

Ordinance Fact Sheet

TO:

CITY COUNCIL

DATE:

FEBRUARY 28, 2000

FROM:

CITY MANAGER

SUBJECT:

AMENDMENT OF VARIOUS PROVISIONS IN TITLE 2 RELATED TO

THE CITY COUNCIL AND ADVISORY BODIES

TITLE OF PROPOSED ORDINANCE:

AN ORDINANCE OF THE CITY OF PASADENA AMENDING VARIOUS SECTIONS OF TITLE 2 OF THE PASADENA MUNICIPAL CODE REGARDING THE NUMERICAL COMPOSITION OF ADVISORY BODIES AND INCORPORATING THE CURRENT DESIGNATIONS FOR THE CITY COUNCIL, MAYOR, AND VICE MAYOR

PURPOSE OF THE ORDINANCE:

The purposes of this ordinance are to implement the direction of City Council to grant the mayor the same authority councilmembers currently have to nominate members of advisory bodies, as well as maintain the mayor's authority to make at-large appointments; to standardize to nine (9) the number of members serving on commissions where possible and appropriate; to make certain clerical changes to Title 2 such as deleting references to "board of directors," "chairman," and "vice chairman."

REASON WHY THIS LEGISLATION IS NEEDED:

The City Council directed the City Attorney's Office to prepare an ordinance granting the mayor the same authority councilmembers currently have to nominate members to advisory bodies. Section 410 of the Pasadena City Charter requires that commissions be established or modified by ordinance.

PROGRAMS, DEPARTMENTS OR GROUPS AFFECTED:

This ordinance will all affect advisory bodies established in the Pasadena Municipal Code, with the exception of the Fire and Police Retirement Board, Parking Meter Zones Advisory Commission,

MEETING OF _____02/28/00

AGENDA ITEM NO. 9.A.(1)

Pasadena Center Operating Company Board, and the South Lake Parking Place Commission. City staff working with advisory bodies will also be impacted by this ordinance.

FISCAL IMPLICATIONS:

It is not anticipated that this ordinance will have an impact on the general fund.

POLICY CHANGE:

Prior to the advent of the elected mayor, a councilmember could serve as representative for his or her district and as mayor of the city at the same time. Currently, the municipal code authorizes councilmembers to nominate members to advisory bodies. Thus, the non-elected mayor/council member had authority to nominate members to advisory bodies based on his or her district seat, and to make at-large appointments based on recommendations from the other council members.

The ordinance does not represent a policy change. Rather, it is an attempt to reflect the reality that the city council is now composed of seven councilmembers and an elected mayor. With this amendment, the mayor will have authority to nominate a member to various commissions in the city, as do the other members of the city council.

Respectfully submitted,

City Manager

Prepared by:

Carolyn Y. Williams Asst. City Attorney

Introduced by Councilmember	
	ORDINANCE NO

AN ORDINANCE OF THE CITY OF PASADENA AMENDING VARIOUS SECTIONS OF TITLE 2 OF THE PASADENA MUNICIPAL CODE REGARDING THE NUMERICAL COMPOSITION OF ADVISORY BODIES AND INCORPORATING THE CURRENT DESIGNATIONS FOR THE CITY COUNCIL, MAYOR, AND VICE MAYOR

The People of the City of Pasadena do ordain as follows:

SECTION 1. Subsection A of Section 2.48.030 is hereby amended to read:

- "A. The commission shall consist of 11 9 members, who shall be appointed as follows:
 - 1. Each of the 7 directors councilmembers and the mayor shall nominate 1 member for a total of 7 8 members.
 - 2. The mayor shall nominate the remaining 4 members 1 member from persons recommended by the other 6 directors 7 councilmembers.
 - 3. All appointments are subject to ratification by the board of directors city council."

SECTION 2. Subsection B of Section 2.48.070 is hereby amended to read:

"B. A quorum shall be a majority of the commission seats filled by the city council. A seat is deemed to be filled after a nominee has been sworn in by the city clerk. No action of the commission shall be valid without the affirmative vote of at least four 3 members."

