

# Agenda Report

**To:** CITY COUNCIL                      **DATE:** MAY 11, 1998

**FROM:** CITY MANAGER

**SUBJECT:** Purchase of Three (3) New Multi-Zone Cooling and Heating Units

## RECOMMENDATION

It is recommended that the City Council authorize the Purchasing Administrator to issue a purchase order contract to F.M. Thomas Air Conditioning, Inc. in the amount not to exceed \$105,377, for the purchase of three (3) new multi-zone cooling and heating units.

## BACKGROUND

The Jackie Robinson Center is a multi-purpose social service delivery center that provides assistance to a culturally, economically and socially diverse population in the Northwest area of Pasadena.

The Department of Public Works, Building Systems and Fleet Maintenance Division has determined that the twenty-two year old heating/cooling system at the Center needs to be replaced. Installation of the new energy-efficient, fully automated system will improve heating and cooling and significantly reduce operating cost.

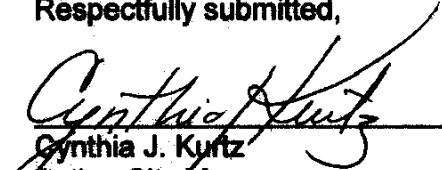
On March 13, 1998, a Notice Inviting Bids was published in *The Pasadena Weekly*. Specifications were also sent to fourteen (14) vendors on the Purchasing Division's vendor list. Only one response was received and opened in the City Clerk's office on March 30, 1998.

The sole bid, submitted by F.M. Thomas Air Conditioning Inc., in the amount of \$105,377 was responsive to the requirements of the specifications and within the estimated cost provided by the Building Systems and Fleet Maintenance Division staff.

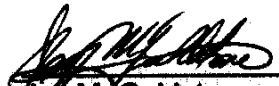
**FISCAL IMPACT**

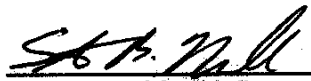
This equipment is a budgeted replacement and sufficient funds are available in account # 71117.

Respectfully submitted,

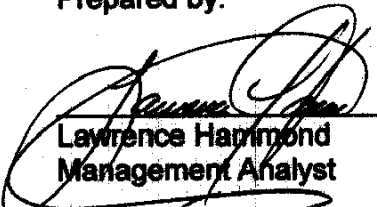
  
Cynthia J. Kurtz  
Acting City Manager

Approved by:

  
Jay M. Goldstone  
Director of Finance

  
Steven B. Mermell  
Purchasing Administrator

Prepared by:

  
Lawrence Hammond  
Management Analyst