Emergency Services

REVIEWED & APPROVED AS TO FORM: _____

* This form may be used when the director is authorized by ordinance to issue such a proclamation. Section 8630 of the Government Code provides: "...Whenever a local emergency is proclaimed by an official designated by ordinance, the local emergency shall not remain in effect for a period in excess of seven days unless it has been ratified by the governing body ..."

Sample

Exhibit 3

Sample

RESOLUTION NO.
OF THE CITY COUNCIL OF THE CITY OF PASADENA, CALIFORNIA
CONFIRMING EXISTENCE OF A LOCAL EMERGENCY*

WHEREAS, Title 2, Chapter 2.370 of the City of Pasadena’s Municipal Code empowers the Director of Disaster Emergency Services to proclaim the existence or threatened existence of a local emergency when said city is affected or likely to be affected by a public calamity and the City Council is not in session, subject to ratification by the City Council within seven days; and

WHEREAS, conditions of extreme peril to the safety of persons and property have arisen within this city, caused by _____
(fire, flood, storm, epidemic, riot, earthquake, drought, energy shortage, or other causes)
commencing on or about _____.m. on the _____ day of _____, 20____, at which time the City Council of the City of Pasadena was not in session; and

WHEREAS, said City Council does hereby find that the aforesaid conditions of extreme peril did warrant and necessitate the proclamation of the existence of a local emergency; and

WHEREAS, the Director of Disaster Emergency Services of the City of Pasadena did proclaim the existence of a local emergency within said city on the _____ day of _____, 20____;

NOW, THEREFORE, IT IS HEREBY PROCLAIMED AND ORDERED that said local emergency shall be deemed to continue to exist until its termination is proclaimed by the City Council of the City of Pasadena, State of California.**

ADOPTED this _____ day of _____, 20____,

AYES:
NOES:
ABSENT:

ATTEST: CITY OF PASADENA, CALIFORNIA

By _____ City Clerk _____ City Manager

REVIEWED & APPROVED AS TO FORM: _____

* This form may be used by a City Council to ratify the proclamation of existence of a local emergency, issued by the Director of Disaster Emergency Services.

**Section 8630 of the Government Code provides: "... (c)(1) The governing body shall review, at its regularly scheduled meetings until the local emergency is terminated, the need for continuing the local emergency. However, in no event shall a review take place more than 21 days after the previous review. (2) Notwithstanding paragraph (1), if the governing body meets weekly, it shall review the need for continuing the local emergency at least every 14 days until the local emergency is terminated. (d)The governing body shall proclaim the termination of the local emergency at the earliest possible date that conditions warrant."

Sample

Exhibit 4

Sample

RESOLUTION NO.
OF THE CITY COUNCIL OF THE CITY OF PASADENA, CALIFORNIA
REQUESTING GOVERNOR TOPROCLAIM A STATE OF EMERGENCY

WHEREAS, on _____, 20____, the City Council of the City of Pasadena found that due to _____;
(fire, flood, storm, epidemic, riot, earthquake, drought, energy shortage, or other causes)
a condition of extreme peril to life and property did exist within said city; and

WHEREAS, in accordance with state law the City Council proclaimed an emergency did exist throughout said City; and

WHEREAS, it has now been found that local resources are unable to cope with the effects of said emergency;

NOW, THEREFORE, IT IS HEREBY PROCLAIMED AND ORDERED that a copy of this resolution be forwarded to the Governor of California with the request that he proclaim the City of Pasadena to be in a state of emergency; and

IT IS FURTHER ORDERED that a copy of this resolution be forwarded to the State Director of the Office of Emergency Services; and

IT IS FURTHER RESOLVED that _____, (Title)_____,
is thereby designated as the authorized representative for public assistance and _____, (Title)_____,
is hereby designated as the authorized representative for individual assistance of the City of Pasadena for the purpose of receipt, processing, and coordination of all inquiries and requirements necessary to obtain available state and federal assistance.

ADOPTED this _____ day of _____, 20____,

AYES:
NOES:
ABSENT:

ATTEST: CITY OF PASADENA, CALIFORNIA

By _____ City Clerk _____ City Manager

REVIEWED & APPROVED AS TO FORM: _____

Sample

Exhibit 5

Sample

**RESOLUTION NO.
OF THE CITY COUNCIL OF THE CITY OF PASADENA, CALIFORNIA
PROCLAIMING EXISTENCE OF A LOCAL EMERGENCY AND REQUESTING
GOVERNOR TO (1) PROCLAIM A STATE OF EMERGENCY; AND (2) REQUEST A
PRESIDENTIAL DECLARATION**

WHEREAS, Title 2, Chapter 2.370 of the City of Pasadena's Municipal Code empowers the Director of Disaster Emergency Services to proclaim the existence or threatened existence of a local emergency when said city is affected or likely to be affected by a public calamity; and

WHEREAS, the City Council has been requested by the Director of Disaster Emergency Services of said city to proclaim the existence of a local emergency therein; and

WHEREAS, said City Council does hereby find:

That conditions of extreme peril to the safety of persons and property have arisen within said city, caused by _____; and
(*fire, flood, storm, epidemic, riot, earthquake, drought, energy shortage, or other causes*)

That the aforesaid conditions of extreme peril warrant and necessitate the proclamation of the existence of a local emergency;

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that a local emergency now exists throughout said city; and

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of said local emergency the powers, functions, and duties of the Director of Disaster Emergency Services and the emergency organization of the city shall be those prescribed by state law, by ordinances, and resolutions of this city approved by the City Council on _____.

WHEREAS, it has now been found that local resources are unable to cope with the effects of said emergency;

NOW, THEREFORE, IT IS HEREBY PROCLAIMED AND ORDERED that a copy of this resolution be forwarded to the Governor of California with the request that he proclaim the City of Pasadena to be in a state of emergency; and further that the Governor request a Presidential Declaration.

IT IS FURTHER ORDERED that a copy of this resolution be forwarded to the State Director of the Office of Emergency Services.

IT IS FURTHER RESOLVED that _____, (Title) _____, is designated as the local Hazard Mitigation Coordinator of the City of Pasadena for the purpose of assessing damage within said city and consulting with Federal/State survey teams about hazard mitigation actions; and

IT IS FURTHER RESOLVED that _____, (Title) _____,

is hereby designated as the authorized representative for public assistance and _____, (Title)_____ is hereby designated as the authorized representative for individual assistance of the City of Pasadena for the purpose of receipt, processing, and coordination of all inquiries and requirements necessary to obtain available state and federal assistance.

ADOPTED this _____ day of _____, 20____,

AYES:
NOES:
ABSENT:

ATTEST: CITY OF PASADENA, CALIFORNIA

By _____ City Clerk _____ City Manager

REVIEWED & APPROVED AS TO FORM: _____

Sample

Exhibit 6

Sample

**RESOLUTION NO.
OF THE CITY COUNCIL OF THE CITY OF PASADENA, CALIFORNIA
REQUESTING STATE DIRECTOR, OFFICE OF EMERGENCY SERVICES'
CONCURRENCE IN LOCAL EMERGENCIES***

WHEREAS, on _____, 20____, the City Council of the City of Pasadena found that due to _____;
(fire, flood, storm, epidemic, riot, earthquake, drought, energy shortage, or other causes)
a condition of extreme peril to life and property did exist within said city; and

WHEREAS, in accordance with state law the City Council now proclaims an emergency does exist throughout said City;

NOW, THEREFORE, IT IS HEREBY PROCLAIMED AND ORDERED that a copy of this resolution be forwarded to the State Director of the Office of Emergency Services with a request that he find it acceptable in accordance with provisions of the Natural Disaster Assistance Act; and

IT IS FURTHER RESOLVED that _____, (Title) _____, is hereby designated as the authorized representative of the City of Pasadena for the purpose of receipt, processing, and coordination of all inquiries and requirements necessary to obtain available state assistance.

ADOPTED this _____ day of _____, 20____,

AYES:
NOES:
ABSENT:

ATTEST: CITY OF PASADENA, CALIFORNIA

By _____
City Clerk

City Manager

REVIEWED & APPROVED AS TO FORM: _____

* Proclamation of local emergency must be made within 10 days of the disaster occurrence in order to qualify for assistance under the Natural Disaster Assistance Act.

Note: Attach list of damaged Public Facilities showing location and estimated cost of repairs.

Sample

Exhibit 7

Sample

**RESOLUTION NO.
OF THE CITY COUNCIL OF THE CITY OF PASADENA, CALIFORNIA
PROCLAIMING TERMINATION OF LOCAL EMERGENCY**

WHEREAS, a local emergency existed in the City of Pasadena in accordance with the resolution thereof by the City Council on the _____ day of _____, 20____,

or

Director of Disaster Emergency Services on the _____ day of _____, 20____, and its ratification by the City Council on the _____ day of _____, 20____, as a result of conditions of extreme peril to the safety of persons and property caused by _____; and
(fire, flood, storm, epidemic, riot, earthquake, drought, energy shortage, or other causes)

WHEREAS, the situation resulting from said conditions of extreme peril is now deemed to be within the control of the normal protective services, personnel, equipment, and facilities of and within said City of Pasadena;

NOW, THEREFORE, the City Council of the City of Pasadena, State of California, does hereby proclaim the termination of said local emergency.

ADOPTED this _____ day of _____, 20____,

AYES:
NOES:
ABSENT:

ATTEST: CITY OF PASADENA, CALIFORNIA

By _____ City Clerk _____ City Manager

REVIEWED & APPROVED AS TO FORM: _____

Extracted from the California Emergency Plan

**CALIFORNIA DISASTER AND CIVIL DEFENSE
MASTER MUTUAL AID AGREEMENT**

This agreement was adopted by the City of Pasadena .

