

Agenda Report

TO: CITY COUNCIL

Date: August 2, 1999

FROM: CITY MANAGER

SUBJECT: AUTHORIZATION TO AMEND CONTRACT NUMBER 16,688-1
WITH TAKATA ASSOCIATES TO COMPLETE HAHAMONGNA
WATERSHED PARK MASTER PLAN.

RECOMMENDATION:

It is recommended that the City Council increase the contract number 16,688-1 with Takata Associates by \$46,179 to complete the Hahamongna Watershed Park Master Plan for a total amount not to exceed \$311,179. The proposed Amendment is exempt from Competitive Bidding pursuant to City Charter Section 1002 (F), contracts for professional or unique services,

It is further recommended that City Council grant the proposed Amendment an exemption from the competitive selection process of the Affirmative Action in Contracting Ordinance, pursuant to section 4.09.060(C)(1), contracts for which the City's best interests are served.

BACKGROUND:

On June 8, 1998, City Council authorized a contract with Takata Associates for Phase I of the Hahamongna Watershed Park Master Plan. Takata Associates was selected through a competitive selection process. The price stated in Takata proposal to complete the Master Plan was \$311,179, Phase I was \$265,000 and was available in FY 1999 budget for the project. Phase II was to be appropriated in fiscal year 2000.

In preparing the agenda report for City Council consideration of the contract award, staff used the amount of available funding for Phase I than the price outlined in Takata's proposal as the basis for the contract amount. The correct approach would have been to request City Council authorization to enter into the contract not to exceed \$311,179 and indicate in the fiscal impact section of the report that \$265,000 would come from FY 1999 and the balance from FY 2000.

Phase I includes: 1) community outreach, 2) identified environmental requirements, 3) drafted a master site plan, (including recreation and education elements), 4) developed design standards and a landscape and habitat restoration plan. These tasks were completed within the cost estimate included in Takata's original proposal.

Phase II includes: the development of an operations and maintenance plan and a feasibility analysis of several master plan alternatives including cost estimates of various components.

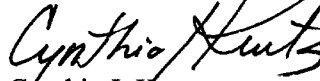
The completion of the Park's Draft Master Plan will provide a blueprint working for the development of Hahamongna Watershed Park. This plan along with draft master plans of Lower Arroyo and Central Arroyo will provide the necessary information to finalize the Master Arroyo Environmental Impact Report.

The proposed amendment fully complies with the Affirmative Action Ordinance as well as the Pasadena Living Wage Ordinance, P.M.C. 4.09 and 4.11 respectively.

FISCAL IMPACT:


Funds in the amount of \$46,179 are available in the Hahamongna Watershed Park Fiscal Year 2000 Operating Budget account number 765500.

Respectfully submitted,




Cynthia J. Kurtz
City Manager

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