SECTION 3. Section 2.48.080 is hereby amended to read:

"The commission shall adopt and amend, by the affirmative vote of 6 5 members, rules and regulations for the conduct of the commission's business consistent with this chapter. Such rules and regulations shall be submitted to the board of directors city council and shall not become

effective until approved and ordered filed by the board-council."

SECTION 4. Subsection A of Section 2.46.030 is hereby amended to read:

- "A. The commission shall consist of 9 members, who shall be appointed as follows:
 - 1. Each of the 7 directors councilmembers and the mayor shall nominate 1 member for a total of 7 8 members.
 - 2. The mayor shall nominate the remaining 2 members 1 member from persons recommended by the other 6 directors 7 councilmembers.
 - 3. All appointments are subject to ratification by the board of directors city council."

SECTION 5. Section 2.46.080 is hereby amended to read:

"The commission shall adopt and amend, by the affirmative vote of 6.5 members, rules and regulations for the conduct of the commission's business consistent with this chapter. Such rules and regulations shall be submitted to the board of directors city council and shall not become effective until approved and ordered filed by the board council."

SECTION 6. Subsection A of Section 2.47.030 is hereby amended to read:

- "A. The commission shall consist of 11 9 members, who shall be appointed as follows:
 - 1. Each of the 7 directors councilmembers and the mayor shall nominate 1 member for a total of 7 8 members.
 - 2. The mayor shall nominate the remaining 4 members 1 member from persons recommended by the other 6 directors 7 councilmembers.
 - 3. All nominations are subject to ratification by the board of directors city council."

2

SECTION 7. Subsection B of Section 2.47.070 is hereby amended to read:

"B. A quorum shall be a majority of the commission seats filled by the city council. A seat is deemed to be filled after a nominee has been sworn in by the city clerk. No action of the commission shall be valid without the affirmative vote of at least four 3 members."

SECTION 8. Section 2.47.080 is hereby amended to read:

"The commission shall adopt and amend, by the affirmative vote of 6 5 members, rules and regulations for the conduct of the commission's business consistent with this chapter. Such rules and regulations shall be submitted to the board of directors city council and shall not become effective until approved and ordered filed by the board council."

SECTION 9. Subsection A of Section 2.55.030 is hereby amended to read:

"A. The commission shall consist of 9 members, who shall be appointed as follows:

- 1. Each of the 7 directors councilmembers and the mayor shall nominate 1 member for a total of 7 8 members.
- 2. The mayor shall nominate the remaining 2 members 1 member from persons recommended by the other 6 directors 7 councilmembers.
- 3. All nominations are subject to ratification by the board of directors city council "

SECTION 10. Subsection D of Section 2.55.075 is hereby amended to read:

"D. Whenever an appeal is timely filed and meets one of the requirements of subsection B, the administrator of neighborhood services shall schedule a date for the hearing. The date of the hearing shall be within 30 to 60 days of the filing of the appeal application, depending on the circumstances in the case. Five members of the commission shall constitute a quorum. No action

on an appeal shall be valid unless it receives an affirmative vote of 5 members of the commission."

SECTION 11. Subsection A of Section 2.65.030 is hereby amended to read:

- "A. The commission shall consist of #1 9 members, who shall be appointed as follows:
 - 1. Each of the 7 directors councilmembers and the mayor shall nominate 1 member for a total of 7 8 members.
 - 2. The mayor shall nominate the remaining 4 members 1 member from persons recommended by the other 6 directors 7 councilmembers.
 - 3. All nominations are subject to ratification by the board of directors city council."

SECTION 12. Subsection B of Section 2.65.070 is hereby amended to read:

"B. A quorum shall be a majority of the commission seats filled by the city council. A seat is deemed to be filled after a nominee has been sworn in by the city clerk. No action of the commission shall be valid without the affirmative vote of at least four 3 members."

SECTION 13. Section 2.65.080 is hereby amended to read:

"The commission shall adopt and amend, by the affirmative vote of 6.5 members, rules and regulations for the conduct of the commission's business consistent with this chapter. Such rules and regulations shall be submitted to the board of directors city council and shall not become effective until approved and ordered filed by the board council."

