

# Agenda Report

TO: CITY COUNCIL

DATE: October 18, 1999

FROM: CITY MANAGER

SUBJECT: **Journal Voucher Approval for Expenditure of Funds  
from the Certified Local Government Grant Program**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Approve a journal voucher recognizing revenue from the State of California, Office of Historic Preservation, in the amount of \$15,000 and appropriating it to budget account A114-101-445100 to hire a consultant to assist the Planning & Permitting Department with the preparation of two National Register of Historic Places district nominations and ten individual nominations; and
2. Authorize the Director of Planning & Permitting to act as signatory for the City of Pasadena regarding grant agreement documents.

## **BACKGROUND:**

The City of Pasadena has been a participant in the Certified Local Government program for the past 13 years, and is therefore eligible to apply for grant funds from the State of California, Office of Historic Preservation (OHP). The Planning & Permitting Department applied for a grant in May 1999 to hire a consultant to prepare the individual and district National Register nominations. The State Historical Resources Commission approved the application and awarded the maximum amount of \$15,000 to the City. This funding for the federal fiscal year 1999 brings the CLG program amount to a total of \$206,975 (over 13 years) for projects that have assisted the City in documenting and protecting its historic resources.

The project will support the City's policies and goals in the General Plan to identify, designate and protect significant historic resources. The districts to be documented are the Lower Arroyo Seco and the North Michigan Avenue historic districts (already part of the Bungalow Heaven Landmark District). The Lower Arroyo Seco district encompasses approximately 200 properties and includes portions of South Arroyo and West California boulevards, La Loma Drive, and South Grand Avenue. Many of these buildings were designed by notable architects and are prominent examples that reference the Arts & Crafts period. The North Michigan Avenue Historic District

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AGENDA ITEM NO. 4.A.(5)

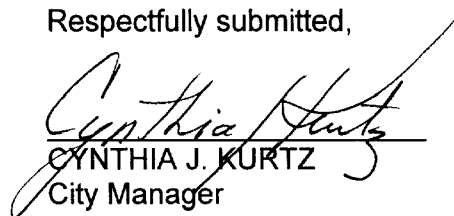
includes approximately 100 properties, on North Michigan Avenue, between East Orange Grove Avenue and Washington Boulevard. This neighborhood collectively represents a district of builder bungalows that exemplified middle class housing of the period. Owner consent for individual property nominations will be solicited by the City staff via letters to owners of eligible properties to determine interest in listing in the National Register. Approximately 180 owners will be contacted to achieve a final inventory of at least ten properties.

The grant funds will allow the City to hire a qualified historic preservation consult to assist staff with the completion of the project, using a request for proposal process. A methodology or work program will be a required submittal in the consultant proposals. However, the basic procedure for the consultant to complete the nominations will be: 1) meeting with OHP and City staff to agree on a project work plan and schedule; 2) conducting research and performing field work; 3) preparing draft forms for review and approval by City and OHP staff; 4) submitting nominations to OHP; and 5) presenting nominations at one public meeting. The City of Pasadena will provide a 100 percent match of the State funds through staff time spent on the project (50 percent of the \$30,000 total).

**FISCAL IMPACT:**

The agreement with the State Office Of Historic Preservation specifies that the City provide a 50 percent match to the \$15,000 grant. Therefore, the \$15,000 in General Fund monies allocated to staff salaries will be used for this match. The City benefits from this source of outside funding, in that it extends the use of City resources to enhance the historic preservation program.

Respectfully submitted,

  
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