

# Agenda Report

**TO:** CITY COUNCIL **DATE:** FEBRUARY 22, 1999  
**FROM:** CITY MANAGER  
**SUBJECT:** PLANNING DIVISION WORK PROGRAM – SECOND QUARTER STATUS REPORT

**RECOMMENDATION:** This item is for information only.

## **BACKGROUND**

The City Council, concurrent with its adoption of the Fiscal Year 1999 Operating Budget, approved a work program for the Planning Division for Fiscal Years 1999 – 2002. The first quarter status report was presented to the City Council on December 7, 1998. This memorandum summarizes the status of this work program through December 31, 1998.

## **ANALYSIS**

### **West Gateway Specific Plan: On Schedule.**

Approved by City Council on July 13, 1998. Staff is currently drafting the zoning code amendment to implement the plan, with Planning Commission and City Council hearings in the Third Quarter of FY 99. In addition, staff has been communicating with the State Office of Historic Preservation and the General Services Administration with respect to enforcing the covenants on the Vista del Arroyo property.

### **North Lake Specific Plan:**

Planning staff provides assistance and direction to the implementing departments as needed.

### **General Plan Update:**

#### **Land Use Element – On Schedule.**

On December 14, 1998 the City Council approved entering into a contract with RTKL for the General Plan Update, Zoning Code Revisions, Central District Specific Plan and Design Guidelines. Staff is anticipating Council action on the Public Outreach and Participation consultant at the end of January 1999.

#### **Housing Element – Schedule Revised per State Legislation**

As a result of legislation signed by the Governor late last year, the deadline for revised Housing Elements has been rescheduled to June 30, 2000. Staff will be unable to work on this element according to the original work program schedule because the state Department of Finance (DOF) and the Southern California Association of Governments (SCAG) need to develop and reach agreement on household forecasts and fair share housing allocations. As a result, staff has revised the schedule to reflect the anticipated availability of the required data.

**Mobility Element** – Planning staff will coordinate the update of the Land Use Element with Public Works & Transportation Department's update of the Mobility Element.

**Central District Specific Plan: On Schedule.**

See Land Use Element. The RFP for this specific plan, as well as the RFP for public outreach and participation, was consolidated with the Land Use Element and Comprehensive Zoning Code update.

A separate RFP was issued, and a contract awarded, to update the 1984 historic survey for the Central District. Work is underway and should be completed during the Third Quarter of FY 99.

**Fair Oaks/Orange Grove Specific Plan: On Schedule.**

The coordinating committee continues to meet regularly on a monthly basis. A community participation event has been scheduled for the morning of February 6, 1999.

**City Center/Mid-Town Process: On Schedule.**

Planning staff continues to be extensively involved with assisting Housing & Development Department in staffing the City Center Implementation Task Force, as well as processing the Plaza Pasadena project. A new EIR time line for the Plaza Pasadena project will be developed pending a revised project description from the applicant.

**Arroyo Seco Master EIR: On Schedule.**

City Council approved the consultant selection on November 23, 1998. The future EIR schedule will be modified as required by Public Works & Transportation Department's schedule for the Arroyo Seco Master Plan.

**East Pasadena Specific Plan: On Schedule.**

The coordinating committee continues to meet regularly on a monthly basis. Consultants for design, economics and the EIR have been retained. A community meeting is scheduled for January 14, 1999 at La Salle High School.

**South Fair Oaks Specific Plan:** Planning staff assists Housing & Development staff as needed. Staff is currently processing a specific plan and zoning code amendment, which would prohibit auto dismantling in the specific plan area.

**Comprehensive Zoning Code Revisions: On Schedule.**

A consultant has been retained to revise the Sign chapter of the zoning code as well as the sign guidelines for Old Pasadena.

The remaining components of the zoning code have been consolidated into an RFP with the Five-Year update of the Land Use Element and the Central District Specific Plan, and public outreach and participation for the zoning code is provided for in a second RFP. The schedule for both of these RFPs is discussed above.

**East Washington Blvd. Design/Streetscapes:** Planning staff provides assistance and direction to the implementing departments as needed.

**Lincoln Avenue Market/Design/Land Use Study:** Planning staff provides assistance and direction to the implementing departments as needed.

**Citywide Design Guidelines: On Schedule.**

Design guidelines for specific plan areas are part of the scope of work for the specific plan.

Consolidating the myriad of existing design guidelines into a single, unified document is part of the RFP for the Land Use Element, Central District Specific Plan and the Zoning Code Revision.

The status of that RFP was discussed above. This will also include review and revising, if necessary, design guidelines for special topics, for example, mini-malls.

**Historic Resources Inventory:**

**CHC Ordinance: On Schedule.**

With assistance from a CLG Grant, an RFP has been issued for technical assistance for revising Chapter 2.75 of the Municipal Code to improve the effectiveness and efficiency of cultural heritage reviews.

**Arts & Crafts Survey: On Schedule.** This survey is now underway.

**City-Owned Properties Survey: On Schedule.** This survey will be initiated in the Third Quarter, FY 1999

**Ethnic History Project: On Schedule.** This project will be initiated Third Quarter, FY 1999.

**Northwest Neighborhoods: On Schedule.** Two surveys will be initiated in the Third Quarter, FY 1999.

**Individual Properties Outside Historic Resource Areas (HRAs): On Schedule.** This survey is now underway.

**Neighborhood Revitalization Program (NRP): On Schedule.**

Continued to work with various departments and residents in the Madison NRP area on:

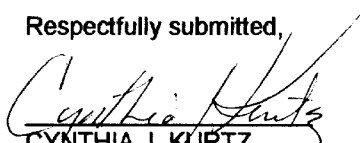
**I) Neighborhood improvement efforts:**

- a) Conducted two neighborhood clean up events. As part of these events, disseminated information raising awareness on the City's recycling programs.
- b) Continued to assist Mountain Place neighbors with efforts to improve their street. In December, Public Works staff met with residents to discuss and decide on a preferred alternative to accomplish the improvements.

**II) Neighborhood safety issues:**

- a) A joint meeting of area residents ("Neighbors Involved at City Hall" team) and the Pasadena Police Department's Northwest Service Area Advisory Board was held to advance efforts for a more effective partnership in resolving neighborhood problems.
- b) Improved illumination of Buckeye/ Madison intersection by increasing light wattage and trimming overgrown trees.

Respectfully submitted,

  
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