

# Agenda Report

**TO:** CITY COUNCIL                      **DATE:** MARCH 30, 1998  
**FROM:** CITY MANAGER  
**SUBJECT:** PURCHASE OF THREE (3) NEW 1998 ONE-TON SINGLE REAR  
WHEEL CAB AND CHASSIS WITH UTILITY BODIES

## RECOMMENDATION

It is recommended that the City Council: i) accept the bid dated March 4, 1998, submitted by Robert Loud Ford in response to specifications for the purchase of three (3) 1998 one-ton single rear wheel cab and chassis with utility bodies, ii) reject all other bids and iii) authorize the Purchasing Administrator to issue a purchase order contract to Robert Loud Ford, in an amount not to exceed \$86,048.

## BACKGROUND

The Building Systems and Fleet Management Division provides various skilled-trade services for City facilities including, plumbing, HVAC, carpentry, paint, and electrical. These services necessitate the use of one-ton trucks with utility bodies to store various tools, equipment and supplies.

The standard lifecycle for these vehicles is seven years. At present the Building Systems and Fleet Management Division is using three vehicles that are over twelve years old. Due to their age, these vehicles are experiencing increased mechanical breakdown. Records indicate that each vehicle has had in excess of \$45,000 worth of repairs. As such, it is no longer cost-efficient to maintain these vehicles.

On February 13, 1998, a Notice Inviting Bids was published in *The Pasadena Weekly*. In addition, specifications were sent to three businesses on the Purchasing Division's vendor list. Two responses were received and opened in the City Clerk's office on March 4, 1998.

The Bid results are as follows:

BIDDER	AMOUNT
*Robert H. Loud Ford	\$86,047.74
Del Amo Dodge	\$88,717.40

\*Local Vendor

The bid that was submitted by Robert Loud Ford was the lowest and is responsive to the requirements of the specifications. Based on this, it is recommended that the City Council authorize the issuance of a purchase order contract to Robert Loud Ford.

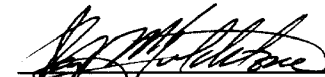
FISCAL IMPACT

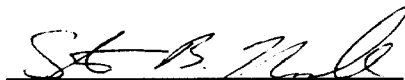
This equipment is a budgeted replacement and sufficient funds are available in account #503-766300.

Respectfully submitted,

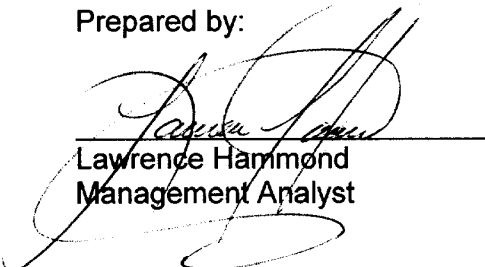
  
for Cynthia J. Kurtz  
Acting City Manager

Approved by:

  
Jay M. Goldstone  
Director of Finance

  
Steven B. Mermell  
Purchasing Administrator

Prepared by:

  
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