This agreement made and entered into by and between the STATE OF CALIFORNIA, its various departments and agencies, and the various political subdivisions, municipal corporations, and other public agencies of the State of California;

WITNESSETH:

WHEREAS, It is necessary that all of the resources and facilities of the State, its various departments and agencies, and all its political subdivisions, municipal corporations, and other public agencies be made available to prevent and combat the effect of disasters which may result from such calamities as flood, fire, earthquake, pestilence, war, sabotage, and riot; and

WHEREAS, It is desirable that each of the parties hereto should voluntarily aid and assist each other in the event that a disaster should occur, by the interchange of services and facilities, including, but not limited to, fire, police, medical and health, communication, and transportation services and facilities, to cope with the problems of rescue, relief, evacuation, rehabilitation, and reconstruction which would arise in the event of a disaster; and

WHEREAS, It is necessary and desirable that a cooperative agreement be executed for the interchange of such mutual aid on a local, county-wide, regional, state-wide, and interstate basis;

NOW, THEREFORE, IT IS HEREBY AGREED by and between each and all of the parties hereto as follows:

- (1) Each party shall develop a plan providing for the effective mobilization of all its resources and facilities, both public and private, to cope with any type of disaster.
- (2) Each party agrees to furnish resources and facilities and to render services to each and every other party to this agreement to prevent and combat any type of disaster in accordance with duly adopted mutual aid operational plans, whether heretofore or hereafter adopted, detailing the method and manner by which such resources, facilities, and services are to be made available and furnished, which operational plans may include provisions for training and testing to make such mutual aid effective; provided, however, that no party shall be required to deplete unreasonably its own resources, facilities, and services in furnishing such mutual aid.
- (3) It is expressly understood that this agreement and the operational plans adopted pursuant thereto shall not supplant existing agreements between some of the parties hereto providing for the exchange or furnishing of certain types of facilities and services on a reimbursable, exchange, or other basis, but that the mutual aid extended under this agreement and the operational plans adopted pursuant thereto, shall be without reimbursement unless otherwise expressly provided for by the parties to this agreement or as provided in Sections 1541, 1586, and 1587, Military and Veterans Code; and that such mutual aid is intended to be available in the event of a disaster of such magnitude that it is, or is likely to be, beyond the control of a

- single party and requires the combined forces of several or all of the parties to this agreement to combat.
- (4) It is expressly understood that the mutual aid extended under this agreement and the operational plans adopted pursuant thereto shall be available and furnished in all cases of local peril or emergency and in all cases in which a STATE OF EXTREME EMERGENCY has been proclaimed.
 - (5) It is expressly understood that any mutual aid extended under this agreement and the operational plans adopted pursuant thereto, is furnished in accordance with the "California Disaster Act" and other applicable provisions of law, and except as otherwise provided by law that: "The responsible local official in whose jurisdiction an incident requiring mutual aid has occurred shall remain in charge at such incident including the direction of such personnel and equipment provided him through the operation of such mutual aid plans." (Sec. 1564, Military and Veterans Code.)
 - (6) It is expressly understood that when and as the State of California enters into mutual aid agreements with other states and the Federal Government that the parties to this agreement shall abide by such mutual aid agreements in accordance with law.
 - (7) Upon approval or execution of this agreement by the parties hereto all mutual aid operational plans heretofore approved by the State Disaster Council, or its predecessors, and in effect as to some of the parties hereto, shall remain in full force and effect as to them until the same may be amended, revised, or modified. Additional mutual aid operational plans and amendments, revisions, or modifications of existing or hereafter adopted mutual aid operational plans, shall be adopted as follows:
 - (a) County-wide and local mutual aid operational plans shall be developed by the parties thereto and are operative as between the parties in accordance with the provisions of such operational plans. Such operational plans shall be submitted to the State Disaster Council for approval. The State Disaster Council shall notify each party to such operational plans of its approval, and shall also send copies of such operational plans to other parties to this agreement who did not participate in such operational plans and who are in the same area and affected by such operational plans. Such operational plans shall be operative as to such other parties 20 days after receipt thereof unless within that time the party by resolution or notice given to the State Disaster Council, in the same manner as notice of termination of participation in this agreement, declines to participate in the particular operational plan.
 - (b) State-wide and regional mutual aid operational plans shall be approved by the State Disaster Council and copies thereof shall forthwith be sent to each and every party affected by such operational plans. Such operational plans shall be operative as to the parties affected thereby 20 days after receipt thereof unless within that time the party by resolution or notice given to the State Disaster Council, in the same manner as notice of termination of participation in this agreement, declines to participate in the particular operational plan.
 - (c) The declination of one or more of the parties to participate in a particular operational plan or any amendment, revision, or modification thereof, shall not

- affect the operation of this agreement and the other operational plans adopted pursuant thereto.
- (d) Any party may at any time by resolution or notice given to the State Disaster Council, in the same manner as notice of termination of participation in this agreement, decline to participate in any particular operational plan, which declination shall become effective 20 days after filing with the State Disaster Council.
 - (e) The State Disaster Council shall send copies of all operational plans to those state departments and agencies designated by the Governor. The Governor may, upon behalf of any department or agency, give notice that such department or agency declines to participate in a particular operational plan.
 - (f) The State Disaster Council, in sending copies of operational plans and other notices and information to the parties to this agreement, shall send copies to the Governor and any department or agency head designated by him; the chairman of the board of supervisors, the clerk of the board of supervisors, and County Disaster Council, and any other officer designated by a county; the mayor, the clerk of the city council, the City Disaster Council, and any other officer designated by a city; the executive head, the clerk of the governing body, or other officer of other political subdivisions and public agencies as designated by such parties.
- (8) This agreement shall become effective as to each party when approved or executed by the party, and shall remain operative and effective as between each and every party that has heretofore or hereafter approved or executed this agreement, until participation in this agreement is terminated by the party. The termination by one or more of the parties of its participation in this agreement shall not affect the operation of this agreement as between the other parties thereto. Upon approval or execution of this agreement the State Disaster Council shall send copies of all approved and existing mutual aid operational plans affecting such party which shall become operative as to such party 20 days after receipt thereof unless within that time the party by resolution or notice given to the State Disaster Council, in the same manner as notice of termination of participation in this agreement, declines to participate in any particular operational plan. The State Disaster Council shall keep every party currently advised of who the other parties to this agreement are and whether any of them has declined to participate in any particular operational plan.
- (9) Approval or execution of this agreement shall be as follows:
- (a) The Governor shall execute a copy of this agreement on behalf of the State of California and the various departments and agencies thereof. Upon execution by the Governor a signed copy shall forthwith be filed with the State Disaster Council.
 - (b) Counties, cities, and other political subdivisions and public agencies having a legislative or governing body shall by resolution approve and agree to abide by this agreement, which may be designated as "CALIFORNIA DISASTER AND CIVIL DEFENSE MASTER MUTUAL AID AGREEMENT." Upon adoption of such a resolution, a certified copy thereof shall forthwith be filed with the State Disaster Council.

- 8 The executive head of those political subdivisions and public agencies having no legislative or governing body shall execute a copy of this agreement and forthwith file a signed copy with the State Disaster Council.
- (10) Termination of participation in this agreement may be affected by any party as follows:
- (a) The Governor, upon behalf of the State and its various departments and agencies, and the executive head of those political subdivisions and public agencies having no legislative or governing body, shall file a written notice of termination of participation in this agreement with the State Disaster Council and this agreement is terminated as to such party 20 days after the filing of such notice.
 - (b) Counties, cities, and other political subdivisions and public agencies having a legislative or governing body shall by resolution give notice of termination of participation in this agreement and file a certified copy of such resolution with the State Disaster Council, and this agreement is terminated as to such party 20 days after the filing of such resolution.

IN WITNESS WHEREOF this agreement has been executed and approved and is effective and operative as to each of the parties as herein provided.

/signed/ EARL WARREN
GOVERNOR
On behalf of the State of
California and all its
Departments and Agencies

ATTEST: /signed/ FRANK M. JORDAN
Secretary of State

November 15, 1950
(GREAT SEAL)

Note:

There are references in the foregoing agreement to the California Disaster Act, State Disaster Council, and various sections of the Military and Veterans Code. Effective November 23, 1970, by enactment of Chapter 1454, Statutes 1970, the California Disaster Act (Sections 1500 ff., Military and Veterans Code) was superseded by the California Emergency Services Act (Sections 8550 ff., Government Code), and the State Disaster Council was superseded by the California Emergency Council.

Section 8668 of the California Emergency Services Act provides:

- (a) Any disaster council previously accredited, the State Civil Defense and Disaster Plan, the State Emergency Resources Management Plan, the State Fire Disaster Plan, the State Law Enforcement Mutual Aid Plan, all previously approved civil defense and disaster plans, all mutual aid agreements, and all documents and agreements existing as of the effective date of this chapter, shall remain in full force

and effect until revised, amended, or revoked in accordance with the provisions of this chapter.

In addition, Section 8561 of the new act specifically provides:

"Master Mutual Aid Agreement" means the California Disaster and Civil Defense Master Mutual Aid Agreement, made and entered into by and between the State of California, its various departments and agencies, and the various political subdivisions of the state, to facilitate implementation of the purposes of this chapter.

Substantially the same provisions as previously contained in Section 1541, 1564, 1586 and 1587 of the Military and Veterans Code, referred to in the foregoing agreement, are now contained in Sections 8633, 8618, 8652 and 8643, respectively, of the Government Code.

EMERGENCY MANAGEMENT ASSISTANCE COMPACT (EMAC)

ARTICLE I - PURPOSE AND AUTHORITIES

This compact is made and entered into by and between the participating member states which enact this compact, hereinafter called party states. For the purposes of this agreement, the term "states" is taken to mean the several states, the Commonwealth of Puerto Rico, the District of Columbia, and all U.S. territorial possessions.

The purpose of this compact is to provide for mutual assistance between the states entering into this compact in managing any emergency or disaster that is duly declared by the governor of the affected state(s), whether arising from natural disaster, technological hazard, man-made disaster, civil emergency aspects of resources shortages, community disorders, insurgency, or enemy attack.

This compact shall also provide for mutual cooperation in emergency-related exercises, testing, or other training activities using equipment and personnel simulating performance of any aspect of the giving and receiving of aid by party states or subdivisions of party states during emergencies, such actions occurring outside actual declared emergency periods. Mutual assistance in this compact may include the use of the states' National Guard forces, either in accordance with the National Guard Mutual Assistance Compact or by mutual agreement between states.

ARTICLE II - GENERAL IMPLEMENTATION

Each party state entering into this compact recognizes many emergencies transcend political jurisdictional boundaries and that intergovernmental coordination is essential in managing these and other emergencies under this compact. Each state further recognizes that there will be emergencies which require immediate access and present procedures to apply outside resources to make a prompt and effective response to such an emergency. This is because few, if any, individual states have all the resources they may need in all types of emergencies or the capability of delivering resources to areas where emergencies exist. The prompt, full, and effective utilization of resources of the participating states, including any resources on hand or available from the Federal Government or any other source, that are essential to the safety, care, and welfare of the people in the event of any emergency or disaster declared by a party state, shall be the underlying principle on which all articles of this compact shall be understood.

