

Agenda Report

To: CITY COUNCIL **DATE:** FEBRUARY 8, 1999
FROM: CITY MANAGER
SUBJECT: Purchase of Fifteen (15) New 1999 Ford Crown Victoria Police Vehicles

RECOMMENDATION

It is recommended that the City Council: i) accept the bid dated December 24, 1998, submitted by Robert Loud Ford in response to specifications for the purchase of fifteen (15) 1999 Ford Crown Victoria Police vehicles, ii) reject all other bids and iii) authorize the Purchasing Administrator to issue a purchase order contract to Robert Loud Ford, in an amount not to exceed \$350,942.85.

BACKGROUND

The Pasadena Police Department's vehicle fleet currently includes forty-seven pursuit vehicles and thirty-nine vehicles classified for administrative use. Pursuit vehicles undergo considerable wear and as a result are on a three year replacement schedule. Given this, the City would expect to purchase fifteen to sixteen pursuit vehicles per year. Rather than buy this many vehicles, recent practice has been to replace only those in most need. Over the past two calendar years the City has replaced twenty-four pursuit vehicles. Presently, eleven pursuit vehicles have been determined to be in need of immediate replacement.

The vehicles assigned for administrative use are on a seven-year replacement schedule. However, as is the case with pursuit vehicles, only those administrative vehicles in greatest need are being replaced. The four administrative vehicles to be replaced through this purchase are greater than ten years old.

On December 24, 1998, a Notice Inviting Bids was published in *The Pasadena Journal*. In addition, specifications were mailed to Twenty Ford dealers on the Purchasing Division's vendor list and placed on the City's web page. It should be noted that the Building Systems and Fleet Management Division has determined that Ford is the only company manufacturing extra heavy-duty vehicles that meet the Department's requirements.

Five responses were received and opened in the City Clerk's office on January 8, 1999. The bid results are as follows:

	ROBERT H. LOUD FORD	ADVANTAGE FORD	MIDWAY FORD	DON KNOTT FORD	BOB WONDRIES FORD
Base Bid	\$350,924.85	\$343,341.90	\$351,160.91	\$353,305.50	\$365,075.29
*Local Vendor Sales Tax Preference of 1%	3509.25	Not applicable	Not applicable	Not applicable	Not applicable
Discounts for Prompt Payment	7018.50 @ 2% of bid price	Not applicable	\$7,500.00 @ \$500/vehicle	\$7,343.53 @ 2.25%/vehicle	\$7,500.00 @ \$500/vehicle
Total Evaluated Bid	\$340,396.25	\$343,341.90	\$343,660.91	\$345,961.97	\$357,575.29

*Pursuant to the Pasadena Municipal Code, local vendors receive a one-percent sales tax preference solely for the purpose of comparing bids.

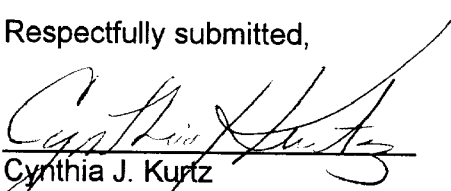
The City of Pasadena also received invitations to "piggyback" on the State of California police vehicle contract as well as the County of Los Angeles police vehicle contract. In an effort to maximize bid opportunities and to give local vendors a chance to put forward their proposals, staff decided to undertake a formal bid process and compare the responses to the pricing available through the "piggyback" opportunities. In the event the "piggyback" prices were less, the City could reject all bids. As it turns out, the base price offered by Robert Loud Ford, a local dealership is \$419 less per unit than the "piggyback" price of the State contract and \$795 less than the County's price.

The bid that was submitted by Robert Loud Ford was the lowest and is responsive to the requirements of the specifications. Based on this, it is recommended that the City Council authorize the issuance of a purchase order contract to Robert Loud Ford.

FISCAL IMPACT

This equipment is a budgeted replacement and sufficient funds are available in account #503-766300.

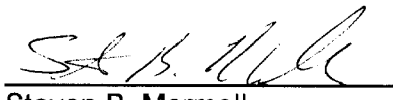
Respectfully submitted,

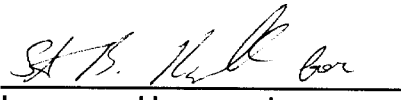

Cynthia J. Kurtz
City Manager

Approved by:


Bernard K. Melekian
Chief of Police

Prepared by:


Steven B. Mermell
Purchasing Administrator


Lawrence Hammond
Management Analyst

***Vehicle Replacement Condition Report is attached**