SECTION 14 Section 2.70.030 is hereby amended to read:

- "A. The committee shall consist of 9 members, who shall be appointed as follows:
 - 1. Each of the 7 directors councilmembers and the mayor shall nominate 1 member for a total of 7 8 members.

- 2. The mayor shall nominate 2 tenant members 1-tenant member from persons recommended by the other 6 directors 7 councilmembers who qualify pursuant to Section 2.70.040.
- 3. All nominations are subject to ratification by the board of directors city council
- B. The 78 members nominated by each of the seven the councilmembers and the mayor and ratified by the board of directors city council shall be appointed for a term of 3 years, and shall serve no more than 2 consecutive terms. A term of less than 1 year shall not be considered a full term for such members. Terms expire on June 30th of the applicable years. Such member shall continue in office for the term for which he/she was appointed or until his/her successor is appointed. No member who has served 2 consecutive terms shall be eligible for reappointment to the committee prior to the passage of a 2-year interval.
- C. The 2 tenant members single tenant member of the committee shall be appointed for a term of 2 years from the date of their appointments appointment. The tenant-members member shall have all the powers, duties, privileges and immunities of any committee member with respect to all matters necessary or convenient to carry out the purposes and provisions of the Housing Authorities Law (Health and Safety Code Section 34310 et seq.) If a tenant member ceases to be a tenant of the commission, he/she shall be disqualified as a committee member and another tenant shall be appointed to fill the unexpired term.
- D. If any of the 7 8 members nominated by each of the 7 directors the council members and the mayor and ratified by the board of directors city council ceases to reside in the city prior to the expiration of a term, the member may complete the term only upon approval by the board

of directors city council pursuant to Section 2.45.020.

E. Any member of the committee may be removed by the board of directors city council at its pleasure."

SECTION 15. Section 2.70.040 is hereby amended to read:

"A. Each and all of the 7 8 members nominated by the 7 directors councilmembers and mayor and ratified by the board of directors city council shall be residents of the city; provided, however, that a person nominated by a director councilmember or the mayor need not reside in said director's councilmember's or the mayor's district.

B. The 2 1 tenant committee members member shall be tenants a tenant of the commission. Their successors That person's successor shall also be tenants a tenant of the commission. Such successors successor shall be appointed for terms a term of 2 years and all vacancies shall be filled for the unexpired term. If a tenant member ceases to be a tenant of the commission, he/she shall be disqualified as a member and another tenant shall be appointed to fill the unexpired term. At least one The tenant member shall may be over 62 years of age if the commission has tenants of such age. If the commission does not have tenants, the board of directors city council shall appoint 2 tenants 1 tenant of the commission to the committee, 1 of whom shall be over 62 years of age if the commission has tenants of such age, within 1 year after the commission first does have tenants."

SECTION 16. Subsection A of Section 2.75.030 is hereby amended to read:

"A. The commission shall consist of 7 9 members, who shall be appointed as follows:

1. Each of the 7 directors councilmembers and the mayor shall nominate 1 member for a total of 7 8 members.

- 2. The mayor shall nominate the remaining 4 members 1 member from persons recommended by the other 6 directors 7 councilmembers.
- 3. All nominations are subject to ratification by the board of directors city council."

SECTION 17. Section 2.75.080 is hereby amended to read:

"The commission shall adopt and amend, by the affirmative vote of 4.5 members, rules and regulations for the conduct of the commission's business consistent with this chapter. Such rules and regulations shall be submitted to the board of directors city council and shall not become effective until approved and ordered filed by the board council."

SECTION 18. Subsection A of Section 2.80,030 is hereby amended to read:

- "A. The commission shall consist of 8 9 members, who shall be appointed as follows:
 - 1. The mayor shall nominate 5 6 members from persons nominated by the board of directors city council
 - 2. The community development committee, the cultural heritage commission and the planning commission shall each nominate 1 member for a total of 3 members.
 - 3. All appointments are subject to ratification by the board of directors city council."

