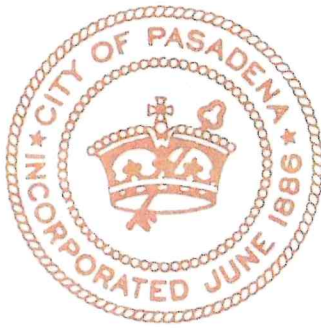




# Agenda Report

September 29, 2026

**TO:** Honorable Mayor and City Council

**THROUGH:** Housing, Homelessness and Planning Committee (September 14, 2026)

**FROM:** Housing Department

**SUBJECT: APPROVE THE SUBMISSION OF THE PROGRAM YEAR 25  
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION  
REPORT (CAPER) FOR PROJECTS FUNDED FROM COMMUNITY  
DEVELOPMENT BLOCK GRANT, EMERGENCY SOLUTIONS GRANT,  
AND HOME INVESTMENT PARTNERSHIP ACT PROGRAMS**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the recommended actions are not a "project" subject to the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21065 and within the meaning of State CEQA Guidelines Section 15378(b)(4) and (5); and
2. Approve submission to the U.S. Department of Housing and Urban Development the Consolidated Annual Performance and Evaluation Report for projects completed in the 2025 Program Year under the Community Development Block Grant, Emergency Solutions Grant, and the HOME Investment Partnership Act programs which assist low to moderate income individuals and families and address community development, affordable housing and homelessness needs.

## **BACKGROUND:**

The City of Pasadena receives annual entitlement funds from the U.S. Department of Housing and Urban Development (HUD) under the following programs:

- Community Development Block Grant (CDBG)
- Emergency Solutions Grant (ESG)
- HOME Investment Partnership Act (HOME)

As a recipient of these funds the City is required to prepare and submit to HUD a Consolidated Annual Performance and Evaluation Report (“CAPER”) detailing the City’s accomplishments toward achieving the Five-Year Consolidated Plan goals. The 2025 Program Year (PY25) CAPER, the first program year of the 2025-2029 Five-Year Consolidated Plan, contains performance assessments for projects and programs supported with CDBG, ESG and HOME funds. Goals and accomplishments are summarized in Attachment A. The PY25 CAPER is included in Attachment B.

The Housing Department performs the oversight and program administration for the funding received under the CDBG, ESG and HOME programs. The review of funded activities are performed in accordance with the provisions set forth in the Code of Federal Regulations which require the City, as a grantee, to make determinations that sub-recipients are following the federal statutes and have the continuing capacity to administer and/or implement the project for which federal assistance has been provided. As part of the ongoing program administration, each sub-recipient is required to provide quarterly performance reports. The results of these performance assessments are contained in the CAPER.

#### **SUMMARY OF PROGRAM ACCOMPLISHMENTS IN YEAR 1:**

During PY25, eight social service projects were funded using CDBG and ESG funds, serving 1,969 unduplicated people. These projects provided programming that included food distribution, homeless services, and youth programming. Through CDBG non-public service funds, four (4) projects were funded including infrastructure improvements, and economic development. The HOME program funded affordable housing activities.

#### **PROGRESS TOWARDS FIVE-YEAR GOALS:**

The CAPER includes goal accomplishments for projects that have been completed during the first-year reporting period of July 1, 2025 – June 30, 2026. As shown in Attachment A, the City made progress in some categories. Significant progress was made in public services reflecting strong utilization of CDBG-funded food distribution services. No accomplishments were reported during PY2025 for public facility improvements, rental housing construction, or business grants. These projects are currently under construction with multi-year timetables and must be completed before they can be reported. These projects are expected to generate measurable outcomes during subsequent program years as they advance toward completion.

#### **COUNCIL POLICY CONSIDERATION:**

This proposed action supports the City Council Strategic Planning Three-Year Goals in the areas of improving, maintaining, and enhancing public facilities and infrastructure;

improving mobility and accessibility throughout the City of Pasadena; and supporting and promoting the quality of life and the local economy.

**ENVIRONMENTAL ANALYSIS:**

CEQA excludes, from environmental review, actions that are not "projects" as defined by Public Resources Code Section 21065 and within the meaning of State CEQA Guidelines Section 15378(b). Sections 21065 and 15378(b) define a project as an action which may cause either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment. Section 15378(b)(4) and (5) excludes from the definition of "project" government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

**FISCAL IMPACT:**

There is no fiscal impact as a result of this action. Compliance with the federal requirement that the CAPER be submitted is necessary for the City to continue receiving annual CDBG, ESG, and HOME federal entitlement funds, which totaled approximately \$3.01 million in PY25.

Respectfully submitted,



James Wong (Sep 8, 2026 14:13:36 PDT)

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Program Coordinator

Approved by:



**MATTHEW E. HAWKESWORTH**

Interim City Manager

Attachments:

Attachment A – CAPER Goals

Attachment B – 2025 CAPER