

Agenda Report

May 11, 2026

TO: Honorable Mayor and City Council

FROM: Water and Power Department

SUBJECT: AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH KOPPL PIPELINE SERVICES, LLC TO PROVIDE WATER MAIN LINE STOPPING SERVICES FOR FIVE YEARS FOR AN AMOUNT NOT-TO-EXCEED \$1,551,000

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the action proposed herein is not a "project" subject to the California Environmental Quality Act ("CEQA") pursuant to Public Resources Code Section 21065 and State CEQA Guidelines Sections 15060(c)(2), 15060(c)(3), and 15378;
2. Award contract to lowest and best bid dated December 12, 2025, submitted by Koppl Pipeline Services, LLC ("Koppl") in response to the project plans and specifications for Water Main Line Stopping Services, authorize the City Manager to enter into a five-year contract for an amount not-to-exceed \$1,551,000, which includes the base contract amount of \$1,410,000 and a contingency of \$141,000 to provide for any necessary change orders; and
3. Authorize the City Manager to approve no-cost amendments to the subject contract including durational extensions.

BACKGROUND:

Pasadena Water and Power ("PWP") requires main line stopping services for both Capital Improvement Projects ("CIPs") and emergency water main repairs. Line stopping allows the isolation of damaged pipeline sections without shutting down the entire system, enabling faster and safer repairs.

On May 29, 2025, a Notice Inviting Bids for Water Main Line Stopping Services was published on OpenGov, which generated notices to all vendors who have previously registered with the City of Pasadena ("City") for this commodity class. This project was competitively bid. A total of 4,467 vendors received the notice, and 16 vendors

downloaded the formal bid specifications, none of which were local. A total of one bid was submitted by the due date of June 19, 2025.

The responsive bid results were as follows:

Water Main Line Stopping Services	
Bidder	Annual Amount (\$)
Koppl Pipeline Services, LLC, Montebello, CA	\$574,000

The bidder subsequently withdrew their proposal on September 9, 2025, after being unable to obtain the required labor and materials and performance bonds.

On November 12, 2025, a revised Notice Inviting Bids for Water Main Line Stopping Services was published on OpenGov, which generated notices to all vendors who have previously registered with the City for this particular commodity class. The notice was revised to eliminate redundant services. This project was competitively bid. A total of 4,498 vendors received the notice, and 24 vendors downloaded the formal bid specifications, none of which were local. A total of two bids were submitted by the bid due date of December 16, 2025.

The responsive bid results were as follows:

Water Main Line Stopping Services	
Bidder	Annual Amount (\$)
Koppl Pipeline Services, LLC, Montebello, CA	\$282,000
Rangeline Tapping Services, Murrieta, CA	\$316,758

It is recommended that Koppl be awarded the contract as they are the lowest responsive bidder. Koppl has the capacity, resources, and experience necessary to successfully perform the required services. The proposed contract fully complies with the Competitive Bidding and Purchasing Ordinance, Pasadena Municipal Code, Chapter 4.08.

Since 2020, the City has awarded three contracts to Koppl Pipeline Services, LLC. Currently, one contract remains active with PWP.

COUNCIL POLICY CONSIDERATION:

The proposed contract is consistent with the Public Facilities Element of the General Plan and supports the City Council's goal to improve, maintain and enhance public facilities and infrastructure; to provide high level of public service which adds to the quality of life in the City and increases its attractiveness through more efficient management of resources.

ENVIRONMENTAL ANALYSIS:

CEQA excludes, from environmental review, actions that are not “projects” as defined by CEQA Section 21065 and CEQA Guidelines Section 15378 and pursuant to CEQA Guidelines Section 15060(c)(2) and 15060(c)(3). Sections 21065 and 15378(a) define a project as an action which may cause either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment. Section 15378(b)(2) excludes from the definition of “project” continuing administrative or maintenance activities, such as purchasing of supplies. The action proposed herein is to authorize the City Manager to enter into a contract with Koppl for the purchasing of supplies that could be used for future maintenance activities such as main line stopping services for both CIPs and emergency water main repairs. However, the purchasing of supplies does not involve any commitment to any specific project. Rather, such projects would be subject to discretionary consideration, accompanied by appropriate CEQA review, at the time they are proposed for approval and/or implementation. Therefore, the proposed action is not a “project” as defined by CEQA. Since the action is not a project subject to CEQA, no environmental document is required.

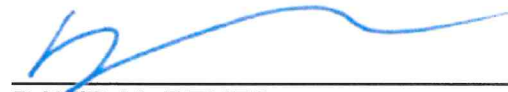
FISCAL IMPACT:

The total cost of this contract, including contingencies, is \$1,551,000. Funding for this action will be addressed by the utilization of the *Water Distribution Mains (01080)* CIP budget. It is anticipated approximately \$282,000 will be spent in FY 2027 with the remainder expended by FY 2031.

The following table represents a project summary:

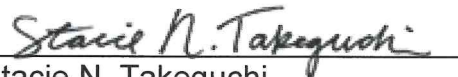
Koppl Pipeline Services, LLC	
Base Bid	\$1,410,000
Contract Contingency	\$ 141,000
Total Fiscal Impact	\$1,551,000

Respectfully submitted,



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