On behalf of the governor of each state participating in the compact, the legally designated state official who is assigned responsibility for emergency management will be responsible for formulation of the appropriate interstate mutual aid plans and procedures necessary to implement this compact.

ARTICLE III - PARTY STATE RESPONSIBILITIES

A. It shall be the responsibility of each party state to formulate procedural plans and programs for interstate cooperation in the performance of the responsibilities listed in this article. In formulating such plans, and in carrying them out, the party states, insofar as practical, shall:

i. Review individual state hazards analyses and, to the extent reasonably possible, determine all those potential emergencies the party states might jointly suffer, whether due to natural disaster, technological hazard, man-made disaster, emergency aspects of resource shortages, civil disorders, insurgency, or enemy attack.

ii. Review party states' individual emergency plans and develop a plan which will determine the mechanism for the interstate management and provision of assistance concerning any potential emergency.

iii. Develop interstate procedures to fill any identified gaps and to resolve any identified inconsistencies or overlaps in existing or developed plans.

- iv. Assist in warning communities adjacent to or crossing the state boundaries.
- v. Protect and assure uninterrupted delivery of services, medicines, water, food, energy and fuel, search and rescue, and critical lifeline equipment, services, and resources, both human and material.
- vi. Inventory and set procedures for the interstate loan and delivery of human and material resources, together with procedures for reimbursement or forgiveness.
- vii. Provide, to the extent authorized by law, for temporary suspension of any statutes or ordinances that restrict the implementation of the above responsibilities.

B. The authorized representative of a party state may request assistance of another party state by contacting the authorized representative of that state. The provisions of this agreement shall only apply to requests for assistance made by and to authorized representatives. Requests may be verbal or in writing. If verbal, the request shall be confirmed in writing within 30 days of the verbal request. Requests shall provide the following information:

- i. A description of the emergency service function for which assistance is needed, such as but not limited to fire services, law enforcement, emergency medical, transportation, communications, public works and engineering, building inspection, planning and information assistance, mass care, resource support, health and medical services, and search and rescue.
- ii. The amount and type of personnel, equipment, materials and supplies needed, and a reasonable estimate of the length of time they will be needed.
- iii. The specific place and time for staging of the assisting party's response and a point of contact at that location.

C. There shall be frequent consultation between state officials who have assigned emergency management responsibilities and other appropriate representatives of the party states with affected jurisdictions and the United States Government, with free exchange of information, plans, and resource records relating to emergency capabilities.

ARTICLE IV – LIMITATIONS

Any party state requested to render mutual aid or conduct exercises and training for mutual aid shall take such action as is necessary to provide and make available the resources covered by this compact in accordance with the terms hereof; provided that it is understood that the state rendering aid may withhold resources to the extent necessary to provide reasonable protection for such state.

Each party state shall afford to the emergency forces of any party state, while operating within its state limits under the terms and conditions of this compact, the same powers (except that of arrest unless specifically authorized by the receiving state), duties, rights, and privileges as are afforded forces of the state in which they are performing emergency services. Emergency forces will continue under the command and control of their regular leaders, but the organizational units will come under the operational control of the emergency services authorities of the state receiving assistance. These conditions may be activated, as needed, only subsequent to a declaration of a state of emergency or disaster by the governor of the party state that is to receive assistance or commencement of exercises or training for mutual aid and shall continue so long as the exercises or training for mutual aid are in progress, the state of emergency or disaster remains in effect or loaned resources remain in the receiving state(s), whichever is longer.

ARTICLE V - LICENSES AND PERMITS

Whenever any person holds a license, certificate, or other permit issued by any state party to the compact evidencing the meeting of qualifications for professional, mechanical, or other skills, and when such assistance is requested by the receiving party state, such person shall be deemed licensed, certified, or

permitted by the state requesting assistance to render aid involving such skill to meet a declared emergency or disaster, subject to such limitations and conditions as the governor of the requesting state may prescribe by executive order or otherwise.

ARTICLE VI – LIABILITY

Officers or employees of a party state rendering aid in another state pursuant to this compact shall be considered agents of the requesting state for tort liability and immunity purposes; and no party state or its officers or employees rendering aid in another state pursuant to this compact shall be liable on account of any act or omission in good faith on the part of such forces while so engaged or on account of the maintenance or use of any equipment or supplies in connection therewith. Good faith in this article shall not include willful misconduct, gross negligence, or recklessness.

ARTICLE VII - SUPPLEMENTARY AGREEMENTS

Inasmuch as it is probable that the pattern and detail of the machinery for mutual aid among two or more states may differ from that among the states that are party hereto, this instrument contains elements of a broad base common to all states, and nothing herein contained shall preclude any state from entering into supplementary agreements with another state or affect any other agreements already in force between states. Supplementary agreements may comprehend, but shall not be limited to, provisions for evacuation and reception of injured and other persons and the exchange of medical, fire, police, public utility, reconnaissance, welfare, transportation and communications personnel, and equipment and supplies.

ARTICLE VIII – COMPENSATION

Each party state shall provide for the payment of compensation and death benefits to injured members of the emergency forces of that state and representatives of deceased members of such forces in case such members sustain injuries or are killed while rendering aid pursuant to this compact, in the same manner and on the same terms as if the injury or death were sustained within their own state.

ARTICLE IX – REIMBURSEMENT

Any party state rendering aid in another state pursuant to this compact shall be reimbursed by the party state receiving such aid for any loss or damage to or expense incurred in the operation of any equipment and the provision of any service in answering a request for aid and for the costs incurred in connection with such requests; provided, that any aiding party state may assume in whole or in part such loss, damage, expense, or other cost, or may loan such equipment or donate such services to the receiving party state without charge or cost; and provided further, that any two or more party states may enter into supplementary agreements establishing a different allocation of costs among those states. Article VIII expenses shall not be reimbursable under this provision.

ARTICLE X – EVACUATION

Plans for the orderly evacuation and interstate reception of portions of the civilian population as the result of any emergency or disaster of sufficient proportions to so warrant, shall be worked out and maintained between the party states and the emergency management/services directors of the various jurisdictions where any type of incident requiring evacuations might occur. Such plans shall be put into effect by request of the state from which evacuees come and shall include the manner of transporting such evacuees, the number of evacuees to be received in different areas, the manner in which food, clothing, housing, and medical care will be provided, the registration of the evacuees, the providing of facilities for the notification of relatives or friends, and the forwarding of such evacuees to other areas or the bringing in of additional materials, supplies, and all other relevant factors. Such plans shall provide that the party state receiving evacuees and the party state from which the evacuees come shall mutually agree as to reimbursement of out-of-pocket expenses incurred in receiving and caring for such evacuees, for expenditures for transportation, food, clothing, medicines and medical care, and like items. Such expenditures shall be reimbursed as agreed by the party state from which the evacuees come. After the termination of the emergency or disaster, the party state from

which the evacuees come shall assume the responsibility for the ultimate support of repatriation of such evacuees.

ARTICLE XI – IMPLEMENTATION

A. This compact shall become operative immediately upon its enactment into law by any two (2) states; thereafter, this compact shall become effective as to any other state upon its enactment by such state.

B. Any party state may withdraw from this Compact by enacting a statute repealing the same, but no such withdrawal shall take effect until 30 days after the governor of the withdrawing state has given notice in writing of such withdrawal to the governors of all other party states. Such action shall not relieve the withdrawing state from obligations assumed hereunder prior to the effective date of withdrawal.

C. Duly authenticated copies of this compact and of such supplementary agreements as may be entered into shall, at the time of their approval, be deposited with each of the party states and with the Federal Emergency Management Agency and other appropriate agencies of the United States Government.

ARTICLE XII – VALIDITY

This Act shall be construed to effectuate the purposes stated in Article I hereof. If any provision of this compact is declared unconstitutional, or the applicability thereof to any person or circumstances is held invalid, the constitutionality of the remainder of this Act and the applicability thereof to other persons and circumstances shall not be affected thereby.

ARTICLE XIII - ADDITIONAL PROVISIONS

Nothing in this compact shall authorize or permit the use of military force by the National Guard of a state at any place outside that state in any emergency for which the President is authorized by law to call into federal service the militia, or for any purpose for which the use of the Army or the Air Force would in the absence of express statutory authorization be prohibited under Section 1385 of title 18, United States Code.

Ratified during the 2nd session of the 104th Congress and became Public Law 104-321, October 1996

CITY OF PASADENA EMERGENCY ORGANIZATION AND FUNCTIONS

Title 2 ORGANIZATION AND ADMINISTRATION

Chapter 2.370 DISASTER EMERGENCY SERVICES COUNCIL

2.370.010 Short title

This chapter shall be known as "The Disaster Emergency Services Council Ordinance."
(Ord. 6229 § 2 (part), 1987)

2.370.020 Definitions

As used in this chapter, "disaster emergency" or "local emergency" means the actual or threatened existence of conditions of extreme peril to the safety of persons and property within the city caused by such conditions as air pollution, fire, flood, storm, epidemic, riot or earthquake, or other conditions, including conditions resulting from war or imminent threat of war, which conditions are or are likely to be beyond the control of the services, personnel, equipment and facilities of the city, requiring the combined forces of other political subdivisions to combat. This definition does not include conditions resulting from a labor controversy. (Ord. 6229 § 2 (part), 1987)

2.370.030 Establishment--Membership

The city disaster emergency services council is created and shall consist of the following members:

- A. The mayor of the city, who shall be chair of the council;
- B. The director of disaster emergency services, who shall be the vice chair of the council;
- C. The assistant director of disaster emergency services;
- D. Such chiefs of emergency services as are provided for in a current emergency plan of this city, adopted pursuant to this chapter;
- E. Such representatives of civic, business, labor, veterans, professional or other organizations having an official emergency responsibility, as may be appointed by the director with the advice and consent of the city council. (Ord. 6820 § 45 (part), 2000; Ord. 6229 § 2 (part), 1987)

2.370.040 Purposes

The purpose of the council is to:

- A. Provide for the preparation and carrying out of plans for the protection of persons and property within the city in the event of an emergency;
- B. Direct an emergency services organization;
- C. Coordinate the emergency functions of the city with all other public agencies, corporations, organizations and affected private persons. (Ord. 6229 § 2 (part), 1987)

