

# Agenda Report

TO: CITY COUNCIL September 21, 1998

FROM: ACTING CITY MANAGER

SUBJECT: Correction to Recommendations for a Contract Award with Toter Incorporated for Automated Collection Containers to conform to specifications.

## **RECOMMENDATION**

It is recommended that the City Council:

1. Approve a correction in the prior contract award, to conform to the specifications as follows: change the term of the contract from a one (1) year contract with four (4) additional one (1) year renewals to a two (2) year contract with two (2) additional one (1) year renewals; and,
2. Authorize the City Manager to approve an annual price increase as long as the increase doesn't exceed the rate of the then current Producers Price Index (P.P.I.).

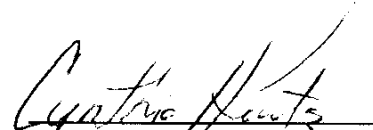
## **BACKGROUND**

On August 17, 1998 the City Council approved a contract with Toter Incorporated for the purchase of automated recycling containers. The original recommendations requested a contract for one (1) year with four (4) additional one (1) year renewals. The bid specifications reflected a term of two (2) years with two (2) one (1) year renewal options. This was an oversight as a contract award must conform to the specifications in a public bid process. Therefore, a change to the Council approval is recommended to reflect the correct terms as stated in the bid specifications. All other prior terms or conditions remain the same.

**FISCAL IMPACT**

On April 20, 1998, the City Council approved funding for the automated recycling collection pilot program. That approval included allocation of \$212,500 in Budget Account 8101-406-764120 for the purchase of recycling containers, for use in the pilot area. Future funding sources for this contract will be contingent upon approval by the City Council.

Respectfully Submitted,


  
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