

Agenda Report

TO: CITY COUNCIL **DATE:** December 7, 1998
FROM: CITY MANAGER
SUBJECT: REVISION OF LIST OF DESIGNATED EMPLOYEES REQUIRED TO FILE CONFLICT OF INTEREST STATEMENTS

RECOMMENDATION:

It is recommended that the City Council adopt the attached resolution updating the list of city employees and commission members who will be required to file conflict of interest statements in 1999. These revisions adjust the list to reflect changes in titles and duties which have occurred since the last revision in February, 1998.

BACKGROUND:

On February 24, 1984, the Board of Directors adopted resolution No. 5069 adopting the model Conflict of Interest Code as promulgated by the California Fair Political Practices Commission (FPPC). In addition to its substantive reporting requirements, the resolution contains two appendices. Appendix A is a list of employees and commission members who must file reports under the Conflict of Interest Code along with the disclosure category assigned to each employee based on the type of duties that individual performs. Appendix B contains a detailed description of the fifteen disclosure categories and the specific FPPC reports which must be files by persons in each category.

Appendix A was last revised in February, 1998. Since that time, changes in departmental organization, classifications and job duties have occurred. To forestall any confusion about which employees and commissioners are to file conflict of interest statements, the attached resolution enacts a new Appendix A which comports with the classifications, organization and job titles currently in use. Additionally, state law requires that the City's Conflict of Interest Code be updated during the last quarter of 1998.

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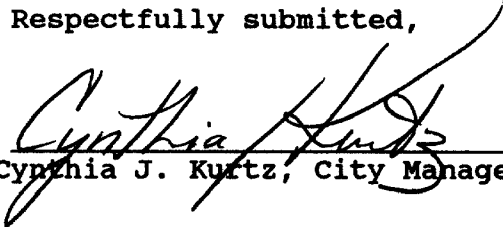
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No employees who were previously required to file conflict of interest statements have been exempted from doing so in this revision. Several newly created or expanded positions have been added to the list. No changes are being made to Appendix B -- disclosure categories.

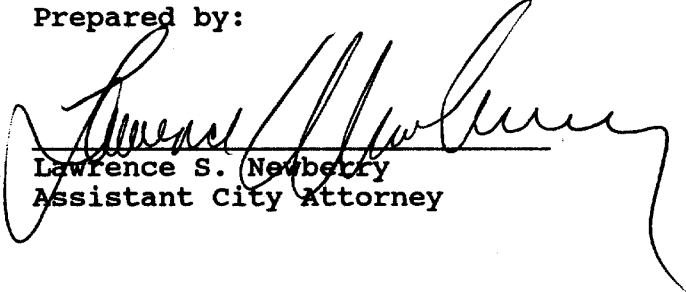
FISCAL IMPACT:

No appreciable impact.

Respectfully submitted,


Cynthia J. Kurtz, City Manager

Prepared by:


Lawrence S. Newberry
Assistant City Attorney