

Agenda Report

Date: June 29, 1998

To: City Council
From: City Manager
Subject: Authorization to Extend Contract Number 16,396 with Truesdail Laboratories, Inc. for Analyses of Water Samples

Recommendation

It is recommended that the City Council authorize the General Manager of the Water and Power Department to extend contract number 16,396 with Truesdail Laboratories, Inc. for analyses of water samples for a period of one year or until the City expends \$100,000, whichever comes first.

Background

All water purveyors in the State, including the City, provide water service under permit from the California Department of Health Services (CDHS). To maintain this permit, CDHS requires compliance with a variety of water quality standards. In order to monitor compliance with these standards, certain types of testing and analyses are necessary. While the Water and Power Department is able to perform some of these tests, it lacks the equipment and staff necessary to perform all of the required analyses. Based on a cost analysis it is more cost effective to contract with a commercial laboratory to perform the remaining analyses.

In April 1997, in an effort to achieve even greater cost efficiency, the Water and Power Department teamed with the water utilities of the cities of Burbank and Glendale to issue a joint Request for Proposals (RFP) to contract with one laboratory to provide analyses to all three cities.

The three cities selected Truesdail Laboratories, Inc. as the best-qualified firm to perform lab analyses. The selection was based on price for testing; experience and qualifications of the lab; Pasadena local status; and commitment to Equal Opportunity Employment principles.

On June 23, 1997, the City Council approved a contract with Truesdail Laboratories, Inc. for a period of one year with an option to renew for up to two additional one year periods. The contract will expire on August 4, 1998. Truesdail Laboratories, Inc. has performed well and staff requests City Council's authorization to extend the contract for the first of two possible extension periods. It should be noted that the cities of Glendale and Burbank will be extending the contract as well. There are no price increases for this extension period.

The proposed contract extension is in compliance with the Affirmative Action in Contracting Ordinance P.M.C. 4.09, and the rules and regulations promulgated thereunder.


Fiscal Impact

Funds for these services are provided for in the Water and Power Department's Water Delivery Unit Operating Budget (8114-402-881400-00-0703-00000).

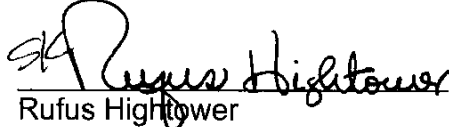
Respectfully submitted,


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