2.370.050 Functions

The disaster emergency services council shall develop and recommend for adoption by the city council, emergency and mutual aid plans and agreements and such ordinances, resolutions and rules and regulations as are necessary to implement such plans and agreements. (Ord. 6820 § 45 (part), 2000; Ord. 6229 § 2 (part), 1987)

2.370.060 Meetings

The disaster emergency services council shall meet upon call of the chair, or in the chair's absence from the city or inability to call such meeting, upon call of the vice chair. (Ord. 6229 § 2 (part), 1987)

2.370.070 Designated officers

To direct the council, there is created the office of director of disaster emergency services. The city manager is designated the director of disaster emergency services. The city manager may by memorandum designate one or more city employees as deputy directors of disaster emergency services to coordinate the planning, preparation, training, communication and implementation of disaster emergency plans and services and such other duties in connection with disaster services as the city manager may assign. The deputy directors shall serve at the pleasure of the city manager. The city council shall be informed promptly in writing of any such designation. (Ord. 6626 § 2, 1995; Ord. 6229 § 2 (part), 1987)

2.370.080 Powers and duties

- A. The director hereby is empowered to:
 - 1. Request the city council to proclaim the existence or threatened existence of a local emergency;
 - 2. Proclaim the existence or threatened existence of a local emergency; provided, that the city council shall take action to ratify the proclamation within 7 days thereafter or the proclamation shall have no further force or effect;

3. Request the Governor to proclaim a state of emergency when, in the director's opinion, the locally available resources are inadequate to cope with a local emergency;
 4. Control and direct the efforts of the Pasadena disaster emergency services council for the accomplishment of the purposes of this chapter;
 5. Direct the cooperation and coordination of services and staff of the disaster emergency services council and the office of disaster emergency services of this city, and resolve questions of authority and responsibility that may arise between them;
 6. Represent the city in all dealings with public or private agencies on matters pertaining to local emergencies as defined herein.
- B. In the event of the proclamation of a local emergency, the proclamation of a state of emergency by the Governor or the Director of the State Office of Emergency Services, or the existence of a state of war emergency, the director is empowered to:
1. Make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by such local emergency; provided, however, such rules and regulations must be confirmed at the earliest practicable time by the city council;
 2. Obtain vital supplies, equipment and such other properties found lacking and needed for the protection of life and property and to bind the city for the fair value thereof, subject to the limitations contained in the Charter of the city, and if required immediately, to commandeer the same for public use;
 3. Require emergency services of any city officer or employee and, in the event of the proclamation of a state of emergency in Los Angeles County or the existence of a state of war emergency, to command the aid of as many citizens of this city as the director deems necessary in the execution of his/her duties. Such persons shall be entitled to all privileges, benefits and immunities as are provided by state law for registered disaster service workers;
 4. Requisition necessary personnel or material of any city department or agency;
 5. Execute all of the ordinary power of the office of city manager, all of the special powers conferred by this chapter or by resolution or emergency plan pursuant hereto adopted by the city council, all powers conferred by any statute, by any agreement approved by the city council, and by any other lawful authority. (Ord. 6820 § 45 (part), 2000; Ord. 6626 § 3, 1995; Ord. 6229 § 2 (part), 1987)

2.370.090 Disaster emergency services organization

All officers and employees of this city, together with those volunteer forces enrolled to aid them during a local emergency, and all groups, organizations and persons who may, by agreement or operation of law, including persons impressed into services under the provisions of subsection (B)(3) of Section 2.370.080, be charged with duties incident to the protection of life and property in this city during such local emergency, shall constitute the disaster emergency services organization of the city. (Ord. 6229 § 2 (part), 1987)

2.370.100 Structure and allocation of duties

The structure, duties and functions of the city disaster emergency services organization, and the order of emergency succession to the position of director of disaster emergency services, shall be designated by the city manager. (Ord. 6626 § 4, 1995: Ord. 6229 § 2 (part), 1987)

2.370.110 Expenditures

Any expenditures made in connection with local emergency activities, including mutual aid activities, shall be deemed conclusively to be for the direct protection and benefit of the inhabitants and property of the city. (Ord. 6229 § 2 (part), 1987)

2.370.120 Violation--Penalty

It shall be a misdemeanor, punishable by a fine not to exceed \$500.00, or by imprisonment not to exceed 6 months, or both, for any person, during an emergency, to:

- A. Wilfully obstruct, hinder or delay any properly identified member of the disaster emergency organization in the enforcement of any lawful rule or regulation issued pursuant to this chapter, or in the performance of any duty imposed upon him/her by this chapter.
- B. Do any act forbidden by any rule or regulation issued pursuant to this chapter, if such act is of such a nature as to give or be likely to give assistance to the enemy or to imperil the lives or property of inhabitants of this city, or to prevent, hinder or delay the defense or protection thereof.
- C. Wear, carry, or display, without authority, any means of identification specified by the office of emergency services of the state. (Ord. 6229 § 2 (part), 1987)

AUTHORITIES AND RESPONSIBILITIES OF LOCAL HEALTH OFFICERS IN DISASTERS

These references have been prepared strictly as a guide, and should not be construed as providing legal advice. To ensure compliance with applicable laws and regulations, city or county legal counsel should be consulted prior to invoking the authorities discussed in this document

HSC = Health and Safety Code
GC = Government Code
CCR = California Code of Regulations
PC = Penal Code

GENERAL DUTIES AND RESPONSIBILITIES OF CITY HEALTH OFFICER

The local health officer is delegated the responsibility for enforcement of public health laws and regulations.

HSC § 101460 City Health Officer; Appointment.

“Every governing body of a city shall appoint a health officer, except when the city has made other arrangements as specified in this code, for the county to exercise the same powers and duties within the city, as are conferred upon city health officers by law.”

HSC § 101450 Duties of governing body of city.

“The governing body of a city shall take measures necessary to preserve and protect the public health, including the regulation of sanitary matters in the city, and including if indicated, the adoption of ordinances, regulations and orders not in conflict with general laws.”

HSC §101455. Board of health.

“This article does not prevent the appointment by the governing body of a board of health that shall be advisory to the health officer.”

HSC §101460. Health Officer; appointment.

“Every governing body of a city shall appoint a health officer, except when the city has made other arrangements, as specified in this code, for the county to exercise the same powers and duties within the city, as are conferred upon city health officers by law.”

HSC §101465. Governing body notification of appointment.

“Immediately after the appointment of the city health officer the governing body shall notify the director of the appointment and the name and address of the appointee.”

HSC §101470. Enforcement duties.

“Each city health officer shall enforce and observe all of the following:

- (a) Orders and ordinances of the governing body of the city pertaining to the public health.
- (b) Orders, quarantine and other regulations, concerning the public health, prescribed by the department.
- (c) Statutes relating to the public health.”

HSC §101475. Authority to take preventative measures during emergency.

“The city health officer may take any preventive measure that may be necessary to protect and preserve the public health from any public health hazard during any "state of war emergency," "state of emergency," or "local emergency," as defined by Section 8558 of the Government Code, within his or her jurisdiction.

"Preventive measure" means abatement, correction, removal or any other protective step that may be taken against any public health hazard that is caused by a disaster and affects the public health. Funds for these measures may be allowed pursuant to Sections 29127 to 29131, inclusive, and 53021 to 53023, inclusive, of the Government Code and from any other money appropriated by a board of supervisors of a county or governing body of a city to carry out the purposes of this section.

The city health officer, with consent of the board of supervisors of a county or the governing body of the city, may certify any public health hazard resulting from any disaster condition if certification is required for any federal or state disaster relief program.”

**EMERGENCIES, EMERGENCY PROCLAMATIONS, AND HEALTH OFFICER
AUTHORITY DURING A PROCLAIMED EMERGENCY**

GC § 8558 Degrees Of Emergency.

“Three conditions or degrees of emergency are established by this chapter:

(a) **"State of war emergency"** means the condition which exists immediately, with or without a proclamation thereof by the Governor, whenever this state or nation is attacked by an enemy of the United States, or upon receipt by the state of a warning from the federal government indicating that such an enemy attack is probable or imminent.

(b) **"State of emergency"** means the duly proclaimed existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by such conditions as air pollution, fire, flood, storm, epidemic, riot, drought, sudden and severe energy shortage, plant or animal infestation or disease, the Governor's warning of an earthquake or volcanic prediction, or an earthquake, or other conditions, other than conditions resulting from a labor controversy or conditions causing a "state of war emergency," which conditions, by reason of their magnitude, are or are likely to be beyond the control of the services, personnel, equipment, and facilities of any single county, city and county, or city and require the combined forces of a mutual aid region or regions to combat, or with respect to regulated energy utilities, a sudden and severe energy shortage requires extraordinary measures beyond the authority vested in the California Public Utilities Commission.

(c) **"Local emergency"** means the duly proclaimed existence of conditions of disaster or of extreme peril to the safety of persons and property within the territorial limits of a county, city and county, or city, caused by such conditions as air pollution, fire, flood, storm, epidemic, riot, drought, sudden and severe energy shortage, plant or animal infestation or disease, the Governor's warning of an earthquake or volcanic prediction, or an earthquake, or other conditions, other than conditions resulting from a labor controversy, which conditions are or are likely to be beyond the control of the services, personnel, equipment, and facilities of that political subdivision and require the combined forces of other political subdivisions to combat, or with respect to regulated energy utilities, a sudden severe energy shortage requires extraordinary measures beyond the authority vested in the California Public Utilities Commission.”

Declaring A Local Emergency in Pasadena *(In Pasadena the authority to proclaim a local emergency is vested with the City Manager if the City Council is not in session. If the Health Officer feels that because of related reasons that a local emergency should be proclaimed, the Health Officer should either meet with the City Manager, if the City Council is not in session, to request that the City Manager proclaim a local emergency. If the City Council is in session, the Health Officer should ask that the City Council to proclaim a local emergency).*

GC § 8630 Proclamation by local governing body.

“(a) A local emergency may be proclaimed only by the governing body of a city, county, or city and county, or by an official designated by ordinance adopted by that governing body.

(b) Whenever a local emergency is proclaimed by an official designated by ordinance, the local emergency shall not remain in effect for a period in excess of seven days unless it has been ratified by the governing body.

(c) (1) The governing body shall review, at its regularly scheduled meetings until the local emergency is terminated, the need for continuing the local emergency. However, in no event shall a review take place more than 21 days after the previous review.

