Agenda Report

November 17, 2026

TO: Honorable Mayor and City Council

FROM: Police Department

SUBJECT: **AUTHORIZE THE CITY MANAGER TO AMEND CONTRACT 32539 FOR CITY EMPLOYEE PARKING WITH ABM INDUSTRY GROUPS, LLC. TO INCREASE THE CONTRACT AMOUNT BY $90,000 TO $423,000 FOR AN ADDITIONAL TWELVE-MONTH TERM AND AUTHORIZE THE CITY MANAGER TO EXECUTE AMENDMENTS FOR UP TO FIVE ADDITIONAL YEARS FOR AN AMOUNT NOT-TO-EXCEED $1,000,000**

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the project proposed herein is exempt under the California Environmental Quality Act (CEQA) Guidelines Section 15061 (b)(3), the "Common Sense" exemption that CEQA applies only to projects that may have an effect on the environment;

2. Authorize the City Manager to amend contract 32539 with ABM Industry Groups, LLC to provide 100 parking spaces for City Employees at the 245 Ramona Street Judicial Council of California parking facility, to increase the contract amount by $90,000 to $423,000 for an additional twelve-month term;

3. Find that Competitive Bidding is not required pursuant to the City Charter Section 1002(F), contracts for professional or unique services. To the extent this transaction could be considered a separate procurement subject to the Competitive Selection Process, grant the proposed contract and any future amendments with ABM Industry Groups, LLC. an exemption from the Competitive Selection Process set forth in the Competitive Bidding and Purchasing Ordinance pursuant to the Pasadena Municipal Code Section 4.08.049 (B), contracts for which the City's best interests are served; and

4. Authorize the City Manager to execute amendments to contract 32539 for up to five consecutive years with a not-to exceed amount of $1,000,000.

BACKGROUND:

Departments of the City pay to provide their employees with parking. While the City has entered into agreements with other facilities to provide employee parking near City work locations, the Police Department (PD) requires a facility close to the PD Headquarters with twenty-four-hour access for employees who work varied shifts.

In January 2023, the City Council approved an agreement with ABM Industry Groups, LLC. to provide a total of 100 parking spaces proximate to the PD at the 245 Ramona Street Judicial Council of California parking facility. The contract amount has been amended with the term extended several times. Most recently in January 2026, City Council granted a twelve-month extension from January 1, 2026, through December 31, 2026, with a contract amount not to exceed $333,000.

ABM has agreed to a no cost increase 12-month extension for $90,000, increasing the contract amount to $423,000, starting January 1, 2027, through December 31, 2027. This comes to seventy-five dollars per space per month which is less than surrounding parking lots at eighty to ninety dollars per space per month.

Staff recommends that the City Council approve the contract with ABM to provide Police Department employees with employer-paid parking at a facility conveniently located near the station. Approving the contract extension is in the City's best interest because the Police Department operates 24 hours a day, and employees work varying shifts. Conveniently located parking is essential to employee safety, particularly for those arriving or departing during late-night and early-morning hours. This arrangement will reduce the need for employees to walk longer distances to and from more remote parking facilities during these hours. Staff also recommends authority be provided to execute contract amendments for up to five years, with CPI and a contingency added to arrive at a not-to-exceed total contract amount of $1,000,000.

COUNCIL POLICY CONSIDERATION:

This project is consistent with the City Council's goals to maintain fiscal responsibility and stability, and to ensure public safety.

ENVIRONMENTAL ANALYSIS:

The proposed contract has been determined to be exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section15061 (b)(3), the "Common Sense" exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Such is the case with the proposed contract for parking.

FISCAL IMPACT:

The cost of the recommended action is $90,000 and will increase the contract to $423,000. If authority is provided to execute future contract amendments, the total contract amount will not exceed $1,000,000 for up to an additional five years. Funding for employee parking will be addressed by the utilization of existing and future budgeted appropriations in the Police Department's operating budget in the General Fund (101).

Respectfully Submitted,

EUGENE HARRIS
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Pasadena Police Department

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