

DATE: November 2, 1998
TO: PASADENA COMMUNITY DEVELOPMENT COMMISSION
FROM: CYNTHIA J. KURTZ, CHIEF EXECUTIVE OFFICER
SUBJECT: APPROVAL OF GRANT IN THE AMOUNT OF \$20,000 TO THE ECUMENICAL COUNCIL OF PASADENA AREA CHURCHES FOR THE PROVISION OF BAD WEATHER EMERGENCY SHELTER SERVICES

RECOMMENDATION:

It is recommended that the Pasadena Community Development Commission take the following actions:

- A. Approve a grant in the amount of \$20,000 to the Ecumenical Council of Pasadena Area Churches ("Ecumenical Council") from the Old Pasadena Low and Moderate Income Housing Trust Fund for the provision of Bad Weather Emergency Shelter Services in accordance with the terms and provisions of a contract between the Commission and the Ecumenical Council; and
- B. Authorize the Chief Executive Officer to execute, and the Secretary to attest, the contract with the Ecumenical Council for said services.
- C. Approve a journal voucher appropriating \$20,000 to the Bad Weather Shelter (BWS)/Emergency Shelter Category, Account # 8170-810-684120-51501.

EXECUTIVE SUMMARY:

The Ecumenical Council of Pasadena Area Churches, a 501(c)(3) non-profit organization, has requested a grant in the amount of \$20,000 for the Bad Weather Shelter Program. The shelter is open each night from 8:00 p.m. to 7:00 a.m. when the overnight temperature is expected to be 40 degrees or lower and/or if rain is expected in the evening hours during the months of November 26, 1998 through March 31, 1999. It is anticipated that the Bad Weather Shelter, located at the Pasadena Covenant Church, 539 N. Lake Avenue, will provide shelter to approximately 1700 individuals for a total of 55 nights. Approximately 90 beds are available to house individuals and families. Soup, sandwiches, pastries, water, juice and coffee are provided for the guests.

This year the Bad Weather Shelter Program will expand its efforts to assist its guests by adding a health services component. The Program has entered into

agreements with the Huntington Hospital and Passageways for the provision of these services. Approximately three (3) times per week during the season, Huntington Hospital will send to the shelter a physician and a nurse. These Healthcare professionals provide basic healthcare treatment pertains to colds, flu, and other upper respiratory infections, as well as a many minor illnesses and injuries. The Passageways program will send to the shelter mental health outreach workers to assist those who wish to seek mental health services.

BACKGROUND:

The Bad Weather Shelter (BWS) was established in 1987 in response to the needs of the homeless population who lacked adequate refuge during the cold and rainy season. The Ecumenical Council of Pasadena Area Churches ("Ecumenical Council"), is the umbrella agency of emergency shelter organizations, social services providers, and volunteers, and will sponsor this year's BWS program. Currently, members of seventeen organizations volunteer their time for the provision of the services. Seven (7) members of those organizations form an advisory committee (including the Homeless Affairs Advisory Committee, World Vision, Friends in Deed, Union Station, Pacific Clinics, and Pasadena Covenant Church for the purpose of advising the Ecumenical Council on location of shelter, availability of food and supplies, and organization of volunteers.

Since 1987, the Pasadena Community Development Commission has provided over \$116,000 for Bad Weather Shelter services. During the 1997-98 season there were approximately 249 (unduplicated) guests.

The BWS budget for the 1998-99 season as submitted by the Ecumenical Council totals \$38,486 for an anticipated 55 nights of operation. This year (1998-99 season) the Ecumenical Council is requesting a grant of \$20,000 from the Commission. It is anticipated that the remaining funds will be obtained from the following sources:

BWS Carry-over 1997-1998	2,818
Federal Emergency Management Agency (FEMA)	9,000
Private donations	<u>6,668</u>
TOTAL	\$18,486

Housing Trust funds would be used to pay for program costs such as shelter staff, rent, utilities and accounting services.