(2) Notwithstanding paragraph (1), if the governing body meets weekly, it shall review the need for continuing the local emergency at least every 14 days, until the local emergency is terminated.

(d) The governing body shall proclaim the termination of the local emergency at the earliest possible date that conditions warrant.”

County Declaration of Local Emergency Applies to the Cities within the County

**GC § 8630 Proclamation By Local Governing Body. Notes Of Decisions:
62 Ops.Atty.Gen. 710, 11-16-79**

1. In general. “When the county has declared the local emergency based upon conditions which include both incorporated and unincorporated territory of the county, it is not necessary for the cities to also declare the existence of a local emergency independently.”

Health Officer's Authority During a Proclaimed Emergency

HSC §101475. Authority to take preventative measures during emergency.

“The city health officer may take any preventive measure that may be necessary to protect and preserve the public health from any public health hazard during any "state of war emergency," "state of emergency," or "local emergency," as defined by Section 8558 of the Government Code, within his or her jurisdiction.

"Preventive measure" means abatement, correction, removal or any other protective step that may be taken against any public health hazard that is caused by a disaster and affects the public health. Funds for these measures may be allowed pursuant to Sections 29127 to 29131, inclusive, and 53021 to 53023, inclusive, of the Government Code and from any other money appropriated by a board of supervisors of a county or governing body of a city to carry out the purposes of this section.

The city health officer, with consent of the board of supervisors of a county or the governing body of the city, may certify any public health hazard resulting from any disaster condition if certification is required for any federal or state disaster relief program.”

Health Emergency

HSC § 101080 Declaration Of Health Emergency; Conditions; Duration; Review.

“Whenever a release, spill, escape, or entry of waste occurs as described in paragraph (2) of subdivision (b) of Section 101075 and the director or the local health officer reasonably determines that the waste is a hazardous waste or medical waste, or that it may become a hazardous waste or medical waste because of a combination or reaction with other substances or materials, and the director or local health officer reasonably determines that the release or escape is an immediate threat to the public health, the director may declare a health emergency and the local health officer may declare a county health emergency in the county or any area thereof affected by the threat to the public health. Whenever a local health emergency is declared by a local health officer pursuant to this section, the local health emergency shall not remain in effect for a period in excess of seven days unless it has been ratified by the board of supervisors. The board of supervisors shall review, at least every 14 days until the local health emergency is terminated, the need for continuing the local health emergency and shall proclaim the termination of the local health emergency at the earliest possible date that conditions warrant the termination.”

Health Officer's Authority During a Declared Health Emergency

HSC §101085 Health Emergencies; Powers Of Health Officials.

“(a) After the declaration of a health emergency or a county health emergency pursuant to Section 101080, the director or local health officer may do any or all of the following:

(1) Require any person or organization that the director or local health officer shall specify to furnish any information known relating to the properties, reactions, and identity of the material that has been released, spilled, or escaped. The director or local health officer may require information to be furnished, under penalty of perjury, by the person, company, corporation, or other organization that had custody of the material, and, if the material is being transferred or transported, by any person, company, corporation, or organization that caused the material to be transferred or transported. This information shall be furnished to the director or local health officer upon request in sufficient detail, as determined by the director or local health officer, as required to take any action necessary to abate the health emergency or county health emergency or protect the health of persons in the county, or any area thereof, who are, or may be affected. However, the burden, including costs, of furnishing the information shall bear a reasonable relationship to the need for the information and the benefits to be obtained there from.

(2) Provide the information, or any necessary portions thereof, or any other necessary information available to the director or local health officer to state or local agencies responding to the health emergency or county health emergency or to medical and other professional personnel treating victims of the local health emergency.

(3) Sample, analyze, or otherwise determine the identifying and other technical information relating to the health emergency or county health emergency as

necessary to respond to or abate the county health emergency and protect the public health.

(b) This section does not limit or abridge any of the powers or duties granted to the State Water Resources Control Board and to each regional water quality control board by Division 7 (commencing with Section 13000) of the Water Code. This section also does not limit or abridge the powers or duties granted to the State Air Resources Board or to any air pollution control district by Division 26 (commencing with Section 39000). This section does not limit or abridge any of the powers or duties granted to the Director of Food and Agriculture or to any county agricultural commissioner by Division 6 commencing with Section 11401) or by Division 7 (commencing with Section 12501) of the Food and Agricultural Code.”

The Authority To Order An Evacuation

PC § 409.5

“(a) Whenever a menace to the public health or safety is created by a calamity including a flood, storm, fire, earthquake, explosion, accident, or other disaster, officers of the Department of the California Highway Patrol, police departments, marshal's office or sheriff's office, any officer or employee of the Department of Forestry and Fire Protection designated a peace officer by subdivision (g) of Section 830.2, any officer or employee of the Department of Parks and Recreation designated a peace officer by subdivision (f) of Section 830.2, any officer or employee of the Department of Fish and Game designated a peace officer under subdivision (e) of Section 830.2, and any publicly employed full-time lifeguard or publicly employed full-time marine safety officer while acting in a supervisory position in the performance of his or her official duties, may close the area where the menace exists for the duration thereof by means of ropes, markers, or guards to any and all persons not authorized by the lifeguard or officer to enter or remain within the enclosed area. **If the calamity creates an immediate menace to the public health, the local health officer may close the area where the menace exists pursuant to the conditions set forth in this section.** (emphasis added)

(b) Officers of the Department of the California Highway Patrol, police departments, marshal's office or sheriff's office, officers of the Department of Fish and Game designated as peace officers by subdivision (e) of Section 830.2, or officers of the Department of Forestry and Fire Protection designated as peace officers by subdivision (g) of Section 830.2 may close the immediate area surrounding any emergency field command post or any other command post activated for the purpose of abating any calamity enumerated in this section or any riot or other civil disturbance to any and all unauthorized persons pursuant to the conditions set forth in this section whether or not the field command post or other command post is located near to the actual calamity or riot or other civil disturbance.

(c) Any unauthorized person who willfully and knowingly enters an area closed pursuant to subdivision (a) or (b) and who willfully remains within the area after receiving notice to evacuate or leave shall be guilty of a misdemeanor.

(d) Nothing in this section shall prevent a duly authorized representative of any news service, newspaper, or radio or television station or network from entering the areas closed pursuant to this section.”

**The Authority To Order An Evacuation As a Result of An Avalanche
PC § 409.6.**

“(a) Whenever a menace to the public health or safety is created by an avalanche, officers of the Department of the California Highway Patrol, police departments, or sheriff’s offices, any officer or employee of the Department of Forestry and Fire Protection designated a peace officer by subdivision (g) of Section 830.2, and any officer or employee of the Department of Parks and Recreation designated a peace officer by subdivision (f) of Section 830.2, may close the area where the menace exists for the duration thereof by means of ropes, markers, or guards to any and all persons not authorized by that officer to enter or remain within the closed area. **If an avalanche creates an immediate menace to the public health, the local health officer may close the area where the menace exists pursuant to the conditions which are set forth above in this section.** (emphasis added)

(b) Officers of the Department of the California Highway Patrol, police departments, or sheriff’s offices, or officers of the Department of Forestry and Fire Protection designated as peace officers by subdivision (g) of Section 830.2, may close the immediate area surrounding any emergency field command post or any other command post activated for the purpose of abating hazardous conditions created by an avalanche to any and all unauthorized persons pursuant to the conditions which are set forth in this section whether or not that field command post or other command post is located near the avalanche.

(c) Any unauthorized person who willfully and knowingly enters an area closed pursuant to subdivision (a) or (b) and who willfully remains within that area, or any unauthorized person who willfully remains within an area closed pursuant to subdivision (a) or (b), after receiving notice to evacuate or leave from a peace officer named in subdivision (a) or (b), shall be guilty of a misdemeanor. If necessary, a peace officer named in subdivision (a) or (b) may use reasonable force to remove from the closed area any unauthorized person who willfully remains within that area after receiving notice to evacuate or leave.

(d) Nothing in this section shall prevent a duly authorized representative of any news service, newspaper, or radio or television station or network from entering the areas closed pursuant to this section.”

COMMUNICABLE DISEASE PREVENTION AND CONTROL

HSC §120100. Definition of Health Officer

"Health Officer," as used in the Communicable Disease Prevention and Control Act (§27) includes county, city, and district health officers, and city and district health boards, but does not include advisory health boards.

HSC §120130 Isolation and Quarantine

...A health officer may require isolation (strict or modified) or quarantine for any case of contagious, infectious, or communicable disease when this action is necessary for the protection of the public health.

HSC §120175 Measures to Prevent Spread of Disease

Each health officer knowing or having reason to believe that any case of the disease made reportable by regulation of the department, or any other contagious, infectious or communicable disease may exist, or has recently existed, within the territory under his or her jurisdiction, shall take measures as may be necessary to prevent the spread of the disease or occurrence or additional cases.

HSC §120275 Violation of Isolation or Quarantine Order

Any person who, after notice, violates, or who, upon the demand of any health officer, refuses or neglects to conform to, any rule, order, or regulation prescribed by the department respecting a quarantine or disinfection of persons, animals, things, or places, is guilty of a misdemeanor.

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**FIRE AND EMERGENCY SERVICES PREPAREDNESS GUIDE
FOR THE HOMELAND SECURITY ADVISORY SYSTEM**
(Source: USFA, FEMA, 1st Edition, January 2004)

Threat Conditions and Associated Preparedness Measures

The world has changed since September 11, 2001. We remain a Nation at risk from terrorist attacks and will remain so for the foreseeable future. At all Threat Conditions, we must remain vigilant, prepared, and ready to deter terrorist attacks. The following Threat Conditions each represent an increasing risk of terrorist attacks. Beneath each Threat Condition are some suggested preparedness measures. These preparedness measures are provided to assist the heads of fire and Emergency Medical Services (EMS) agencies with development and implementation of appropriate agency-specific preparedness measures. These listed measures should be modified to meet local conditions and situations.

In order to provide a guide for activities that may be appropriate for the five Homeland Security Advisory System (HSAS) Levels, the U.S. Fire Administration's (USFA) Emergency Management and Response – Information Sharing and Analysis Center (EMR-ISAC) offers the following preparedness information to protect the infrastructures of fire/EMS and related departments/agencies. The preparedness actions below are not all inclusive, nor do they reflect all the variations in local conditions, agencies, and operations. They should, however, provide a good place to start development, or enhancement, of agency-specific plans. Agencies need to balance cost versus benefit of various proposed measures to determine the most cost effective activities.

