



Office of the City Clerk

**Pasadena Rental Housing Board
Appointment Process –
At Large Member and Alt Tenant Member
Unscheduled Vacancies
Item 21**

May 11, 2026





BACKGROUND

Office of the City Clerk

- **January 7, 2026** – City Clerk's Office published a notice of solicitation for applications and opened the application period for a previously vacant position
- **April 2 and April 6** – At Large and Alt Tenant Members resigned, creating two additional vacancies on the PRHB for the City Council to fill
- **April 30, 2026** – City Clerk's Office finalized the list of eligible applicants for the City Council to consider for appointments



PASADENA RENTAL HOUSING BOARD CITY CHARTER SECTION 1811

Office of the City Clerk

- Eleven (11) Primary Members
 - > Seven (7) Tenant Members
 - > Four (4) At Large Members
 - > Two (2) Alternates (Total 13 members)
- Currently, there are two vacancies remaining for positions on the PRHB:
 - > One (1) At Large Member
 - > One (1) Alternate Tenant Member



PRHB ELIGIBLE APPLICANTS

Office of the City Clerk

- PRHB Applicant Requirements (1811 (a), (b), and (c))
 - > Provide proof of residency in Pasadena
 - > Obtain 25 signatures of residents supporting applicant from the **same** Pasadena Council District as applicant
 - > Submit a Form 700
 - > Submit application with required verifications/affidavits signed under penalty of perjury
- At Large Member Applicants:
 - > At Large Members may reside in any district of Pasadena, may or may not be Tenants, and may or may not have Material Interest in Rental Property
 - > Due to State Conflict of Interest laws, property owners with a prescribed financial interest in 4 or more rental units in the City of Pasadena may not be able to participate in all matters that come before the Pasadena Rental Housing Board



PRHB ELIGIBLE APPLICANTS

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- **Alternate Tenant Applicants:**
 - > May reside in any Council District in the City of Pasadena
 - > No **Material Interest in Rental Property** at the time of their appointment or at any later time during service on the PRHB
 - > Tenant Members, Alternate Tenant, and **Extended Family** Members may not have owned, managed, or had a 5% or greater ownership stake in rental units in Los Angeles County in the **3 years** prior to applying for position



APPLICATION PROCESS

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- City Clerk's Office issued 27 applications during the recent vacancy solicitation periods
- Total Applications Submitted: 15
 - Verified as Eligible: 15
 - Total Available for Appointment 8
 - David Coher appointed as At Large Member on April 6th
 - Casey Jagusch appointed to District 2 Tenant Seat
 - Paul Goyne appointed to District 4 Tenant Seat
 - Four (4) applicants withdrew from further consideration



TONIGHT'S PROCESS FOR APPOINTMENT

Office of the City Clerk

- Following City Council's review of the 8 Applicants
 - > Report out ranked choices by Councilmembers of applicant(s) deemed most qualified to serve in At Large seat and Alt Tenant Member seat (only Tenant Eligible Applicants)
 - > **NOTE TO PUBLIC**: Tally of Council rankings is not a vote – it is only a consensus building tool to assist the City Council with the appointment process
 - > Applicant with the most votes **is not** entitled to the vacant seat
 - > Appointment requires five affirmative votes of the City Council
- Opportunity for City Council Questions (applicants may be invited to be present or answer questions)
- Public Comment



TONIGHT'S PROCESS FOR APPOINTMENT

Office of the City Clerk

- City Council Deliberations/Vote on At Large Member Applicant
 - > Motion/Second for appointment to fill the vacancy needs five affirmative votes
- City Council Deliberations/Vote on Alternate Tenant Member Applicant
 - > Motion/Second for appointment to fill the vacancy needs five affirmative votes
- Item Concluded



AT LARGE MEMBER APPLICANTS

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Qualified At Large Applicants, including Council District

No.	DATE ISSUED	LAST NAME	FIRST NAME	AT LARGE	TENANT	DATE QUALIFIED	DISTRICT
1	1/30/2026	Avila	Desolina	Yes	n/a	2/24/2026	4
2	3/4/2026	De Anda	Claudia	Yes	CD2	3/27/2026	2
3	1/21/2026	Farmer	Elisia M.	Yes	n/a	2/23/2026	7
4	1/15/2026	Gibbons	Simon	Yes	n/a	2/24/2026	2
5	2/23/2026	Leiva	Rosa	Yes	CD4	4/27/2026	4
6	1/30/2026	Lyon	Brenda	Yes	CD2	2/17/2026	2
7	1/30/2026	Munoz	Erica	Yes	n/a	3/9/2026	3
8	1/7/2026	Starratt	Richard W.	Yes	CD6	1/15/2026	6

- City Charter Section 1811 (a) states: At Large Members may reside in any district of Pasadena
- The term of office will be for the remainder of the unexpired term, May 24, 2027
- City Charter Section 1811 (d) states, “Members may serve no more than eight (8) consecutive years”



ALT TENANT MEMBER APPLICANTS

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Qualified Tenant Eligible Applicants

No.	DATE ISSUED	LAST NAME	FIRST NAME	AT LARGE	TENANT	DATE QUALIFIED	DISTRICT
1	3/4/2026	De Anda	Claudia	Yes	CD2	3/27/2026	2
2	2/23/2026	Leiva	Rosa	Yes	CD4	4/27/2026	4
3	1/30/2026	Lyon	Brenda	Yes	CD2	2/17/2026	2
4	1/7/2026	Starratt	Richard W.	Yes	CD6	1/15/2026	6

- City Charter Section 1811 (a) states: Alternate Tenant Members may reside in any district of Pasadena
- The term of office will be for the remainder of the unexpired term, May 24, 2027
- City Charter Section 1811 (d) states, “Members may serve no more than eight (8) consecutive years”
- No Material Interest in Rental Property at the time of their appointment or at any later time during service on the PRHB



RECOMMENDATIONS

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It is recommended that the City Council:

- (1) Find that the proposed action is not a “project” subject to the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 21065 and within the meaning of Section 15378(b); and
- (2) In accordance with Resolution No. 10120, conduct a consensus building process to facilitate appointments of an At-Large Member and the Alternate Tenant Member positions to fill unscheduled vacancies on the Pasadena Rental Housing Board, for the remainder of the unexpired terms, ending May 24, 2027.



Questions/Comments

Office of the City Clerk