Volunteers of the Ecumenical Council have already mailed and hand-delivered flyers (English/Spanish) to local churches and shelters, community-based service centers, and public offices for the purpose of announcing the availability of the Bad Weather Shelter. Approximately 128 churches will receive information bulletins regarding the Bad Weather Shelter. In addition, flyers will be delivered to the Jackie Robinson Center, Villa-Parke, El Centro de Accion Social, All

Saints AIDS Service Center, libraries and public counters, including City Hall. A toll-free information hotline, which provides current bad weather shelter information in both English and Spanish will be available daily through March 1999.

STATISTICAL DATA:

In addition to meeting the established criteria for opening the shelter i.e., opening when temperature is expected to be 40 degrees or lower and or if rain is expected during the evening hours, the shelter staff is proposing to provide 31 consecutive nights of shelter during the month of January 1 - 31, 1999. The purpose of being open during this consecutive time period will enable the shelter to meet several goals:

- 1) It will provide continuous nightly food and shelter to needy persons during one of the coldest winter months of the year;
- 2) It will enable emergency shelter staff to conduct a more indepth survey of those persons who utilize the shelter. The shelter will also be able to conduct assessments to determine the needs of homeless individuals, while providing a greater opportunity to establish case management on an on-going basis for a greater period of time; and
- 3) It will enable staff to compile comprehensive statistical data that will be of benefit to the city in terms of an actual population count of homeless individuals in the City of Pasadena. It will help in determining the kinds of services the homeless population is actually using and not using for whatever reason and the kinds of services that are needed. From time to time statistical data is required for community information purposes, for application processes for federal funding, etc. It is imperative that current and accurate data be readily available and at the disposal of city divisions and departments. This data is also made available as a resource to the public and to local agencies seeking technical assistance in assessing needed services, grant writing and application processing.

CONTRACT TERMS:

- That the funds be utilized for the employment of emergency shelter evening and overnight staff, and the provision of ongoing program costs including, rent, utility costs, accounting services specifically related to the emergency shelter for homeless individuals at Pasadena Covenant Church when the temperature is expected to be 40 degrees and/or inclement weather from the months of November 26, 1998 (Thanksgiving weekend) through March 31, 1999; and

- That an authorized representative of the Ecumenical Council submit an invoice for payment in the form approved by the Commission, certifying that the Ecumenical Council has performed the required emergency shelter services and is therefore entitled to the receipt of the requisitioned amount; and
- That the Ecumenical Council shall be responsible for all injuries to persons and for all damage to real or personal property of the Commission or others, caused by or resulting from the negligence of the Ecumenical Council, its employees or its agents during the progress of or connected with the rendition of services.

BENEFIT FINDING:

The Commission and City Council have previously determined that the expenditure of funds from the Old Pasadena Low and Moderate Income Housing Trust Fund outside of the boundaries of the Old Pasadena Redevelopment Project, is of benefit to The Redevelopment Project for several reasons. Old Pasadena was a major point of congregation for the homeless while also supplying a large share of the City's inexpensive Single Room Occupancy (SRO) facilities. With the general upgrading of the area, most of these facilities have disappeared and, through private investment, have been replaced by more upscale commercial development. These development trends have created an unfriendly environment to the homeless population who, at one time, populated the area. Allocation of Housing Trust funds to homeless shelters is a means of redressing what could be considered the "secondary" displacement of former inhabitants of Old Pasadena.

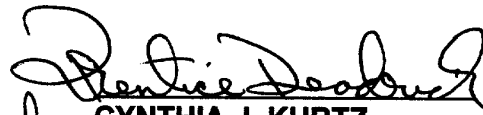
HOUSING IMPACT:

There will be no net increase in the number of housing units. However, approximately 90 beds will be available to homeless individuals and families during the cold and rainy season (November 26, 1998 through March 31, 1999.)

FISCAL IMPACT:

Approval of the subject recommendation will reduce the Commission's Affordable Housing Program BWS/Emergency Shelter Account # 8170-810-684120-51501, \$20,000. There is no impact on the General Fund.


Respectfully Submitted,


for **CYNTHIA J. KURTZ**
Chief Executive Officer

Prepared by:

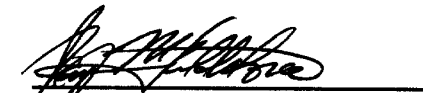

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