PREPARATORY CONSIDERATIONS
Information/Planning

1. Periodically review, maintain familiarity with, and practice all agency operating plans (e.g., standard operating procedures, plans, orders, etc.).
2. Develop system to obtain access to all agency facilities after hours.
3. Review all agency/jurisdiction plans and requirements related to elevated threat conditions. Develop a threat condition plan if not already in place.
4. If appropriate, review and coordinate security measures with law enforcement for senior or high profile agency personnel.
5. Assist in development or review of the department/jurisdiction's Continuity of Operations (COOP) Plan.
6. Assist in development or review of the department/jurisdiction's Critical Incident Stress Management (CISM) Plan.
7. Keep key contact and phone lists current, including your jurisdiction, mutual aid, voluntary and private sector agencies that assist the fire and emergency services.
8. Consider developing a family emergency plan for safety/care of family without the emergency responder due to deployment to long-term incidents.

9. Consider organizing Family Support Teams from among family members to assist each other during emergencies when department members are committed for long periods.
10. Consider potential to support the staff and/or families at fire/EMS facilities during crises.
11. Ensure that personnel are trained on the agency's Threat Condition Plan.
12. Review appropriate crisis action plans (*i.e.*, hospitals, schools, major industries, *etc.*).
13. Review related mutual aid plans and procedures. Update/modify as needed.
14. Consider maintaining sufficient supplies of food, water, *etc.*, for staff held over or if stores are closed due to the crisis.
15. Update and expand dependable communications procedures for exchanging operational information with other agencies and departments. Ensure that common radio frequencies or radio frequency switching-integration systems are established and exercised among essential first responders, public health, ICS leadership, and policy makers.
16. Assess threats and vulnerabilities across the community to create specific response plans for key locations.
17. Consider pre-positioning or repositioning supplies, equipment, (*e.g.*, EMS supplies, spare SCBA cylinders, foam, *etc.*) apparatus, and staff for better access/coverage during crises.
18. Develop plans for returning to lower HSAS Threat Condition levels.
19. Develop plans to ensure adequate protective and DECON equipment is quickly accessible by mutual aide agreement for a local worst-case scenario (sports arena, largest office building, mass transit terminal, *etc.*).
20. Consider developing plans to ensure adequate capacity and fuel to support all essential sites/systems/apparatus for a minimum of 72 hours.
21. Consider developing plans for alternate water supplies in case the municipal supply is contaminated and shutdown or pumping stations are knocked offline by a regional blackout, earthquake, *etc.*
22. Consider developing and exercising detailed plans for the decontamination of first responder apparatus and equipment, as well as essential critical infrastructure support transportation such as buses, food and pharmaceutical trucks, *etc.*

Facility Security

1. Perform initial and annual agency facility threat and vulnerability assessments; apply countermeasures for those critical infrastructures that are both threatened and vulnerable. Seek advice/assistance from law enforcement or other security entities.
2. Ensure perimeter and parking area lighting is properly operating and lit during periods of limited visibility.

3. Assure that all computer systems and networks are operated in accordance with current information technology security measures.
4. Remind staff to remain attentive for unexplained odors, powders, liquids, *etc.*
5. Remain observant for and report any unusual or suspicious activity or people to appropriate fire department and law enforcement personnel. This activity should be reported to the Homeland Security Operations Center at (202) 323-3204/3205/3206 or nipc.watch@fbi.gov and/or the USFA EMR-ISAC at (301) 447-1325 emr-isac@dhs.gov.
6. If needed, work with law enforcement to develop a vehicular parking plan for safe distances next to and around agency facilities, including garages or underground/under building parking.
7. Implement the Critical Infrastructure Protection Process using the USFA CIP Job Aid: (<http://www.usfa.fema.gov/fire-service/cipc/cipc-jobaid.shtm>).

Personnel

1. Provide staff training on all related plans, SOPs, *etc.*
2. Keep staff informed of threat level and any special situations needing attention.
3. Consider preparation of personnel callback lists, if not already developed.
4. Consider devising new operating procedures that are designed for force protection, safety from terrorism, emergency assembly points, *etc.*
5. Consider that, if necessary, first responders and their families have priority access for immunization against biological threats (*e.g.* smallpox, anthrax, *etc.*).
6. Consider developing evacuation plans and give priority to first responder families.

Operations

1. Consider periodic drills/exercises with police, public health, National Guard, and HAZMAT/WMD teams, *etc.*
2. Assure 24/7 access to and availability of repair, maintenance, and towing services for apparatus.

LOW CONDITION (GREEN)

This condition is declared when there is a low risk of terrorist attacks. Fire departments and EMS agencies should consider the following general measures in addition to the agency-specific preparedness measures they develop and implement:

1. Refine and exercise as appropriate the preplanned preparedness measures.
2. Ensure personnel receive proper training on the HSAS and specific preplanned department or agency preparedness measures.

3. Institutionalize a process to assure that all critical infrastructures are periodically assessed for vulnerabilities to terrorist attacks, and all reasonable measures are taken to mitigate these vulnerabilities.

Preparedness Actions

Information/Planning

1. Monitor local, state, national and international terrorism activities as well as intelligence and threat information.
2. Adjust the department operating status based on HSAS Threat Level changes.
3. Review plans for implementing the Guarded (Blue) Threat Condition.

Facility Security

1. Maintain routine access control.
2. Continually watch for and report the presence of abandoned parcels, briefcases, *etc.*
3. Secure buildings, rooms, and storage areas not in regular use.

Personnel

1. Periodically remind all personnel to be suspicious and inquisitive about strangers, particularly those carrying packages, suitcases, or other containers. Avoid complacency.
2. Ensure computer and network access control mechanisms function properly and are used in accordance with established policies.
3. Immediately report suspicious or abnormal computer or network behavior to appropriate personnel.
4. Encourage personnel to prepare their families for potential crises by gathering needed supplies, *etc.*

Operations

1. Secure all apparatus and equipment when either unattended or not in use.
2. Arrange with law enforcement for limited access to the immediate area of an incident.
3. Diversify operational procedures to avoid consistent patterns.
4. Increase the vigilance by all personnel on scenes regardless of rank or position.
5. Encourage personnel to vary their routines and habits.
6. Instruct supervisors to pre-plan emergency responses with their personnel.

GUARDED CONDITION (BLUE)

This condition is declared when there is a general risk of terrorist attacks. In addition to the preparedness measures taken in the previous Threat Condition, fire departments and EMS

agencies should consider the following general measures as well as the agency-specific preparedness measures that they will develop and implement:

1. Check communications with designated emergency response or command locations.
2. Review and update emergency response procedures.
3. Provide the public and private sectors with any information that would strengthen their ability to act appropriately.

Preparedness Actions

Continue all security measures for the previous Threat Condition and warn personnel of any potential terrorist threat.

Information/Planning

1. Conduct regularly scheduled meeting/conference calls with law enforcement to review emergency plans, access controls, incident command, force protection, and other issues.
2. Schedule periodic agency staff meetings to discuss planning and policies for security and infrastructure protection.
3. Review plans for implementing the Elevated (Yellow) Threat Condition.
4. Stay in contact with local/state/federal authorities and private sector agencies on threat and mutual response to terrorism measures.
5. Update and practice emergency action plans for single and multiple incidents.

Facility Security

1. Screen all visitors. Deny entry to anyone who refuses inspection or fails to follow security guidance.
2. Require department identification for employees and implement a positive visitor identification and accountability system.
4. Increase vigilance and observations of areas surrounding agency facilities.
5. Direct agency mail-handlers and mail-deliverers to be more vigilant in handling and delivering mail. They need to look for powders, liquids, wires, *etc.*
6. Increase awareness and attention applied to computer and network access control measures.

Personnel

1. Periodically check callback or volunteer availability.
2. Keep all officers, supervisors, and special team leaders informed of conditions.
3. Provide training as needed to enhance staff ability to operate safely at terrorist, or

suspected terrorist, Chemical, Biological, Radioactive, Nuclear and Explosives (CBRNE) incidents.

Operations

1. Check communications with law enforcement and other jurisdictions and agencies at least weekly.
2. Review, revise, or implement Incident Command and its Unified Command component.

ELEVATED CONDITION (YELLOW)

An Elevated Condition is declared when there is a significant risk of terrorist attacks. In addition to the preparedness measures taken in the previous Threat Conditions, fire departments and EMS agencies should consider the following general measures as well as the preparedness measures that they will develop and implement:

1. Increase scrutiny of critical agency locations.
2. Coordinate emergency plans as appropriate within the jurisdiction and with nearby jurisdictions and related private sector agencies.
3. Assess whether the precise characteristics of the threat require the further refinement of preplanned preparedness measures.
4. Implement contingency and emergency response plans as appropriate.

Preparedness Actions

Continue all security measures for previous Threat Conditions.

Information/Planning

1. Contact law enforcement at least weekly to exchange and disseminate threat and intelligence information.
2. Maintain contact with the Local Emergency Planning Committee (LEPC) or its equivalent. Periodically meet to make decisions of what to do, who will do it, etc. to respond to changing conditions/requirements.
3. Review plans for, and prepare to immediately implement the High (Orange) Threat Condition measures.
4. Assess and report new found or changed vulnerabilities.

Facility Security

1. Limit the number of access points to facilities.
2. Enforce access control procedures (100% ID check) and consider escorting unknown visitors.
3. Implement screening practices for incoming postal and electronic mail, phone calls, deliveries, and visitors.

4. Randomly inspect the security and condition of all facilities and HVAC systems.
5. Lock all facilities and require access control.
6. Periodically test security systems, back-up power systems, and emergency communications systems.
7. Review existing threat analysis and vulnerability assessments for department critical infrastructures. Apply new countermeasures if needed.

Personnel

1. Keep personnel informed in order to stop rumors and prevent unnecessary alarm.
2. Remind staff to maintain their personal and family emergency preparedness “go kits.”
3. Require staff to review all pertinent special operations and terrorism related plans.

Operations

1. Consider placing selected emergency teams on a higher alert status based on the nature of the underlying threat.
2. Review and exercise emergency operations plans.
3. Request police assistance to periodically surveil apparatus located away from quarters.
4. Arrange with law enforcement to restrict access to the immediate area of an incident.
5. Vary response routes to avoid regular patterns. Establish the Command Post at a different position each time. Avoid predictability.
6. Prioritize training and investments in new resources to accomplish response plans.

