



# Agenda Report

May 11, 2026

**TO:** Honorable Mayor and City Council

**FROM:** Department of Public Works

**SUBJECT: AUTHORIZE THE CITY MANAGER TO ENTER INTO A FIVE-YEAR CONTRACT WITH LOS ANGELES TRUCK CENTERS LLC DBA VELOCITY VEHICLE GROUP FOR THE PURCHASE OF VEHICLE WARNING, SAFETY, AND WORK LIGHTING EQUIPMENT IN AN AMOUNT NOT-TO-EXCEED \$323,080**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the proposed action is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Sections 15060(C)(2), 15060(C)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required;
2. Award contract to lowest and best bid dated March 30, 2026, submitted by Los Angeles Truck Centers, LLC in response to specifications for Vehicle Warning, Safety, and Work Lighting Equipment, authorize the City Manager to enter into a five-year contract for an amount not-to-exceed of \$323,080, which includes the base contract amount of \$307,695 and a contingency of \$15,385 to provide any necessary change orders; and
3. Authorize the City Manager to approve no-cost amendments to the subject contract including durational extensions.

## **BACKGROUND:**

The City of Pasadena, Public Works Department, Building Systems and Fleet Management Division (BSFMD) maintains a diverse fleet of vehicles and equipment used to support essential municipal services, including refuse collection, street maintenance, and field operations. These vehicles rely on properly functioning warning and work lighting systems to ensure visibility, operator safety, and compliance with applicable safety requirements.

Fleet vehicles operating in active work zones, along roadways, and in low-light conditions utilize amber warning lighting to increase visibility to surrounding motorists and pedestrians. Amber lighting is widely used for municipal and service vehicles as it maximizes visibility while signaling caution without impairing or blinding other drivers. It is also highly visible in various environmental conditions and is quickly recognized by motorists, helping to improve reaction time and promote safer driving behavior around work zones. The use of amber lighting supports compliance with applicable safety standards and regulatory requirements for maintenance and service vehicles.

Additionally, work and utility lighting allows staff to safely perform duties during early morning, evening, or nighttime operations. The City routinely replaces and upgrades lighting components due to normal wear and tear, damage, and evolving operational needs. Establishing a reliable source for vehicle warning, safety, and work lighting equipment is necessary to support ongoing fleet operations and maintain safe working conditions.

A Notice Inviting Bids for Vehicle Warning, Safety, and Work Lighting Equipment was posted on OpenGov Procurement on March 16, 2026. The posting generated notices to all vendors who had previously registered with the City for this commodity class. A total of 34 vendors downloaded the specifications. A total of 8 bids were received by the bid closing date, none of which were local.

Following advertising, bids were electronically received on March 30, 2026, and are as follows:

<u>Bidder</u>	<u>Location</u>	<u>Amount</u>
1. Los Angeles Truck Centers, LLC	Whittier, CA	\$61,539
2. TCRJ Enterprises, Inc.	Los Angeles, CA	\$61,824
3. Lu's Lighthouse, Inc.	Santa Fe Springs, CA	\$63,879
4. H&H Wholesale Parts	Arleta, CA	\$64,353
5. Adamson Police Products	Livermore, CA	\$69,073
6. Rush Truck Centers of California, Inc.	Whittier, CA	\$72,652
7. Tri-Star Safety Services, Inc.	Los Angeles, CA	\$75,707
8. T1 Sintex	Los Angeles, CA	\$110,699

It is recommended that Los Angeles Truck Centers, LLC., be awarded the contract as they are the lowest, most responsive and responsible bidder. The vendor is active and in good standing with the Secretary of State. Staff recommends this vendor be awarded a five-year contract term in an amount not-to-exceed \$323,080. The proposed contract with Los Angeles Truck Centers, LLC., fully complies with the Pasadena Municipal Code Chapter 4.08 and Chapter 4.11 for Competitive Bidding and Living Wage Ordinances. The City has previously done business with this vendor, paying invoices totaling over \$11 million since Fiscal Year 2016.

The contract will be set up as follows:

Base Bid	\$307,695
<u>Contingency</u>	<u>\$ 15,385</u>
Contract Not-to-Exceed Amount	\$323,080

A contingency of five percent is allocated to this contract to allow for unforeseen service needs during the life of the contract.

Payment to the contractor shall be made on an as-needed basis for parts actually ordered and received, in accordance with the unit prices submitted in the bid. The total contract amount represents a not-to-exceed amount based on projected operational needs.

**COUNCIL POLICY CONSIDERATION:**

This action supports the City Council's strategic planning goals to improve mobility and accessibility throughout the City of Pasadena, enhance operational safety for field personnel and the public, and maintain fiscal responsibility and stability.

**ENVIRONMENTAL IMPACT:**

The action proposed herein is not subject to the California Environmental Quality Act ("CEQA") in accordance with Section 21065 of CEQA and State CEQA Guidelines Sections 15060(c)(2), 15060(c)(3), and 15378. The proposed action involves the award of a contract for the purchase and delivery of vehicle warning, safety, and work lighting equipment, which constitutes an administrative and operational activity. This action does not authorize construction, physical improvements, or any direct physical change in the environment, nor does it create a reasonably foreseeable indirect physical change in the environment. Therefore, the proposed action is not a "project" subject to CEQA, as defined in Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines. Since the action is not a project subject to CEQA, no environmental document is required.

**FISCAL IMPACT:**

The total cost of the recommended action is estimated to be \$323,080 over five years. The Department will utilize existing budgeted appropriations in the Fleet Maintenance Fund (Fund 511) to support the first year of contract costs. Future contract costs will be budgeted as part of the Department's annual operating budget. There is no impact to the General Fund.

The following table represents the contract summary.

Base Bid	\$ 307,695
Contingency	\$ 15,385
<b>Total Fiscal Impact</b>	<b>\$ 323,080</b>

Respectfully submitted,



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GREG DE VINCK, P.E.  
Director of Public Works

Prepared by:



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Approved by:



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