

Agenda Report

DATE: JULY 20, 1998
TO: CITY COUNCIL
FROM: CITY MANAGER
SUBJECT: **AUTHORIZATION TO ENTER INTO CONTRACT WITH MAJOR LEAGUE SOFTBALL, INC.**

RECOMMENDATION:

It is recommended that the City Council authorize the City Manager to enter into a contract with Major League Softball, Inc. to administer the Human Services, Recreation and Neighborhoods Department Adult Softball Program for fiscal years 1999 and 2000; and grant an exemption to Affirmative Action in Contracting Ordinance 4.09 based on best interest.

BACKGROUND:

As a result of previous City Council budgetary discussions addressing the opportunities of contracting out services as identified by the Department to maximize available General Fund dollars for youth programs and striving to achieve organizational efficiency, the Human Services, Recreation and Neighborhoods Department has initiated a number of contracts for fee related programs.

The Department recommends that the Softball Program, in conjunction with the Adult Sports Program, continue to be contracted out with the company identified as "Major League Softball, Inc." This program will be operated on a four season basis, with three 10-week seasons and one 8-week season during the winter. Games will be played at softball fields on an availability basis only. The contractor's duties will include the following: all pre-season marketing services, pre-season preparation services, league coordination services, obtaining and providing certified umpires, obtaining and providing essential game materials, and retaining at its own expense, all personnel required to perform the services under this contract. Major League Softball, Inc. carries a liability insurance policy on which the City is an added insured.

The evaluation of the program after four years of service has proven very positive. The number of teams has grown to more than 400. Major League Softball, Inc. has maintained a good working relationship with the Department's Program Management and has worked with the neighborhood community to address any problems or concerns.

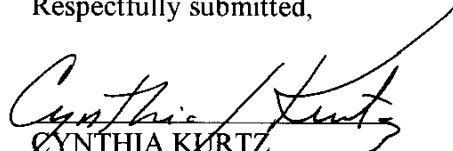
Major League Softball, Inc. has provided this service to the City in prior years. The renewed contract with Major League Softball, Inc. fully complies with Affirmative Action in Contracting Ordinance and the rules and regulations promulgated thereunder. Major League Softball, Inc., which has a work force of 125 employees (38.4% minorities and 18.4% females), will continue to retain all the personnel formerly hired by the City of Pasadena or subcontracted through the Human Services, Recreation and Neighborhoods Department, which includes 19 individuals, eleven (11) of whom are protected class individuals residing in the City of Pasadena or Altadena.

FISCAL IMPACT:

The Human Services, Recreation and Neighborhoods Department received \$95.00 per team per 10-week season for the summer session of fiscal year. In the fiscal years 1999 and 2000 the Department will receive \$115.00 per softball team for a 10-week season, and \$96.00 per softball team for an 8-week season.

This contract will generate up to \$49,000.00 in revenue for fiscal years 1999 and 2000 for the Human Services, Recreation and Neighborhoods Department to offset expenditures from the Contract Program Account 645414. This revenue has been adopted as part of the FY99 budget and will be recognized in the FY00 budget.

Respectfully submitted,

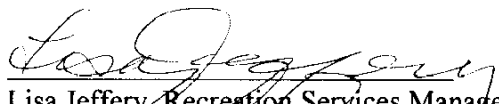

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