Agenda Report

October 20, 2026

TO: Honorable Mayor and City Council

FROM: Police Department

SUBJECT: **AUTHORIZE THE CITY MANAGER TO EXECUTE GRANT RELATED DOCUMENTS FOR THE STATE OF CALIFORNIA OFFICE OF TRAFFIC SAFETY GRANT AWARD AND AMEND THE POLICE DEPARTMENT'S FISCAL YEAR 2027 OPERATING BUDGET BY RECOGNIZING REVENUE AND APPROPRIATING $512,200 IN GRANT FUNDS**

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the project proposed herein is exempt under the California Environmental Quality Act (CEQA) Guidelines Section 15061 (b)(3), the "Common Sense" exemption that CEQA applies only to projects that may have an effect on the environment;

2. Authorize the City Manager to execute all grant-related documents pertaining to the State of California Office of Traffic Safety Grant (OTS) award in the amount of $512,200 and

3. Amend the Police Department's Fiscal Year (FY) 2027 Operating Budget by recognizing revenue and appropriating $512,200 in the General Fund (101) as detailed in the Fiscal Impact Section of this report.

BACKGROUND:

The California Office of Traffic Safety (OTS) administers federal funding through the National Highway Traffic Safety Administration to support traffic safety programs statewide. The goal of the OTS Grant Program is to reduce traffic-related deaths and injuries by funding education, enforcement, and engineering initiatives that address the most prevalent causes of collisions, such as impaired driving, distracted driving, speeding, and pedestrian and bicyclist safety.

The Pasadena Police Department has historically applied for and received annual OTS funding to enhance the City's traffic safety efforts. These funds provide critical support

for DUI enforcement operations, DUI/Driver's license checkpoints, saturation patrols, and traffic safety education campaigns. Additionally, the grant allows the Department to conduct operations focused on primary collision factors in Pasadena, such as red-light violations, pedestrian right-of-way enforcement, and bicycle safety.

The OTS Grant directly supports the Department's mission to improve roadway safety, reduce injury collisions, and enhance the quality of life for residents, workers, and visitors in Pasadena. Grant funds supplement existing resources and enable the Department to deploy targeted enforcement and outreach efforts that would not otherwise be possible under the general fund alone.

COUNCIL POLICY CONSIDERATION:

Acceptance of the Office of Traffic Safety (OTS) Grant is consistent with City Council policies and priorities related to enhancing public safety, reducing traffic collisions, and promoting fiscal responsibility. The grant provides funding that supports targeted traffic enforcement, education, and prevention programs without additional impact to the General Fund. This aligns with the City's commitment to fostering a safe and livable community for residents, businesses, and visitors, while leveraging outside funding to maximize available resources.

ENVIRONMENTAL ANALYSIS:

The proposed contract has been determined to be exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061 (b)(3), the "Common Sense" exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Such is the case with the proposed grant from the State of California Office of Traffic Safety Grant.

FISCAL IMPACT:

Approval of the recommended actions will amend the Police Department's FY 2027 Operating Budget by recognizing revenue and appropriating $512,200 in the General Fund (101) for the OTS grant.

Respectfully Submitted,

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Pasadena Police Department

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Approved by:

MATTHEW E. HAWKESWORTH
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