

Agenda Report

TO: City Council July 24, 2000
FROM: City Manager
SUBJECT: Appropriation of \$175,000 from the Building Services Fund for increased plan check services for FY2000 and FY2001

RECOMMENDATION

It is recommended that City Council:

1. Approve the payment of \$75,405 to Scott Fazekas and Associates for plan check services rendered during FY 2000; and
2. Approve a Journal Voucher appropriating \$175,000 from the Building Services Fund Balance to 8115-204-449000 for this and plan check services in FY 2001.

BACKGROUND

The Planning and Permitting Department reviews construction plans for all new construction in the City within four weeks of submittal. To meet the four week turn-around, the City has traditionally contracted with outside consultants to augment internal staff resources. Typically, the amount of services provided by these outside consultants has not exceeded \$25,000 in any given fiscal year.

Fiscal Year 2000

During fiscal year 2000, the City experienced a dramatic increase in building projects requiring plan review. These projects included the Paseo Colorado, 160 East Corson and several large residential projects. The increased plan check workload resulted in the contractor exceeding the original contract amount of \$25,000 by \$75,405 at the end of the year.

Plan check fees are paid by the customer prior to review. Fees covering the additional \$50,000 in work have been deposited in the Building Services Fund and remain available in fund balance to cover the cost of the plan check services rendered.

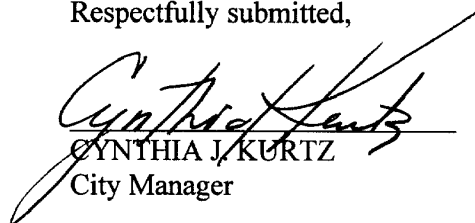
Fiscal Year 2001

For FY2001, \$50,000 has been budgeted for plan check services. Due to the current upswing in construction activity, staff now believes that this amount will be insufficient and expects the total to be approximately \$150,000. A formal Request for Proposals is currently being developed to procure a new contract for the increased amount.

FISCAL IMPACT

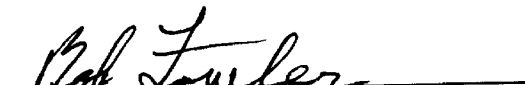
Sufficient funds in the amount of \$175,000 are available in the Building Services Unappropriate Fund Balance. This action will increase account 8115-204-449000 (plan check consultants) from \$50,000 to \$225,000 for. After outstanding FY2000 invoices are paid, the available balance FY2001 contract services will be \$149,595.

Respectfully submitted,



CYNTHIA J. KURTZ
City Manager

Approved by:



Bob J. Fowler
Chief Building Official