HIGH CONDITION (ORANGE)

A High Condition is declared when there is a high risk of terrorist attacks. In addition to the preparedness measures taken in the previous Threat Conditions, fire departments and EMS agencies should consider the following general measures as well as the agency-specific preparedness measures that they will develop and implement:

1. Coordinate necessary security/preparedness efforts as directed by Federal, State, and local agencies.
2. Take additional precautions at those public events receiving agency participation, and possibly considering alternative venues or even cancellation.
3. Prepare to execute contingency procedures, such as moving to an alternate site or dispersing the agency workforce.
4. Restrict threatened facility access to essential personnel only.

Preparedness Actions

Continue all security measures for previous Threat Conditions.

Information/Planning

1. Contact law enforcement at least daily to collect and disseminate threat and intelligence information.
2. Identify public events of concern and caution employees to avoid participation or attendance.
3. Review plans for, and prepare to immediately implement, the Severe (Red) Threat Condition measures.
4. Track apparatus and equipment availability.
5. Review plans for returning to the lower HSAS level.
6. Keep the Public Information/Affairs Officer informed so he/she can accurately brief public officials, media, etc.
7. Maintain communications with related private sector agencies for status changes.

Facility Security

1. Search all bags, cases and parcels, including employee-carried.
2. Reduce visitations by non-department personnel.
3. Screen all personnel allowed to enter the facility such as repair workers, etc.
4. Consider escorting all required visitors.
5. Conduct regular, but randomly timed inspection tours of the facility exterior.
6. Limit access to computer facilities.
7. Consider restricting or prohibiting incoming traffic access to agency controlled underground/under building parking garages.

Personnel

1. Alert staff to situation and any special considerations.
2. Place the on-call Emergency Operations Center (EOC) Team on a higher alert status.
3. Place the off-call EOC Team(s) on alert (if multiple EOC teams).
4. Notify special team leaders of situation.
5. Implement additional security measures for senior or high profile personnel, if required.

Operations

1. Review and practice incident handling procedures under High Condition (Orange).

2. Reaffirm communications lines.
3. Consider partial activation of the EOC.
4. Arrange with law enforcement for aggressive restriction to the incident area.
5. Conduct pre-event security checks followed by extra inspections as necessary for all public events.

SEVERE CONDITION (RED)

This condition reflects a severe risk of terrorist attacks. Under most circumstances, the preparedness measures for a Severe Condition will not be sustained for substantial periods and may be implemented on a local, regional, or state level based on specific threat intelligence. In addition to the preparedness measures in the previous Threat Conditions, fire and EMS departments should also consider the following general measures as well as the agency-specific preparedness measures that they will develop and implement:

1. Increase or redirect personnel to address critical emergency needs.
2. Assign emergency response personnel; mobilize and pre-position specially trained teams or resources if appropriate based on specific threat information.
3. Consider requesting the redirection of transportation systems in very close proximity to department critical infrastructures.
4. Consider closing non-essential public and government facilities.

Preparedness Actions

Continue all security measures for previous Threat Conditions.

Information/Planning

1. Review staffing levels for appropriateness.
2. Contact law enforcement once daily, or more frequently if the situation warrants, to exchange threat and intelligence information.
3. Consider preparation to support short-term housing of employees and families in agency facilities if necessary.
4. Review and/or modify plans and actions in response to specific threat information, including potential for relocation of personnel or resources.
5. Plan for alternate service delivery means in case of disruption of normal operations.

Facility Security

1. Close and secure all non-emergency or other unnecessary facilities.
2. Close fire/EMS department controlled underground/under building parking garages to incoming traffic.
3. Shut down all nonessential network and computer systems.

4. Provide added security to fire/EMS facilities as needed (e.g., 9-1-1 center, communications center, Emergency Operating Center, etc.)
5. Assure all empty stations and other facilities are properly secured. Set alarms if installed.

Personnel

1. Alert on-duty staff to situation and any special considerations based on threat(s).
2. Consider need for releasing non-emergency/non-critical personnel.
3. Consider activating the EOC staff for minimal staffing.
4. Place the off-call EOC Team(s) on higher alert status (if multiple teams).
5. Notify special teams as needed.

Operations

1. Activate other pertinent emergency plans.
2. Consider staffing levels of the Emergency Operations Center (consider full staffing based on threat(s) or potential), 9-1-1 center, dispatch center, etc.
3. Pre-position or reposition apparatus if required.
4. Keep all apparatus and staff in quarters except for responses.
5. Arrange with law enforcement to close access to the area of an incident.
6. Consider pre-positioning or relocating equipment and supplies (e.g., EMS supplies, foam, etc.).

HELPFUL LINKS

Federal Links

Department of Homeland Security
<http://www.dhs.gov/dhspublic/display?theme=29>

Federal Emergency Management Agency
<http://www.fema.gov>

State Links

California Office of Emergency Services
<http://www.oes.ca.gov>

Illinois Terrorism Task Force
<http://www.state.il.us/iema/ILHSASMnl.pdf>

New Jersey Division of Fire Safety
<http://www.state.nj.us/dca/dfs/firedepartmenthsasguide.doc>

Organization Links

American Red Cross
<http://www.redcross.org/services/disaster/beprepared/hsas.html>

International Association of Fire Chiefs
<http://www.ichiefs.org/downloads/hscoloralert.pdf>

Joint Commission on Accreditation of Healthcare Organizations
<http://www.jcaho.org/about+us/public+policy+initiatives/emergency+preparedness.pdf>

Volunteer Firemen's Insurance Services
<http://www.vfis.com/pdf/TerrorismAssessmentMatrix.pdf>

EMERGENCY ALERT SYSTEM (EAS) ACTIVATION PROCEDURES

(This information has been moved to the Appendix, a restricted use area of this Plan, due to the sensitive nature of the information).

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MEDIA PHONE LIST - RADIO/TV/PRINT

This information has been moved to the Appendix so that it can be kept maintained and kept current easier. (All phone numbers are in the Appendix and will be updated at least on a quarterly basis).

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MEDIA RELATIONS Dos and Don'ts

DO	DON'T
Prepare Assume you're being recorded Respect their deadlines Know the law regarding media Speak officially-no opinions Give the whole story Treat them all equally Highlight your priorities Say "I don't know" Be there for them-return calls Prepare a fact sheet of frequently asked questions Suggest interesting story ideas Offer tours or support information Think "sound bite" or quote Listen to the question Practice Anticipate questions Correct their mistakes Remember you are the expert	Lie Fake it Go "off the record" Say "no comment" Use industry slang or terminology Speculate Make flippant remarks Tell one news agency what another is doing Wear sunglasses on camera Fill the "pregnant pause" Put down your detractors Argue with the press Try to say everything at once Answer hypotheticals Say "Ah" Respond to emotional appeals with emotion Send a news release unless it's newsworthy Break the connection

Speak only for your agency or level of government.

- Arrange for meetings between the media and incident (field) personnel.
- Make sure telephones, coffee, etc., are available for media representatives if possible.
- Try to stay with your prepared statement.
- Stay cool; don't let questions unnerve you.
- Be direct and **only** comment on what you know - **DO NOT SPECULATE!**
- Have information release policy pre-set with EOC Director.
- Try to make the media your friend-they can either help or hinder your operation.

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PIO STATUS LOG

SCHOOLS-Specific Information

1. INCIDENT NAME		2. TYPE		3. Cause							
4. LOCATION/JURISDICTION		5. INCIDENT COMMANDER		6. START TIME	7. CLOSE TIME						
8. AREAS INVOLVED			14. AREAS EVACUATED								
9. AGENCIES RESOURCES COMMITTED			15. SHELTER CENTERS								
10. CASUALTIES A. INCIDENT PERSONNEL B. PUBLIC a. Injuries _____ a. Injuries _____ b. Fatalities _____ b. Fatalities _____			16. HOSPITAL/CONTACT PERSON								
			17. ROAD STATUS								
11. DAMAGE ESTIMATES A. PUBLIC B. PRIVATE \$ _____ \$ _____											
12. WARNINGS-EXPECTED HAZARDS <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">LOCATION</th> <th style="width: 33%;">TYPE</th> <th style="width: 33%;">PERIOD</th> </tr> </thead> <tbody> <tr> <td style="height: 100px;"></td> <td></td> <td></td> </tr> </tbody> </table>			LOCATION	TYPE	PERIOD				18. MISCELLANEOUS		
LOCATION	TYPE	PERIOD									
13. CURRENT WEATHER		FORECAST WEATHER									
		19. PIO PHONES									
		20. LOCATION									
		21. PREPARED BY		DATE/TIME							
		22. APPROVED BY		209-LEICS 1/98							

Schools	Status	Comments <input type="checkbox"/> All Students Accounted for <input type="checkbox"/> Number and type of injuries <input type="checkbox"/> Missing persons, names <input type="checkbox"/> Assistance required
PUBLIC SCHOOLS		
Pasadena Unified School District Office 351 South Hudson Ave. Pasadena, CA 91109 626.795.6981		
ELEMENATARY SCHOOLS		
Allendale Elementary School 1135 S Euclid Ave., Pasadena 91106 (626) 799-7131		
Cleveland Elementary School 524 Palisade St., Pasadena 91103 (626) 794-7169		
Don Benito Fundamental School 3700 Denair St., Pasadena 91107 (626) 351-8895		
Hamilton Elementary School 2089 Rose Villa St., Pasadena 91107 (626) 793-0678		
Jefferson Elementary School 1500 E Villa St., Pasadena 91106 (626) 793-0656		
Longfellow Elementary School 1065 E Washington Blvd., Pasadena 91104 (626) 794-1134		
Madison Elementary School 515 Ashtabula St., Pasadena 91104 (626) 793-1181		
McKinley School 325 S. Oak Knoll Ave., Pasadena 91101 (626) 844-7880		
Norma Coombs Alt. School 2600 Paloma St.,		

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Pasadena 91107 (626) 798-0759		
Roosevelt Elementary School 314 N Pasadena Ave., Pasadena 91103 (626) 795-9501		
San Rafael Elementary School 1090 Nithsdale Rd., Pasadena 91105 (626) 793-4189		
Washington Accelerated Elementary 1520 N Raymond Ave., Pasadena 91103 (626) 791-4573		
Webster Elementary School 2101 E Washington Blvd., Pasadena 91104 (626) 798-7866		
Willard Elementary School 301 S Madre St., Pasadena 91107 (626) 793-6163		
MIDDLE SCHOOLS		
Washington Middle School 1505 N Marengo Ave., Pasadena 91103 (626) 798-6708		
Woodrow Wilson Middle School 300 S Madre St., Pasadena 91107 (626) 449-7390		
HIGH SCHOOLS		
Blair Int'l Baccalaureate School 1201 S Marengo Ave., Pasadena 91106 (626) 441-2201		
Marshall Fundamental High School , 990 N Allen Ave., Pasadena 91104 (626) 798-0713		
John Muir High School 1905 N Lincoln Ave.,		

