

Agenda Report

TO: City Council

DATE: December 7, 1998

FROM: City Manager

SUBJECT: This Item is for Information Only

The City Council, concurrent with its adoption of the Fiscal Year 1999 Operating Budget, approved a work program for the Planning Division for Fiscal Years 1999 – 2002. This memorandum summarizes the current status of this work program.

West Gateway Specific Plan: On Schedule.

Approved by City Council on July 13, 1998. Staff is currently drafting the zoning code amendment to implement the plan, with Planning Commission and City Council hearings in the Spring of 1999. In addition, staff has been communicating with the State Office of Historic Preservation and the General Services Administration with respect to enforcing the covenants on the Vista del Arroyo property.

General Plan Update:

Land Use Element – On Schedule.

A Request for Proposal was issued for the Five-Year Update of the Land Use Element on October 12, 1998. Three proposals were submitted on November 9, 1998. This RFP was consolidated with the scope of work for the Central District Specific Plan, the Comprehensive Zoning Code Revisions, and some Design Guideline tasks. A second RFP was issued at the same time to assist with public outreach and participation for these components of the planning program. Staff is anticipating Council approval of the contracts in the coming month.

Housing Element – On Schedule.

Staff has retained a consultant to assist with the state-mandated update of the Housing Element. However, the Governor recently signed a bill revising the deadline for cities within the SCAG region to June 30, 2000.

Central District Specific Plan: On Schedule.

See Land Use Element. The RFP for this specific plan, as well as the RFP for public outreach and participation, was consolidated with the Land Use Element and Comprehensive Zoning Code update.

A separate RFP was issued, and a contract awarded, to conduct a historic survey for the Central District. Work is underway.

Fair Oaks/Orange Grove Specific Plan: On Schedule.

The City Council originally allocated \$65,000 for this planning effort. Staff retained a consultant to assist with economic and urban design work for only a portion of the specific plan area; commensurate with the funds provided. The City Council subsequently allocated \$25,000 for a study of North Fair Oaks, and staff has retained a consultant for that as well. As part of the FY 1999 budget approval, City Council expanded the funding for the specific plan, and on November 2, 1998 the Council approved the expansion of the scope of work for the consultant retained for the smaller study area. The specific plan has now been expanded to cover the full length of Fair Oaks from Maple to the north city boundaries, and from Lincoln to Los Robles.

A contract has been issued for an historic survey of the specific plan area, and work is underway.

A coordinating committee has been formed and the first meeting held on October 29, 1998.

City Center/Mid-Town Process: On Schedule.

Planning staff continues to be extensively involved with assisting Housing & Development Department in staffing the City Center Implementation Task Force, as well as processing the Plaza Pasadena project. The EIR time line for the Plaza Pasadena project remains on schedule.

Arroyo Seco Master EIR: On Schedule.

Staff has completed the consultant selection process and will be bringing the contract authorization to the City Council on November 30, 1998. Subsequent work on the EIR will be coordinated with Public Works & Transportation Department's work program for the Arroyo Seco Master Plan.

East Pasadena Specific Plan: On Schedule.

An RFP for economics and design work was issued on October 16, 1998, with responses due on November 5, 1998. An RFP for the EIR was issued on October 26, 1998, with a due date of November 16, 1998.

A coordinating committee has been formed and the first meeting was held on November 9, 1998.

Comprehensive Zoning Code Revisions: On Schedule.

A consultant has been retained to revise the Sign chapter of the zoning code.

The remaining components of the zoning code have been consolidated into an RFP with the Five-Year update of the Land Use Element and the Central District Specific

Plan, and public outreach and participation for the zoning code is provided for in a second RFP. The schedule for both of these RFPs is discussed above.

Citywide Design Guidelines: On Schedule.

Design guidelines for specific plan areas are part of the scope of work for the specific plan.

Consolidating the myriad of existing design guidelines into a single, unified document is part of the RFP for the Land Use Element, Central District Specific Plan and the Zoning Code Revision. The status of that RFP was discussed above. This will also include review and revising, if necessary, design guidelines for special topics, for example, mini-malls.

Historic Resources Inventory:

CHC Ordinance: On Schedule.

With assistance from a CLG Grant, an RFP has been issued for technical assistance for revising Chapter 2.75 of the Municipal Code to improve the effectiveness and efficiency of cultural heritage reviews.

Arts & Crafts Survey: On Schedule.

This survey is now underway.

City-Owned Properties Survey: On Schedule.

This survey will be initiated in the Spring of 1999.

Ethnic History Project: On Schedule.

This project is scheduled for completion in the Spring of 1999.

Northwest Neighborhoods: On Schedule

Two surveys will be initiated in the Spring of 1999.

Outside Historic Resource Areas (HRAs): On Schedule.

This survey is now underway.

Neighborhood Planning Program: On Schedule.

Continued to work with various departments and residents in the Madison NRP area on:

I) Neighborhood improvement efforts:

- a) Conducted two neighborhood clean up events,
- b) Continued focused code enforcement on several "problem" properties in the neighborhood (i.e 791 N. El Molino, 855 N. Madison, 584 Buckeye St.).

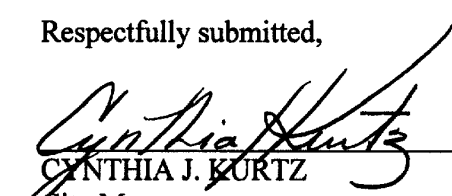
II) Traffic/safety issues:

- a) Completed installation of speed humps along Garfield and Worcester avenues,
- b) Sponsored Bicycle Safety Rodeo at Summit/Painter

III) Neighborhood organizing:


- a) Working with residents and Neighborhood Connections formed an action team "Neighbors Involved at City Hall" to assist with information on local government functions and operation.

Respectfully submitted,



CYNTHIA J. KURTZ
City Manager

Approved by:



Darrell L. Lewis
Director of Planning and Permitting

Attachments:

1. Work Program