

# Agenda Report

**TO:** CITY COUNCIL

**DATE:** AUGUST 17, 1998

**FROM:** CYNTHIA J. KURTZ, ACTING CITY MANAGER

**SUBJECT: APPROVAL OF AMENDMENT TO FEDERAL FISCAL YEAR (FFY) 1998 WOMEN, INFANTS, AND CHILDREN (WIC) SUPPLEMENTAL FOOD PROGRAM AGREEMENT #97-11270 (City Contract # 16,536) WITH THE STATE DEPARTMENT OF HEALTH SERVICES**

**RECOMMENDATION:**

It is recommended that the City Council authorize the City Manager to execute an amendment to the FFY 1997-98 Women, Infants, and Children (WIC) Program Agreement #97-11270 (City Contract # 16,536) with the State Department of Health Services (SDHS) in the amount of \$20,439 for the period of October 1, 1997 through September 30, 1998.

**BACKGROUND:**

The Women, Infants, and Children (WIC) Program is a federally funded, state-administered public health services program which provides nutritional counseling, education, and supplemental food vouchers for pregnant women and lactating women and their children up to five years old. The program is medically supervised, and its services are provided within strict medical and nutritional guidelines. One of the major goals of this effort is to ensure that program participants receive high quality counseling and information which may contribute to their maintaining good physical health and/or alter detrimental nutritional patterns.

The WIC Program of the City of Pasadena Public Health Department provides WIC program vouchers and nutrition and breast-feeding education to WIC-eligible residents of Pasadena, Altadena, Sierra Madre and South Pasadena. An average monthly caseload of 6,500 participants is served. WIC participants are properly oriented to WIC program services, referred to other health and social service providers, and encouraged to receive ongoing care.

The funding for FFY 1998 has been increased by \$20,439 for physical infrastructure as well as service delivery infrastructure improvements to enhance the ability of the Pasadena WIC program to provide quality services to participants. The infrastructure improvements include staff training, telephone equipment for the WIC satellite office at the Pasadena Community Health

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**Amend FY 1998 Women, Infants, and Children Program (WIC) Agreement with SDHS**

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Center and renovations to the client waiting and receiving areas in the main WIC site at Villa Parke.

Since the WIC Program is Federally funded, the term of this Agreement is consistent with the Federal Fiscal Year (FFY) calendar which runs from October 1, 1997 through September 30, 1998 (FFY 1998), overlapping two City fiscal calendars, FY 1998 and FY 1999. Although the increased revenues of \$20,439 were included in the FY 1999 budget for the Public Health Department, the amendment must be executed and the entire allocation spent by September 30, 1998.

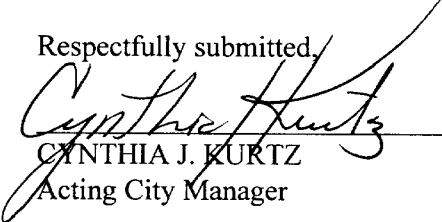
**AFFIRMATIVE ACTION:**

This contract is exempt from the Affirmative Action in Contracting Ordinance pursuant to Section 4.09.060 (A) which exempts contracts with other governmental entities for labor, material, supplies or services.

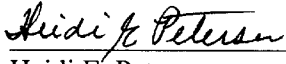
**FISCAL IMPACT:**

There will be no fiscal impact as a result of this action by City Council since the estimated revenues and appropriations have been included in the Public Health Department's FY 1999 Women, Infants and Children adopted budget, account #564200.

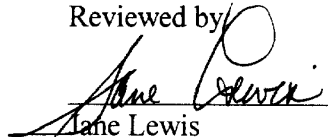
Respectfully submitted,

  
CYNTHIA J. KURTZ  
Acting City Manager

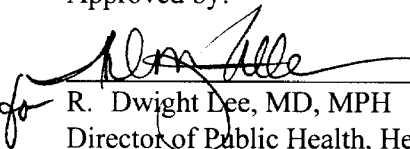
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