

Agenda Report

TO: CITY COUNCIL September 21, 1998

FROM: ACTING CITY MANAGER

SUBJECT: Correction to Recommendations for a Contract Award with Toter Incorporated for Automated Collection Containers to conform to specifications.

RECOMMENDATION

It is recommended that the City Council:

1. Approve a correction in the prior contract award, to conform to the specifications as follows: change the term of the contract from a one (1) year contract with four (4) additional one (1) year renewals to a two (2) year contract with two (2) additional one (1) year renewals; and,
2. Authorize the City Manager to approve an annual price increase as long as the increase doesn't exceed the rate of the then current Producers Price Index (P.P.I.).

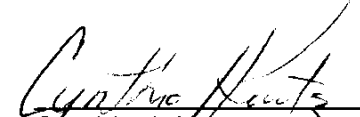
BACKGROUND

On August 17, 1998 the City Council approved a contract with Toter Incorporated for the purchase of automated recycling containers. The original recommendations requested a contract for one (1) year with four (4) additional one (1) year renewals. The bid specifications reflected a term of two (2) years with two (2) one (1) year renewal options. This was an oversight as a contract award must conform to the specifications in a public bid process. Therefore, a change to the Council approval is recommended to reflect the correct terms as stated in the bid specifications. All other prior terms or conditions remain the same.

FISCAL IMPACT

On April 20, 1998, the City Council approved funding for the automated recycling collection pilot program. That approval included allocation of \$212,500 in Budget Account 8101-406-764120 for the purchase of recycling containers, for use in the pilot area. Future funding sources for this contract will be contingent upon approval by the City Council.

Respectfully Submitted,


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