SECTION 19. Subsection A of Section 2.85.030 is hereby amended to read:

- "A. The commission shall consist of 11 9 members, who shall be appointed as follows:
 - 1. Each of the 7 directors councilmembers and the mayor shall nominate 1 member for a total of 78 members.

- 2. The mayor shall nominate the remaining 4 members 1 member from persons recommended by the other 6 directors 7 councilmembers.
- 3. All nominations are subject to ratification by the board of directors city council."

SECTION 20. Subsection B of Section 2.85.070 is hereby amended to read:

"B. A quorum shall be a majority of the commission seats filled by the city council. A seat is deemed to be filled after a nominee has been sworn in by the city clerk. No action of the commission shall be valid without the affirmative vote of at least four 3 members."

SECTION 21. Section 2.85.080 is hereby amended to read:

"The commission shall adopt and amend, by the affirmative vote of 6.5 members, rules and regulations for the conduct of the commission's business consistent with this chapter. Such rules and regulations shall be submitted to the board of directors city council and shall not become effective until approved and ordered filed by the board council."

SECTION 22. Subsection A of Section 2.86.030 is hereby amended to read:

"A. The commission shall consist of 15 13 members, who shall be appointed as follows:

- Each of the 7 directors councilmembers and the mayor shall nominate
 member for a total of 7 8 members.
- 2. The mayor shall nominate 3 members from persons recommended by the other 6 directors to assure diversity and community-wide inclusiveness.
- 2. The Pasadena Area Community College (PCC) Board of Trustees shall nominate 1 member who resides within the PCC boundaries.

8

- 3. The Pasadena Unified School District (PUSD) shall nominate 1 member who resides within the PUSD boundaries.
- 4. Human services agencies providing services within Pasadena shall recommend 3 members to the human services commission for nomination to the board council, provided that each nominee must represent a human service agency servicing Pasadena residents. The nomination process shall be set forth in the commission's rules and regulations.
- 5. All nominations are subject to ratification by the board of directors city council."

SECTION 23. Subsection B of Section 2.86.070 is hereby amended to read:

"B. A quorum shall be a majority of the commission seats filled by the city council. A seat is deemed to be filled after a nominee has been sworn in by the city clerk. No action of the commission shall be valid without the affirmative vote of at least five 4 members."

SECTION 24. Section 2.86.080 is hereby amended to read:

"The commission shall adopt and amend, by the affirmative vote of 8 7 members, rules and regulations for the conduct of the commission's business consistent with this chapter. Such rules and regulations shall be submitted to the board of directors city council and shall not become effective until approved and ordered filed by the board council."

SECTION 25. Subsection A of Section 2.90.030 is hereby amended to read:

- "A. The commission shall consist of 7 9 members, who shall be appointed as follows:
 - 1. Each of the 7 directors councilmembers and the mayor shall nominate 1 member for a total of 7 8 members.

- 2. The mayor shall nominate the remaining 4 members 1 member from persons recommended by the other 6 directors 7 councilmembers.
- 3. All nominations are subject to ratification by the board of directors city council."

SECTION 26. Section 2.90.080 is hereby amended to read:

"The commission shall adopt and amend, by the affirmative vote of 4.5 members, rules and regulations for the conduct of the commission's business consistent with this chapter. Such rules and regulations shall be submitted to the board of directors city council and shall not become effective until approved and ordered filed by the board council."

SECTION 27. Subsection A of Section 2.95.030 is hereby amended to read:

- "A. The commission shall consist of 11 members, who shall be appointed as follows:
 - 1. Directors Councilmembers from districts 1, 3, and 5 shall each nominate 2 members for a total of 6 members.
 - Each of the remaining directors councilmembers and the mayor shall nominate
 member for a total of 4 5 members.
 - 3. The mayor shall nominate the remaining members from persons recommended by the other 6 directors.
 - 3. All nominations are subject to ratification by the board of directors city council."

