

Agenda Report

May 11, 2026

TO: Honorable Mayor and City Council

FROM: Water and Power Department

SUBJECT: AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH HYDROVIDA TO PROVIDE CHEMICAL WATER TREATMENT SERVICES FOR THE GLENARM POWER PLANT FOR A GRAND TOTAL AMOUNT NOT-TO-EXCEED \$322,500 FOR UP TO FIVE YEARS

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the action proposed herein is not a “project” subject to the California Environmental Quality Act (“CEQA”) pursuant to Public Resources Code Section 21065 and within the meaning of State CEQA Guidelines Section 15378(b); and
2. Authorize the City Manager to enter into a contract, as a result of the competitive selection process, as specified by Section 4.08.047 of the Pasadena Municipal Code, with Hydrovida to provide chemical water treatment services at the Glenarm Power Plant for three years with the option for two additional one-year extensions subject to the approval of the City Manager for an annual amount of \$64,500 and a grand total amount not-to-exceed \$322,500, which includes a base contract amount of \$193,500. Competitive price bidding is not required pursuant to City Charter 1002(F) contracts for professional or unique services.

BACKGROUND:

The Department of Water and Power (“PWP”) utilizes the services of qualified firms to support the chemical water treatment program at the Glenarm Power Plant for treating various cooling water systems, bearing cooling water systems, and gas turbine chilled water systems. The treatment program is necessary for the safe and efficient operation of the power plant equipment. The program includes the handling, monitoring, and chemical injection of process water in order to minimize any negative impacts to plant equipment associated with metal corrosion, mineral scale deposits, and microbiological growth. A well-maintained chemical water treatment program will help ensure efficient and reliable operation of the power generating units.

On December 18, 2025, PWP issued a Request for Proposals (“RFP”) for Chemical Water Treatment Services for Glenarm Power Plant. The RFP was posted through OpenGov, the City’s procurement platform, which generated notices to all vendors who have previously registered with the City for this type of service. A total of 22 vendors downloaded the specifications, none of which were local. A total of two proposals were received by the RFP closing date of January 15, 2026, one of which was deemed non-responsive as the vendor would not accept the City’s contractual terms and conditions. None of the proposals received were from local companies. A PWP evaluation team made up of three representatives from the Power Plant evaluated and scored the proposal based on criteria listed in the RFP, as shown in Table I:

Table I: RFP Scoring Criteria

| <u>Scoring Criteria</u> | <u>Maximum 100 Points</u> |
|---|---------------------------|
| Qualifications, Capabilities, Relevant Experience and Safety Record | 50 Points |
| Cost Proposal | 30 Points |
| References | 10 Points |
| Local Pasadena Business | 5 Points |
| Small or Micro-Business | 5 Points |

A summary of the scoring is shown below in Table II.

Table II: Proposal Scores

| Proposer | Location | Average Total Points (Out of 100) |
|-----------------|-----------------|--|
| Hydrovida | Carlsbad, CA | 71.70 |

The evaluation team found that the proposal from Hydrovida met the requirements of the RFP and determined the vendor’s pricing to be fair and reasonable. Hydrovida has not previously received a contract award from the City of Pasadena but is an experienced provider of industrial and commercial water treatment services since 2019. Based on the scoring criteria, it is recommended to award a contract to Hydrovida to provide chemical water treatment services for three years with the option of two additional one-year extensions, subject to the approval of the City Manager, for an annual amount of \$64,500 and a total not-to-exceed amount of \$322,500 for up to five years, if the optional extensions are approved.

COUNCIL POLICY CONSIDERATION:

The proposed contract is consistent with the City Council’s Strategic Planning Goal to improve, maintain and enhance public facilities and infrastructure.

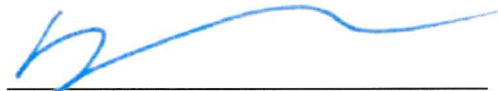
ENVIRONMENTAL ANALYSIS:

CEQA excludes, from environmental review, actions that are not “projects” as defined by Public Resources Code Section 21065 and within the meaning of CEQA Guidelines Section 15378(b). Sections 21065 and 15378(b) define a project as an action which may cause either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment. Section 15378 excludes from the definition of “project” continuing administrative or maintenance activities, such as purchases for supplies and services. The actions proposed herein, authorizing the City Manager to enter into a contract for chemical water treatment services, is an administrative activity for the purchasing of services, and therefore is not a “project” as defined by CEQA. Since the action is not a project subject to CEQA, no environmental document is required.

FISCAL IMPACT:

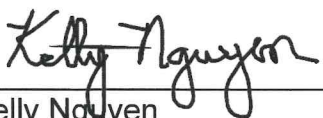
The cost of the recommended action is not-to-exceed \$322,500 for up to five years, at an annual cost of \$64,500, if the optional extensions are exercised. PWP will utilize existing budgeted appropriations in the Power Operating Fund (401) to support current fiscal year contract costs. Future contract costs will be budgeted as part of the department’s annual operating budget. There is no impact to the General Fund.

Respectfully submitted,



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Approved by:



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