

# Agenda Report

May 11, 2026

**TO:** Honorable Mayor and City Council

**FROM:** Water and Power Department

**SUBJECT: AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH J HARRIS INDUSTRIAL WATER TREATMENT, INC. TO FURNISH AND DELIVER REVERSE OSMOSIS, DEGASIFICATION AND ION EXCHANGE SYSTEM SUPPORT SERVICES FOR A GRAND TOTAL AMOUNT NOT-TO-EXCEED \$413,931 FOR UP TO THREE YEARS**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the action proposed herein is not a "project" subject to the California Environmental Quality Act ("CEQA") pursuant to Public Resources Code Section 21065 and within the meaning of State CEQA Guidelines Section 15378(b); and
2. Award contract to lowest responsive and responsible bid dated February 20, 2026, submitted by J Harris Industrial Water Treatment Inc. ("J Harris") to furnish and deliver reverse osmosis, degasification and ion exchange system support services at the Glenarm Power Plant and authorize the City Manager to enter into a three-year contract for an amount not-to-exceed \$413,931.

## **BACKGROUND:**

The City of Pasadena ("City") owns and operates the Glenarm Power Plant ("Plant") that consists of five natural gas fueled combustion turbines equipped with generators that produce electrical power. The Plant utilizes demineralized water for various processes essential to the production of this electrical power at the facility. To ensure that a water treatment system is in place, the Plant contracts with qualified vendors to treat the Plant's water to make it suitable for use in a power production application with systems that utilizes reverse osmosis, degasification, and deionization technologies.

On January 29, 2026, A Notice Inviting Bids for Specifications to Furnish and Deliver Reverse Osmosis, Degasification and Ion Exchange System Support Services for the

Water and Power Department (“PWP”). The bid was posted through OpenGov, the City’s procurement platform, which generated notices to all vendors who have previously registered with the City for this particular commodity class. A total of 15 vendors downloaded the specifications, of which none were local. Staff conducted research and did not find any local vendors that provide these services. PWP received only one bid by the February 27, 2026, bid closing date. The bid result is summarized below in Table I.

**Table I: Bid Summary**

<u>Vendor</u>	<u>Location</u>	<u>Bid Amount</u>
J Harris Industrial Water Treatment, Inc.	Oxnard, CA	\$161,197

J Harris submitted the lowest responsive and responsible bid, which complies with all requirements of the Specifications, and staff determined the vendor’s pricing to be fair and reasonable. J Harris has previously been awarded 11 city contracts, cumulatively valued at \$864,648 since 2010 for water conditioning system inspection, monitoring, and maintenance services at the Plant. It is recommended to award a contract to J Harris to Furnish and Deliver Reverse Osmosis, Degasification and Ion Exchange System Support Services for a period of three years, or for an amount not-to-exceed \$413,931, whichever comes first.

The proposed contract complies with the Competitive Bidding and Purchasing Ordinance, Pasadena Municipal Code, Chapter 4.08 and the Living Wage Ordinance, Pasadena Municipal Code 4.11.

**COUNCIL POLICY CONSIDERATION:**

The proposed contract is consistent with the City Council’s goal to improve, maintain and enhance public facilities and infrastructure.

**ENVIRONMENTAL ANALYSIS:**

CEQA excludes, from environmental review, actions that are not “projects” as defined by Public Resources Code Section 21065 and within the meaning of CEQA Guidelines Section 15378(b). Sections 21065 and 15378(b) define a project as an action which may cause either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment. Section 15378 excludes from the definition of “project” continuing administrative or maintenance activities, such as purchases for supplies and services. The actions proposed herein, authorizing the City Manager to enter into a contract to furnish and deliver reverse osmosis, degasification and ion exchange system support services, is an administrative activity for the purchasing of services, and therefore is not a “project” as defined by CEQA. Since the action is not a project subject to CEQA, no environmental document is required.

Contract with J Harris Industrial Water Inc for Reverse Osmosis, Degasification and Ion Exchange System Support Services

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**FISCAL IMPACT:**

The total cost of the recommended action is \$413,931 for a duration up to three years at an annual cost of \$126,367. The estimated cost for Fiscal Year 2027 includes a \$34,830 one-time expense associated with necessary work on the reverse osmosis system that will not recur in subsequent years of the contract term. Funding for this action will be addressed by the utilization of future appropriations in the Power Operating Fund (401) as part of the department's annual operating budget. There is no impact to the General Fund.

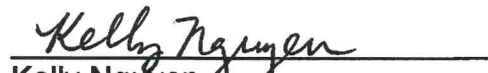
Respectfully submitted,



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Prepared by:



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