SECTION 28. Section 2.95.080 is hereby amended to read:

"The commission shall adopt and amend, by the affirmative vote of 6 members, rules and regulations for the conduct of the commission's business consistent with this chapter. Such rules

and regulations shall be submitted to the board of directors city council and shall not become effective until approved and ordered filed by the board council."

SECTION 29. Sections 2.100.010 and 2.100.020 are hereby amended to read:

"2.100.010. Short title.

This chapter shall be known as the" Parks and Recreation Recreation and Parks Commission Ordinance.'

2.100.020. Establishment.

There is created and established a commission of the city to be known as the 'parks and recreation commission' recreation and parks commission' and hereinafter called 'commission.'

SECTION 30. Subsection A of Section 2.100.030 is hereby amended to read:

- "A. The commission shall consist of +1 9 members, who shall be appointed as follows:
 - 1. Each of the 7 directors councilmembers and the mayor shall nominate 1 member for a total of 7 8 members.
 - 2. The mayor shall nominate the remaining 4 members 1 member from persons recommended by the other 6 directors 7 councilmembers.
 - 3. All nominations are subject to ratification by the board of directors city council."

SECTION 31. Subsection B of Section 2.100.070 is hereby amended to read:

"B. A quorum shall be a majority of the commission seats filled by the city council. A seat is deemed to be filled after a nominee has been sworn in by the city clerk. No action of the commission shall be valid without the affirmative vote of at least four 3 members."

SECTION 32. Section 2.100.080 is hereby amended to read:

"The commission shall adopt and amend, by the affirmative vote of 6.5 members, rules and regulations for the conduct of the commission's business consistent with this chapter. Such rules and regulations shall be submitted to the board of directors city council and shall not become effective until approved and ordered filed by the board council."

SECTION 33. Subsections A and D of Section 2.155.030 are hereby amended to read:

- "A. The board shall consist of 12 11 members, who shall be appointed as follows:
 - 1. Each of the 7 councilmembers and the mayor shall nominate 1 member for a total of 7 8 members.
 - 2. The mayor shall nominate 2 members from persons recommended by the other 6 councilmembers.
 - 2. The city manager, or his or her authorized representative, at the election of the city manager by written notice to the city clerk, is hereby appointed as a member.
 - 3. The Pasadena Unified School District (hereinafter PUSD) shall nominate 1 member.
 - 4. The Pasadena Area Community College (hereinafter PCC) shall nominate 1 member.
 - 5. All nominations, except the city manager, or his or her authorized representative, are subject to ratification by the city council."
- D. Any member of the board may be removed by the city board of directors city council for cause as specified in the Corporations Code or articles or bylaws of the corporation. Any city member of the board may be removed by the city board of directors city

56966 1 12

council if he/she ceases to reside in the city or has three 3 consecutive unexcused absences."

SECTION 34. Subsection B of Section 2.155.070 shall be amended to read:

"B. Six members of the board shall constitute a quorum. No action of the board shall be valid without a majority vote of the quorum unless a different rule is provided herein."

SECTION 35. Subsection A of Section 2.105.030 is hereby amended to read:

- "A. The commission shall consist of 9 members, who shall be appointed as follows:
 - 1. Each of the 7 directors councilmembers and the mayor shall nominate 1 member for a total of 7 8 members.
 - 2. The mayor shall nominate the remaining 2-members 1 member from persons recommended by the other 6 directors 7 councilmembers.
 - 3. All nominations are subject to ratification by the board of directors city council."

SECTION 36. Subsection A of Section 2.175.030 is hereby amended to read:

- "A. The board shall consist of 9-11 members, who shall be appointed as follows:
 - 1. Each councilmember and the mayor shall nominate 1 member for a total of seven 8 members.
 - 2. The mayor shall nominate 1 member from persons recommended by the 7 council members.
 - 3. As to the remaining two 2 members, the Chancellor of the University of California, Los Angeles, and the board of directors of the Tournament of Roses Association shall each nominate 1 member.
 - 4. All nominations are subject to ratification by the city council."

13

SECTION 37. Subsection B of Section 2.175.070 is hereby amended to read:

"B. Five Six members of the board shall constitute a quorum. No action of the board shall be valid without the affirmative vote of five 6 of its members."

