

# Agenda Report

**TO:** CITY COUNCIL

**DATE:** March 2, 1998

**FROM:** PHILIP A. HAWKEY, CITY MANAGER

**SUBJECT: APPROVAL OF FY 1998 AND 1999 AMENDMENT TO CONTRACT WITH THE LOS ANGELES COUNTY DEPARTMENT OF HEALTH SERVICES FOR THE PROVISION OF HIV/AIDS OUTPATIENT SERVICES AT THE ANDREW ESCAJEDA CLINIC**

**RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Approve a resolution authorizing the City Manager to execute an amendment to the City's current HIV/AIDS Medical Outpatient Services Agreement (Contract # H-204606) with the County of Los Angeles in the amount of \$590,000 for the period of March 1, 1998 through February 28, 1999; and
2. Approve a 1.0 FTE Medical Secretary (Staff Assistant III) in Budget Account # 563300.

**BACKGROUND:**

The Pasadena Public Health Department's Andrew Escajeda Clinic (AEC) provides medical outpatient services for low income, uninsured San Gabriel Valley residents who are diagnosed with HIV/AIDS. This program has been funded since June 1991 by Ryan White CARE Act Title I formula funds. The Clinic has operated under contract with the County of Los Angeles AIDS Programs Office to provide treatment and care management to the financially indigent, uninsured and under-served HIV-positive population of Pasadena and San Gabriel Valley.

AEC is now located on the ground floor at the Pasadena Community Health Center. The medical director and clinical and administrative staff assist clients in their management of HIV infection to enhance their quality of life while living with HIV/AIDS. Medical, psycho-social, and referral services are provided Monday through Thursday from 9:00 a.m. to 5:00 p.m., and Fridays 9:00 a.m. to 1:00 p.m.. Presently, 268 clients are enrolled in the HIV outpatient services program, 214

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of whom have been seen this fiscal year. The number of services per client has increased during the past year. This year AEC has provided 15,519 distinct services (e.g., clinical visits, laboratory tests, counseling, etc.) to its 214 clients, in comparison to last year when 250 clients received 12,952 distinct services. The clientele base remains diverse with 174 males and 40 females. Their cultural/ethnic breakdown includes 83 Caucasian (38%); 65 Hispanic (30%); 63 African American (29%); 2 Asian/Pacific Islander (.93%); and 1 Native American (.47%). Women's health care continues to be provided to attend to the special needs of women living with HIV/AIDS.

The contract year runs from March 1, 1998 through February 28, 1999 with a maximum total program budget of \$590,000. Funding is stable and consistent with prior year awards. The maximum allowable monthly payment is \$49,166.

The AEC relocated from St. Luke Medical Center to the Pasadena Community Health Center in November, 1997. Consequently, certain costs have shifted out of the subcontract agreement with St. Luke Medical Center into other operating expense categories for AEC. These include one Medical Secretary position and one Registered Nurse position, and the space lease. The Public Health Department's AEC will be increasing the subcontract with Roy H. Jackson, M.D. to include the nursing staff position. The Medical Secretary is necessary for proper and efficient patient records maintenance. This position would preferably be hired under subcontract with Public Health Foundation Enterprises, Inc. A services agreement with this private, non-profit corporation will be considered by City Council sometime in the spring of 1998. However, in order to ensure continued Clinic function and client care, recruitment of a Medical Secretary must be initiated as soon as possible.

As noted above, the AEC is now operating on the ground floor of the Pasadena Community Health Center (PCHC). This facility usage arrangement includes the sharing of space with other Public Health Department clinics, for more effective and efficient use of the PCHC. In addition, AEC occupies more space than it did at St. Luke Medical Center and pays lower costs per square foot. Total facility lease and usage costs have decreased from more than \$45,000 to less than \$25,000 annually. The difference will help defray the costs of supplies and equipment which were included as part of occupancy of St. Luke's medical office building. St. Luke Medical Center will continue to provide ancillary clinical services to clients of AEC.

**AFFIRMATIVE ACTION:**


This contract is exempt from the City's Affirmative Action in Contracting Ordinance, pursuant to P.M.C. 4.09.060 (A) which exempts contracts with other governmental entities for labor, material, supplies, or services. An exemption is already on file.

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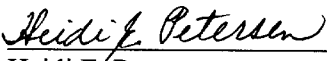
**FISCAL IMPACT:**

This action by the City Council will have no fiscal impact since these revenues and appropriations have been included in the Public Health Department FY 1998 adopted budget in Budget Account # 563300, and will be included in the Public Health Department FY 1999 proposed budget in Budget Account # 563300.

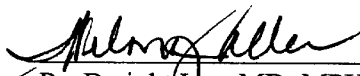
Respectfully submitted,

  
for PHILIP A. HAWKEY  
City Manager

Prepared by:

  
Heidi E. Petersen  
Management Analyst

Approved by:

  
R. Dwight Lee, MD, MPH  
Director of Public Health, Health Officer