

Agenda Report

TO: City Council **DATE:** August 24, 1998
FROM: Acting City Manager
SUBJECT: Establishment of a Contract with the Pasadena Unified School District for the Provision of School Crossing Guard Services.

RECOMMENDATION:

It is recommended that the City Council:

- 1) Authorize the Acting City Manager to enter into a contract with the Pasadena Unified School District for crossing guard services in an amount not to exceed \$112,694.
- 2) Authorize the Director of Finance to transfer \$112,694 from Police Department Budget account 8114 101 402200 to the non-Departmental Budget account 952100 – Citywide Obligations.

BACKGROUND:

For more than two decades, the Pasadena Police Department has provided crossing guard services for the Pasadena Unified School District at select elementary schools throughout Pasadena. During the past year, an ad hoc committee comprised of City Council members Bill Crowfoot and Paul Little, School Board members Bonnie Armstrong and George Van Alstine, as well as selected school district and city staff have met to identify the most effective manner in which to administer and manage the school crossing guard program.

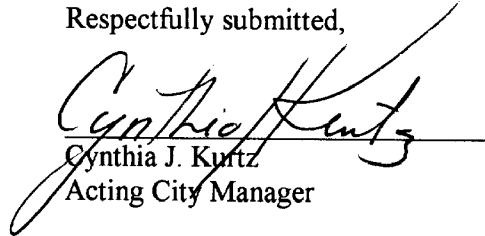
It is agreed that that administration and management most appropriately lies with the Pasadena Unified School District. Funds required to support this program presently exist within the Police Department budget. Approval of the recommendation will allow for the responsibility and funding for these services to be transferred to the Pasadena Unified School District. Presently, thirteen part-time crossing guard positions (5.542 FTE's) are funded. While city employment

for these personnel will terminate with this agreement, it is the intent of the Pasadena Unified School District to continue the utilization of these personnel in the administration of their program.

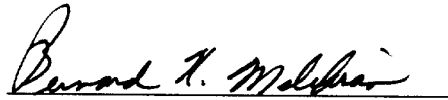
FISCAL IMPACT:

Approval would result in the transfer of \$112,694 from the Police Department Budget account 8114 101 402200 to the non- Departmental Budget account 952100 – Citywide Obligations. It would further result in the reduction of 5.542 FTE's.


Respectfully submitted,


Cynthia J. Kurtz
Acting City Manager


Approved by:


Bernard K. Melekian
Chief of Police

Approved by:


Jay Goldstone
Director of Finance

Prepared by:


Alex A. Uribe
Lieutenant, Support Operations Section
Special Operations Division