

Agenda Report

TO: City Council

DATE: June 19, 2000

THROUGH: Finance Committee

FROM: City Manager

SUBJECT: Adoption of the Fiscal Year 2001 Operating Budget

RECOMMENDATION:

It is recommended that the City Council adopt by resolution the City's Fiscal Year 2001 Operating Budget as detailed in Exhibit A (see attachment) and as amended by the recommended modifications contained herein.

BACKGROUND:

On May 15, 2000 the City Manager submitted the recommended Fiscal Year 2001 operating budget in compliance with the requirements of the City Charter. Beginning on May 22nd, joint meetings between the Finance Committee and the City Council were held to review and discuss the recommended budget for each City department, as well as the two operating companies.

The following summarizes the changes between the recommended budget as discussed in the City Manager's May 15, 2000 Transmittal Letter and the original Exhibit A and the revised recommended budget:

- A. City Attorney – eliminate the computer equipment allocation in the amount of \$8,000 for Fiscal Year 2001. During fiscal year 2000, the City Attorney's office used salary savings to replace computers and therefore will not require an appropriation during next fiscal year as originally recommended. A replacement fund will be established in future years.
- B. Police Department - add \$60,931 for an additional 1.0 Management Analyst II in Administrative Services to maintain training and purchasing records, process travel requests and time rolls, manage special revenues/grants, and prepare various reports.
- C. Planning and Permitting – add \$44,663 for 1.0 Graduate Management Intern with funding from the Building Services Fund to work on the Department's portion of the GIS project, develop a customer service

satisfaction survey program, document the permitting process and research technology grants.

D. Public Works & Transportation:

1. Old Pasadena Parking Structures – increased the amount of tax increment funding from \$702,000 to \$787,371. In the future this higher amount will increase annually by 2%. Additionally, the budget has been increased to reflect revised revenues and expenditures for the Marriott and other miscellaneous contracts.
2. Parking Enforcement contract – as described in the fourth quarter estimated actual expenditure report, the contract for parking enforcement will need to be increased by an additional \$213,000 in order to keep current with cost escalations of the multi-year contract.
3. Paseo Colorado Parking Structures – this new program to the Transportation Section with a fiscal year 2001 total appropriations of \$1,095,828 and one additional FTE. This program includes a General Fund subsidy in the amount of \$273,828. The program includes the operations and maintenance for the following three parking structures: 1) subterranean level parking on Colorado Blvd; 2) northwest corner of Marengo Avenue and Green Street; and 3) southwest corner of Los Robles Avenue and Green Street. It is expected that any advances from the General Fund will be repaid from future parking revenues.

E. Housing and Development – add \$300,000 in order to correct an omission. The City's Capital Budget includes a transfer from PCDC for the Pasadena Light Rail Transit Center at Del Mar/Arroyo; however, the funds were never appropriated in the PCDC budget. This action will allow the City's Capital Budget to be in balance with PCDC's budget. These funds will come from the Central Area for the Pasadena Light Rail Transit Center at Del Mar/Arroyo. Also, the PCDC budget had to be adjusted to equal the revised amount of tax increment (\$787,371) being transferred to the Old Pasadena Parking Structure Fund.

F. Arroyo Verdugo Coalition Membership – the annual cost of membership is estimated at \$20,000 and will be funded 50% from General Fund and 50% from the Proposition A Fund and will be included in the Public Works and Transportation operating budget.

G. Rose Bowl Suites – an additional \$20,000 is being added to Non-Departmental Citywide Expenses for the lease of a City designated Suite at the Rose Bowl for all major events. Currently in the recommended budget there is \$12,000 for the use of the suite during the New Year's Game only. The availability of the suite to the City will provide another economic development tool.

H. Increase the appropriations of the Pasadena Center Operating Company by \$750,845 to recognize the additional transient occupancy tax revenue projected from the Marriott.

The formal resolution will memorialize the Fiscal Year 2001 operating budget as amended and approved by the City Council. Exhibit A, as part of the formal

resolution, sets the specific spending limits for each City program by the major object expenditure and revenues by fund for Fiscal Year 2001. This process of adopting a formal resolution follows the procedures used in the previous year and is in compliance with City ordinances.

CHILDREN, YOUTH and FAMILY IMPACT:

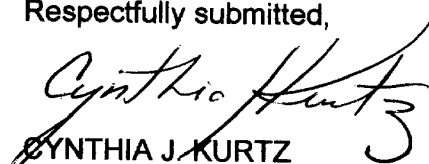
With the adoption of the Fiscal Year 2001 budget, additional funds will be spent towards children, youth and families. Last year a detailed analysis of programs and services was completed and determined that approximately \$9.9 million in City funds are spent annually on children and youth services. This amount will be higher for Fiscal Year 2001 due to normal increases in the cost to provide these services. In addition, the following highlights those new and/or enhanced programs that will also benefit children, youth and family:

- A. Human Services Recreation & Neighborhoods:** Increase funding by \$151,676 for the following:
- One Recreation Coordinator for the Citywide Youth Sports Programs, to ensure the delivery of safe, supervised quality youth sports at parks and centers citywide. This expands the capacity to recruit and train coaches, increases the number of teams and spaces available for youth basketball, flag football, cheerleading and other team activities, and returns staff time pulled from the various recreation and community centers so that they may provide additional services in their center locations.
 - One Recreation Services Specialist for the Victory Park Teen Program, to accommodate the increased demand for safe, supervised teen activities at this location during after school hours
 - A 0.5 FTE Recreation Services Specialist for the After School Recreation Playground Program, to increase the training, oversight, supervision and enhance programming and service delivery for this program serving nearly 2,000 children at 16 playground locations citywide each school day.
 - A Therapeutic Art Program, expanding Adaptive Recreation services to offer teens and adults with developmental disabilities the opportunity to explore a variety of art mediums.
 - Increase the availability of affordable swim lessons and supervised recreational swim during Summer 2000 by opening the pool at the former YMCA (2750 E. New York Drive) location to the public.
- B. Public Works & Transportation:** funding for ongoing athletic field turf management program. (\$383,200)

FISCAL IMPACT:

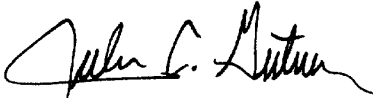
Approval of the above recommendations establishes the Fiscal Year 2001 total City budget at \$406,216,589. This represents an increase of \$3,292,669 over the City Manager's original recommended budget. Of this amount, the General Fund budget is \$135,072,293, which represents an increase of \$719,992 over the original recommended budget.

Respectfully submitted,



CYNTHIA J. KURTZ
City Manager

Prepared by:



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Approved by:



Jay M. Goldstone
Director of Finance