

REVISED

Agenda Report

TO: CITY COUNCIL

DATE: MARCH 9, 1998

FROM: PHILIP A. HAWKEY, CITY MANAGER

SUBJECT: APPROVAL OF FY 1998-1999 CONTRACT AND PURCHASE ORDER CONTRACTS FOR THE PROVISION OF SERVICES AND SUPPLIES TO THE PATIENTS OF ANDREW ESCAJEDA CLINIC, THE HIV/AIDS OUTPATIENT MEDICAL PROGRAM OF THE PASADENA PUBLIC HEALTH DEPARTMENT

RECOMMENDATION:

It is recommended that the City Council take the following actions:

- 1) Authorize the City Manager to enter into a contract with Roy H. Jackson, MD, in the amount of \$81,000 for the provision of clinical staff services (nursing), medical services, and directorship of the Andrew Escajeda Clinic's comprehensive HIV/AIDS outpatient health care program of the Pasadena Public Health Department during the period of March 1, 1998 through February 28, 1999;
- 2) Authorize the Purchasing Administrator to issue a purchase order contract with Health Care Institutes Medical Group in the Amount of \$25,200 for the provision of physician staffing services provided to the Andrew Escajeda Clinic during the period of March 1, 1998 through February 28, 1999;
- 3) Authorize the Purchasing Administrator to issue a purchase order contract in the amount of \$120,000 with Phoenix Pharmacy for the provision of medications to the patients of the Andrew Escajeda Clinic during the period of March 1, 1998 through February 28, 1999;
- 4) Authorize the City Manager to issue a purchase order contract in the amount of \$96,000 with Western Reference Laboratories for the provision of phlebotomy, and laboratory testing services to the Andrew Escajeda Clinic during the period of March 1, 1998 through February 28, 1999;

CITY COUNCIL

FY 1999 Contract and Purchase Order Contracts for Andrew Escajeda Clinic

March 9, 1998

- 5) Authorize the City Manager to amend contract #15,719 with St. Luke Medical Center in the amount of \$14,488 for the provision of ancillary services to the Andrew Escajeda Clinic during the period of March 1, 1998 through February 28, 1999;
- 6) Authorize the Purchasing Administrator to issue a purchase order contract with Tom Drake, M.S.W., in the amount of \$36,720 for the provision of psycho-social and case management services to the patients of the Andrew Escajeda Clinic during the period of March 1, 1998 through February 28, 1999; and
- 7) Grant all aforementioned contracts and purchase orders an exemption from competitive bidding and competitive selection pursuant to Charter Section 1002(f), professional or unique services, and P.M.C. 4.09.060 (C) (2), Best Interest, respectively.

BACKGROUND

Since June 1991, the Pasadena Public Health Department has been the recipient of Ryan White CARE Act Title I formula funds for the delivery of HIV/AIDS outpatient medical services to the San Gabriel Valley. Under a contract agreement with the County of Los Angeles Public Health Department AIDS Programs Office, the Public Health Department has operated the Andrew Escajeda Clinic (AEC) since its inception. The Clinic provides treatment and care management to the financially indigent, uninsured and under-served HIV-positive population of Pasadena and the San Gabriel Valley. Provision of women's health care is a particularly important service provided by the AEC.

The AEC relocated from St. Luke Medical Center to the Pasadena Community Health Center in November, 1997. Previously, AEC had been located in the Eaton Canyon Medical Office Building adjacent to St. Luke Medical Center. After the sale of St. Luke Hospital to Tenet Health Systems, the Medical Office Building management was officially turned over to Health Care Realty Trust. In September, 1997 the Public Health Department was notified that the AEC would need to move from the Eaton Canyon Medical Office Building and that two employees would no longer be hired through St. Luke Hospital. St. Luke Hospital will continue to provide ancillary services to the Clinic, including radiology, outpatient surgery and cardiology services. The two employees involved were a nurse and a medical secretary. Funding for these employees is included in the current operating budget. Consequently, these costs have shifted out of the

CITY COUNCIL

FY 1999 Contract and Purchase Order Contracts for Andrew Escajeda Clinic

March 9, 1998

subcontract agreement with St. Luke Medical Center and into other operating expense categories for AEC. These include one Medical Secretary position and one Registered Nurse position, and the space lease. The Public Health Department's AEC will be increasing the subcontract with Roy H. Jackson, MD., Medical Director of the AEC for the last 3 years, by \$16,000 to include the nursing staff position. The purchase order with Health Care Institutes Medical Group provides for physician services to supplement the services of Dr. Jackson. Dr. Jackson is a member of the Health Care Institutes Medical Group.

The Los Angeles County Office of AIDS Programs has awarded \$590,000 to AEC for its continued provision of HIV outpatient medical care during the period of March 1, 1998 through February 28, 1999. In the past, the funding term has been from February 1 of a given year through January 31 of the following year. However, the grant period for the last funding cycle was extended through February 28, 1998 due to administrative restructuring of the Ryan White CARE Act budget process. The term of these contracts and purchase orders shall span the period of the recently awarded contract, March 1, 1998 through February 28, 1999.

All of the changes presented in this report have a neutral impact on the operation of the clinic and will be accommodated within the current budget for the AEC. All of the aforementioned vendors/providers have a service history with the AEC and/or the Public Health Department and have developed an expertise in providing care for people with HIV/AIDS in our community.

AFFIRMATIVE ACTION

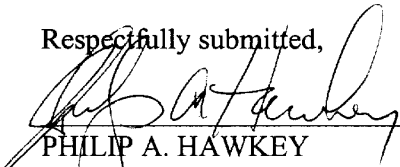
An exemption from competitive selection for these providers is requested pursuant to PMC 4.09.060(c)(2) which exempts them from competitive selection when in the best interest of the City. In this case, it is in the best interest of the City to allow continuity of services to the patients of the Clinic by utilizing providers and vendors who have demonstrated a capacity to deliver the very specialized services needed by the AEC and have an ongoing relationship with AEC and its patients. The clients of the AEC have worked closely with the Health Department to develop a team of service providers that are sensitive and responsive to their special needs. A disruption in these services could result in less satisfactory provision of services addressing the very complicated needs of AEC clients.

CITY COUNCIL
FY 1999 Contract and Purchase Order Contracts for Andrew Escajeda Clinic
March 9, 1998

FISCAL IMPACT

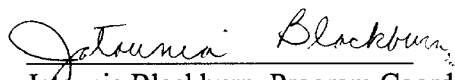
This action by the City Council will have no fiscal impact, since revenues and appropriations covering these contracts and purchase order contracts are included in the FY 1998 budget and will be included in the Public Health Department's FY 1999 proposed budget under the HIV Early Intervention Program Budget Account # 563310.

Respectfully submitted,



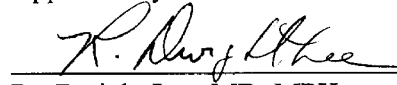
PHILIP A. HAWKEY
City Manager

Prepared by:



Jataunia Blackburn, Program Coordinator
Andrew Escajeda Clinic, Disease Prevention and Control Division

Approved by:



R. Dwight Lee, MD, MPH
Director of Public Health, Health Officer

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