

Agenda Report

TO: CITY COUNCIL **DATE:** March 15, 1999
FROM: CITY MANAGER
SUBJECT: AUTHORIZATION TO INCREASE PURCHASE ORDER NUMBER
4309 FOR THE PURCHASE OF TWO (2) ADDITIONAL 1999
FORD CROWN VICTORIA SEDANS

RECOMMENDATION

It is recommended that the City Council authorize the Purchasing Administrator to increase the amount of purchase order number 4309 by \$45,790, for a new not to exceed amount of \$396,733, for the purchase of two additional Ford Crown Victoria sedans.

BACKGROUND

On February 8, 1999, the City Council approved the purchase of fifteen (15) new Ford Crown Victoria sedans from Robert Loud Ford, for use by the Pasadena Police Department.

The specifications on which the subject purchase order was based, included a provision that enables the City to increase the number of vehicles being purchased at the same unit price.

The City's Fire Department currently utilizes sedans that are similar to those used by the Police Department. Recently, It was determined that two of the sedans used by the Fire Department, which had already exceeded their useful life-cycle, were no longer economical to maintain. A vehicle condition report is attached for information.

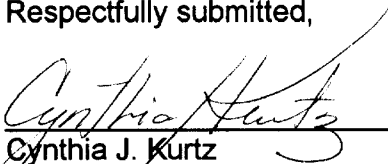
Rather than undertake a new bid process to replace these sedans, staff recommends increasing the quantity of vehicles purchased from Robert Loud

Ford under purchase order contract number 4309. Robert Loud for is a local vendor.

FISCAL IMPACT

This equipment is a budgeted replacement and sufficient funds are available in account #503-766300.

Respectfully submitted,



Cynthia J. Kurtz
City Manager

Approved by:



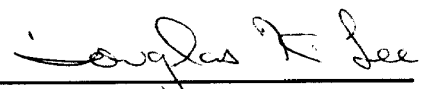
Ernest Mitchell
Fire Chief

REVIEWED BY:



Steven B. Mermell
Purchasing Administrator

Prepared by:



Douglas K. Lee
Management Analyst