

Agenda Report

Date: July 24, 2000

To: City Council

From: City Manager

Subject: Authorization to Enter into a Contract with Truesdail Laboratories, Inc. for Analyses of Water Samples

Recommendation

It is recommended that the City Council authorize the General Manager of the Water and Power Department to:

- 1) Enter into a contract with Truesdail Laboratories, Inc. for analyses of water samples for an initial period of one year or until the City expends \$100,000, whichever comes first; and
- 2) Authorize the General Manager to extend the contract for two additional one-year periods, provided that price increases do not exceed the then current Consumer Price Index, without further City Council consideration, for a total contract period not to exceed three years. Competitive bidding is not required pursuant to City Charter Section 1002(F) contracts for professional or unique services.

Background

All water purveyors in the State, including the City, provide water service under permit from the California Department of Health Services (CDHS). To maintain this permit, CDHS requires compliance with a variety of water quality standards. In order to monitor compliance with these standards, certain types of testing and analyses are necessary. While the Water and Power Department is able to perform some of these tests, it lacks the equipment necessary to perform all of the required analyses. Based on a cost analysis it is more cost effective to contract with a commercial laboratory to perform the remaining analyses.

In an effort to achieve even greater cost efficiency, in the past nine years the Water and Power Department teamed together with the water utilities of the cities of Burbank and Glendale to issue a joint Request for Proposal (RFP) to contract with one laboratory to provide analyses to all three cities. This is the third consecutive jointly issued contract by the three cities.

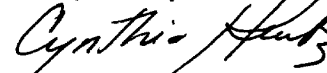
The three cities selected Truesdail Laboratories, Inc. as the best-qualified firm to perform lab analyses. The selection was based on price for testing; experience and qualifications of the lab; on the City of Pasadena's portion of the evaluation, 5% was given to local businesses; and commitment to Equal Opportunity Employment principles.

Truesdail Laboratories, Inc. has submitted the required affirmative action forms. The proposed contract is in compliance with the Affirmative Action in Contracting Ordinance P.M.C. 4.09, and the rules and regulations promulgated thereunder. The contract is also in compliance with the Pasadena Living Wage Ordinance.

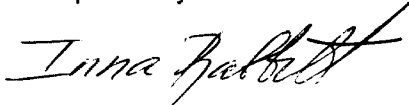
Fiscal Impact

Funds for these services are in the Water and Power Department's Water Delivery Unit Operating Budget (8114-402-881400-00-0703-00000) Water Quality operation expense account.

Respectfully submitted,


CYNTHIA J. KURTZ
City Manager

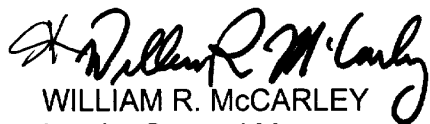
Prepared by:


INNA BABBITT
Water Quality Supervisor
Water and Power Department

Reviewed by:


STEVE MERMELL
Purchasing Administrator
Finance Department

Approved by:


WILLIAM R. McCARLEY
Interim General Manager
Water and Power Department