SECTION 38. Subsection A of Section 2.120.030 is hereby amended to read:

- "A. The commission shall consist of 11 members, who shall be appointed as follows:
 - 1. Each of the 7 councilmembers and the mayor shall nominate one 1 member for a total of 7 8 members.
 - 2. The mayor shall nominate the remaining 2 members 1 member from persons recommended by the other six council members 7 councilmembers.
 - 3. Human services agencies providing services in Pasadena shall recommend

 2 representatives for nomination members to the senior commission for
 nomination to the city council; provided, that each nominee must represent an
 agency primarily providing services to Pasadena senior residents. The nomination
 process shall be set forth in the commission's rules and regulations.
 - 4. All appointments are subject to ratification by the city council."

SECTION 39. Subsection A of Section 2.135.030 is hereby amended to read:

- "A. The commission shall consist of 7 9 members, who shall be appointed as follows:
 - 1. Each of the 7 directors councilmembers and the mayor shall nominate 1 member for a total of 7 8 members.
 - The mayor shall nominate 1 member from persons recommended by the
 councilmembers.

3. All nominations are subject to ratification by the board of directors city council."

SECTION 40. Section 2.135.080 is hereby amended to read:

"The commission shall adopt and amend, by the affirmative vote of 4 5 members, rules and regulations for the conduct of the commission's business consistent with this chapter. Such rules and regulations shall be submitted to the board of directors city council and shall not become effective until approved and ordered filed by the board council."

SECTION 41. Subsection A of Section 2.140.030 is hereby amended to read:

"A. The commission shall consist of 9 members, who shall be appointed as follows:

- 1. Each of the 7 directors councilmembers and the mayor shall nominate 1 member for a total of 7 8 members.
- 2. The mayor shall nominate the remaining 2- members 1 member from persons recommended by the other 6 directors 7 councilmembers.
- 3. All appointments are subject to ratification by the board of directors city council."

SECTION 42. Section 2.05.030 is hereby amended to read:

"There shall be a chairman and a vice chairman of the board of directors mayor and vice mayor of the city council elected as provided in Section 406 of the Charter. also referred to as mayor and vice mayor."

SECTION 43. Section 2.10.030 is hereby amended to read:

"The commission shall consist of the 7 members of the board of directors the mayor and councilmembers and the terms of commission members shall coincide with their incumbency on

the board of directors city council whether elected or appointed pursuant to the Charter."

SECTION 44. Section 2.10.060 is hereby amended to read:

"The commission shall hold a regular meeting at least once a month in City Hall at a time to be designated by the commission. A majority shall constitute a quorum for the transaction of business but no action shall be valid unless it receives the affirmative vote of 4-5 members of the commission. All of its meetings shall be held in accordance with the Ralph M. Brown Act and shall be open to the public except as provided by law." SECTION 45. Chapters 2.05; 2.10; 2.20; 2.25; 2.28; 2.35; 2.40; 2.45; 2.46; 2.47;

2.48; 2.55; 2.65; 2.70; 2.75; 2.80; 2.85; 2.86; 2.90; 2.95; 2.100; 2.105; 2.120; 2.135; and 2.140 of said Code are amended to delete the designation "board of directors" and to substitute in its place "city council"; to delete the designation "board" and to substitute in its place "council"; to delete the designation "chairman" and to substitute in its places "mayor"; and to delete the designation "vice chairman" and to substitute in its place "vice mayor."

///

///

///

///

///

///

SECTION 46. This Ordinance shall take effect upon publication of its summary in accordance with Section 508 of the Charter. Signed and approved this ______ day of ______2000. Bill Bogaard Mayor of the City of Pasadena I HEREBY CERTIFY that the foregoing ordinance was adopted by the City Council of the City of Pasadena at its meeting held ______, 2000, by the following vote: AYES: **NOES** ABSTAIN: ABSENT: Published: Jane Rodriguez, CMC City Clerk APPROVED AS TO FORM: Carolyn Y Williams

Asst. City Attorney