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Pasadena 91103 (626) 798-7881		
Pasadena High School 2925 E Sierra Madre Blvd., Pasadena 91107 (626) 798-8901		
Rose City High School 325 S Oak Knoll Ave., Pasadena 91109 (626) 795-9541		
PRIVATE		
Abundant Life Academy 1610 Elizabeth St , Pasadena, Ca 91104 626-398-2418 Population: 43, K-12		
All Saints Children Center 132 N Euclid Ave Pasadena, Ca 91101 (626) 449-0985		
Allegra Children's Center 700 S Rosemead Blvd Pasadena, Ca 91107 (626) 568-0570		
Allegra School 1194 E Washington Blvd Pasadena, Ca 91104 (626) 797-5626		
Allendale Total Day Program 1135 S Euclid Ave Pasadena, Ca 91106 (626) 799-7293		
Altadena Christian Children's Center Pasadena, Ca 91101 (626) 797-3977		
Altadena Christian Children's Center Pasadena, Ca 91101 (626) 797-6142		
Altadena Nursery School Inc 789 N Altadena Dr		

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Pasadena, Ca 91107 (626) 296-1231		
Aria Montessori School 693 S Euclid Ave Pasadena, Ca 91106 (626) 793-3741 Population: 72, PK-K		
Assumption-BVM Elementary 2660 East Orange Grove Pasadena, CA 91107 (626) 793-2089 Population: 310, K-8		
Chaim Weizmann Community Days 1434 N. Altadena Dr. Pasadena, Ca 91107 (626)797-0209 Population: 101, K-6		
Chandler School 1005 Armada Dr Pasadena, Ca 91103 (626) 795-9314 Population: 427, K-8		
Christ Centered Pasadena Chris 3211 E. Del Mar Blvd. Pasadena, CA 91107 (626) 793-6903 Population: 80, K-12		
Deliverance Christian Church 1805 Lincoln Ave Pasadena, Ca 91103 (626) 398-1203		
Epworth Christian Preschool 500 E Colorado Blvd Pasadena, Ca 91101 (626) 568-9502 Population: 47, K		
Harambee Preparatory School 1609 Navarro Ave., Pasadena,		

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Ca 91103 (626) 798-7431 Population: 62, K-5		
Harriet Tubman Pre-Sch-Elem. 36 W. Montana St., Pasadena, CA 91103 (626) 794-5620 Population: 44, PK-2		
Hastings Ranch Nursery School 3740 E Sierra Madre Blvd Pasadena, Ca 91107 (626) 351-9171		
High Point Academy 1720 Kinneloa Canyon Rd Pasadena, Ca 91107 (626) 798-8989 Population: 353, K-8		
Hillcrest Montessori School 1041 N Altadena Dr Pasadena, Ca 91107 (626) 791-8020		
Hillsides Education Center 940 Ave 64, Pasadena, CA 91107 (323) 255-0978 Population: 66, 2-12		
I Am Rose Of Light Temple 45 S Sierra Madre Blvd Pasadena, Ca 91107 (626) 577-8007		
International Montessori Academy 355 W Green St Pasadena, Ca 91105 (626) 792-4505		
Internatl Montessori Academy 1788 Monte Vista St Pasadena, Ca 91106 (626) 304-0166 Population: 5, K		
Joy Christian Pre School 425 Sierra Mdre Vlla Ave		

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Pasadena, Ca 91107 (626) 795-4608 Population: 21, PK-K		
Kids Klub Pasadena 380 S Raymond Ave Pasadena, Ca 91105 (626) 795-2501		
L.H. Tavlian Pre School 1317 Sinaloa Pasadena, CA (626) 398-8199 Population: 17, K		
Lake Avenue Church School 393 N. Lake Avenue Pasadena, CA 94101 (626) 844-4755 Population: 222, PK-K		
Lake Avenue Preschool 981 N Lake Ave Pasadena, Ca 91104 (626) 798-2151		
La Salle High School 3880 E. Sierra Madre Blvd. Pasadena, CA 91107 Population: 734, 9-12		
Living Way Christian Academy 2495 E Mountain St Pasadena, Ca 91104 (626) 791-4864 Population: 223, PK-8		
Maryland Nursery School & Kindergarten 1305 E Colorado Blvd Pasadena, Ca 91106 (626) 793-9963 Population: 37, PK-K		
Mayfield Junior School 405 S. Euclid, Pasadena, CA 91101 (626) 796-2774 Population: 429, K-8		
Mayfield Senior School 500 Bellefontaine,		

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Pasadena, CA 91105 (626) 799-9121 Population: 291, 9-12		
Meher Montessori Schools 943 E Altadena Dr Pasadena, Ca 91101 (626) 798-1171		
Montessori School Of Pasadena 300 S Los Robles Ave Pasadena, Ca 91101 (626) 792-0115		
Montessori Schools Of La Canada/Pasadena 615 S Catalina Ave Pasadena, Ca 91106 (626) 792-4821		
Montessori Teacher Training 444 S Sierra Madre Blvd Pasadena, Ca 91107 (626) 577-8008		
New Horizon 651 N. Orange Grove Blvd. Pasadena, CA 91103 (626) 795-5186 Population: 263, PK-8		
New Horizon School 626 Cypress Avenue Pasadena, CA 91103 (626) 795-5186 Population: 259, PK-8		
Oak Knoll Kinderhaus Montessori School 1212 N Lake Ave Pasadena, Ca 91104 (626) 345-0595		
Oak Knoll Kinderhaus Montessori School 301 N Orange Grove Blvd Pasadena, Ca 91103 (626) 396-1161		

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<p>Omowale Ujamaa 1415 N. Raymond St. Pasadena, CA 91103 (626) 798-5406 Population: 27, K-7</p>		
<p>Our School 1800 E Mountain St Pasadena, Ca 91104 (626) 798-0911 Population: 36, PK-K</p>		
<p>Pacific Oaks College And Children's School 5 Westmoreland Pl Pasadena, Ca 91103 (626) 397-1363</p>		
<p>Pacific Oaks College And Children's School 714 W California Blvd Pasadena, Ca 91105 (626) 397-1363 Population: 114, PK-K</p>		
<p>Pasadena Christian School 1515 N Los Robles Ave Pasadena, Ca 91104 (626) 791-1277 Population:539, PK-8</p>		
<p>Pasadena Head Start-Villa Park Site 363 E Villa St Pasadena, Ca 91101 (626) 568-9227</p>		
<p>Pasadena Progressive Montessori School 615 S Catalina Ave Pasadena, Ca 91106 (626) 792-4821 Population: 34, PK-K</p>		
<p>Pasadena Towne & Country School 200 S Sierra Madre Blvd Pasadena, Ca 91107 (626) 795-0658 Population: 292, PK-8</p>		

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Pasadena Waldorf School 209 E Mariposa Pasadena, Ca 91101 (626) 794-9564		
Polytechnic School 1030 E. California Blvd., Pasadena, CA 91106 (626) 792-2147 Population: 838, PK-12		
Rosemary School 36 S. Kinneloa Ave., Pasadena, CA 91107 (626) 844-3033 Population: 30, PK-12		
San Gabriel Valley Learning CE 3160 E. Del Mar Bl. Pasadena, CA 91107 (626) 796-6115 Population: 45, PK-K		
San Marino 444 S Sierra Madre Blvd Pasadena, Ca 91107 (626) 577-8007 Population: 238, PK-5		
San Marino Montessori School 300 S Los Robles Ave Pasadena, Ca 91101 (626) 792-0115 Population: 221, PK-6		
Scott Child Dev. Ctr. 2034 N. Fair Oaks Ave. Pasadena, CA 91103 (826) 797-5529 Population: 46, PK-K		
Sequoyah School 535 S. Pasadena Ave. Pasadena, CA 91105 (626) 795-4351 Population: 175, Undergrad		

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St. Andrew Elem. School 42 Chestnut St. Pasadena, CA 91103 (626) 796-7697 Population:289, K-8		
St Edmund's Episcopal Church Saint Edmunds Pasadena, Ca 91101 (626) 792-7742		
Step By Step Early Learning Enrichment Center 2611 Woodlyn Rd Pasadena, Ca 91107 (626) 794-4614		
St. Gregor's AM Housepian School 2215 E. Colorado Blvd. Pasadena, CA 91107 (626) 578-1343 Population: 223, PK-8		
St. Philip the Apostle School 161 S. Hill Ave. Pasadena, CA 91106 (626) 795-9691 Population: 413, K-8		
Sycamores Community 851 N. Oakland Ave. Pasadena, CA 91104 (626) 395-7100 Population: 37, 5-12		
Sunrise Preschool 3700 E Sierra Madre Blvd Pasadena, Ca 91107 (626) 351-9899		
Tavlian Armenian Preschool 1317 Sinaloa Ave Pasadena, Ca 91104 (626) 398-8199		
Tiny World Pre School 1977 E Villa St Pasadena, Ca 91107 (626) 568-8469		

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Tubman Harriet Pre-School & Elementary 36 W Montana St Pasadena, Ca 91103 (626) 794-5620		
Victory Montessori Schools 444 S Sierra Madre Blvd Pasadena, Ca 91107 (626) 577-8007		
Villa Esperanza School 2116 E. Villa St. Pasadena, CA 91107 (626) 449-2919 Population: 38, Undergrad		
Walden School 74 S San Gabriel Blvd Pasadena, Ca 91107 (626) 792-6166 Population: 216, PK-6		
Waverly School 67 W Bellevue Dr Pasadena, Ca 91105 (626) 792-5940 Population: 270		
Westminster Children's Center 1757 N Lake Ave Pasadena, Ca 91104 (626) 797-3305		
Westridge School 324 Madeline Dr. Pasadena, CA 91105 (626) 799-1153 Population: 411, 4-12		
Westminster Infant Center 856 E Woodbury Rd Pasadena, Ca 91104 (626) 797-3305		

