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California State Senate

SENATOR
ADAM B. SCHIFF
TWENTY-FIRST DISTRICT

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PRISON MANAGEMENT

March 3, 1999

The Honorable Chris Holden
Mayor, City of Pasadena
100 N. Garfield Ave.
Pasadena, CA 91109



Dear Chris:

I am writing to invite the City of Pasadena to send representatives to take part a summit I am convening on the Burbank-Glendale-Pasadena Airport dispute.

Senator Betty Karnette, chair of the Senate Transportation Committee, and Assemblyman Tom Torlakson, chair of the Assembly Transportation Committee, will join me at the summit, which will take place from 6:30 p.m. to 9 p.m. on Thursday, March 18 in the auditorium of the Autry Museum of Western Heritage. The intent of the summit is to better educate state legislators and the public on the dispute and to provide a forum for a discussion of differences and solutions in an attempt to identify shared interests and goals.

I have already invited the airport commission and the City of Burbank to make presentations at the summit and, as a matter of courtesy and equity, I am extending invitations to representatives of the cities of Los Angeles, Glendale and Pasadena. As your city is already represented on the airport commission, you may choose to defer to the commission to state your views.

I propose that the City of Burbank make the first presentation, followed by the airport, with these presentations limited to 20 minutes each. The presentations by the cities of Los Angeles, Glendale and Pasadena would then follow and would be limited to 10 minutes each. Upon completion of the final presentation, the remaining time will be allotted for the panel of legislators to direct questions to the various representatives, and to invite public comment. The public comment speakers will not be permitted to directly question the parties and I have also asked that the parties refrain from engaging in direct debate with each other.

In making a presentation, I would encourage the city to employ audiovisual tools useful in communicating with a large audience. However, please be aware that the entire event will be videotaped and plan your presentations accordingly,

MAYOR
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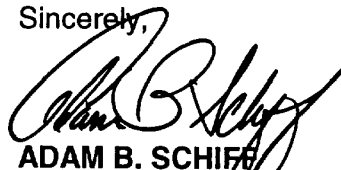
perhaps with more easily videotaped mounted graphics or charts to accompany any projected images.

To educate the legislators on the panel, I request that the city prepare a briefing paper of no more than 15 pages which briefly sets out the facts of the dispute, the current status of deliberations, and your respective views on what would comprise an equitable solution. I request that copies of these briefing papers be delivered to my office by 5 p.m. on March 10, to allow time duplicate the material for distribution to the panelists.

Finally, I ask that sufficient paper copies of the presentations, briefing papers and any other informational materials be brought to the summit for distribution to the parties and to the audience in the 215-seat auditorium. The Senate Sergeant-at-Arms will be responsible for maintaining order and decorum, and my staff will be available to assist in distributing materials.

In closing, I thank you for your attention to this invitation, and look forward to your participation in what I believe will prove to be a fruitful effort. If you have any questions or suggestions, please do not hesitate to call me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Adam B. Schiff', written in a cursive style.

ADAM B. SCHIFF
State Senator - Twenty-first District

ABS/ph