



Agenda Report

June 8, 2026

TO: Honorable Mayor and City Council
FROM: Department of Public Works
SUBJECT: **AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH PARSONS TRANSPORTATION GROUP INC. FOR THE NORTH LAKE AVENUE PEDESTRIAN AND SAFETY ENHANCEMENT PROJECT, AN ACTIVE TRANSPORTATION PROGRAM (ATP) CYCLE 6 PROJECT, FOR AN AMOUNT NOT-TO-EXCEED \$716,249**

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed action is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required;
2. Authorize the City Manager to enter into a contract, as a result of the competitive selection process, as specified by Section 4.08.047 of the Pasadena Municipal Code, with Parsons Transportation Group Inc. for professional engineering and design services for the North Lake Avenue Pedestrian and Safety Enhancement (ATP Cycle 6) project in an amount not-to-exceed \$716,249, which includes the base contract amount of \$651,135 and a contingency of \$65,114. Competitive price bidding is not required pursuant to City Charter Section 1002(F) (Contracts for professional or unique services); and
3. Authorize the City Manager to extend the term of the contract as necessary without increasing the not-to-exceed amount.

BACKGROUND:

From 2020 through 2021, the City conducted a Safety Enhancement Corridor Study for North Lake Avenue, spanning from Mountain Street to Maple Street. The study incorporated extensive public and stakeholder input to evaluate safety and connectivity needs and inform the development of a concept design, which the City used to

successfully secure a State Active Transportation Program (ATP) Cycle 6 grant in 2023 to fund design and construction of the project.

The project will enhance traffic and pedestrian safety along a 0.6-mile segment of North Lake Avenue between Maple Street and Mountain Street, including improvements at the corridor’s eight intersections. Improvements include curb extensions (bulbouts), sidewalk widening between Maple Street and Villa Street, upgraded pedestrian lighting, high-visibility crosswalks, leading pedestrian intervals, lane narrowing to calm traffic, and accessibility upgrades to curb ramps and tactile warning strips. Additional improvements near Boylston Street include new crosswalks and other measures intended to reduce pedestrian crossing distances and improve visibility.

The Department of Public Works (PW) issued a Request for Proposals (RFP) on February 11, 2026 to solicit professional services for the project including preliminary engineering, public outreach support, development of plans, specifications, and estimates, and right-of-way and regulatory permit support services. On March 18, 2026, the City received three responsive proposals in response to the RFP, of which one was local.

Below is the list of the responsive proposers:

FIRM	CITY	SCORE
Parsons Transportation Group Inc.	Pasadena, CA	88.00
Dokken Engineering	Folsom, CA	81.50
AYCE Consulting Engineers, Inc.	Santa Ana, CA	77.00

The proposals were evaluated and scored in accordance with the evaluation procedures and qualifications-based criteria set forth in the RFP and applicable state regulations. The proposals were scored and ranked by a selection committee comprised of staff from PW and Department of Transportation. Parsons Transportation Group Inc. had the highest scoring proposal and is recommended to provide professional services for the North Lake Avenue Pedestrian and Safety Enhancement (ATP Cycle 6) project. Attachment A summarizes the selection committee’s scoring for all proposing firms based on established evaluation criteria.

Parsons Transportation Group Inc., established in 1944 in Pasadena, has extensive multimodal road and highway experience including 10,000 miles of roadways, 4,500 bridges, and hundreds of active transportation projects. Parsons Transportation Group Inc. delivered similar projects such as Valley Boulevard Multimodal Improvement in Los Angeles, Centennial Corridor Local Road Improvements in Bakersfield, SR72 and SR-164 Multimodal Improvements in Whittier, Group Inc. also has experience on projects within Pasadena including Metro A-line (Gold Line Foothill Extension) Light Rail Phases 1 and 2A.

It is recommended that the City enter into a contract with Parsons Transportation Group Inc. in an amount not-to-exceed \$716,249. A 10 percent contingency is recommended to address any additional services that may be required.

The contract will be set up as follows:

Base Services	\$ 651,135
<u>Contingency Allowance</u>	<u>\$ 65,114</u>
Contract Not-to-Exceed Amount	\$ 716,249

It is anticipated that design development will begin in August 2026 and will be completed in FY 2028.

COUNCIL POLICY CONSIDERATION:

This contract is consistent with the City Council’s goal to improve, maintain, and enhance public facilities and infrastructure, and improve public safety throughout the City. It is also consistent with Mobility Element Program 3.10 (Enhanced Signalized Intersections for all Road Users) by applying intersection design guidelines to promote safety at busy locations. Program 3.10 also calls for designing intersections to provide safe and efficient flow of vehicles, pedestrians and bicycles.

ENVIRONMENTAL ANALYSIS:

The action proposed herein does not constitute a project subject to the CEQA in accordance with Section 21065 of the CEQA and State CEQA Guidelines Section 15060(c)(2), 15060(c)(3), and 15378. Entering into a professional services agreement with Parsons Transportation Group Inc. is an organizational and administrative action that would not cause either a direct or a reasonably foreseeable indirect physical change in the environment.

FISCAL IMPACT:

The cost of this contract including contingency is \$716,249 and the total cost of this action will be \$866,249. Funding for this action will be addressed by the utilization of existing budgeted appropriations in the *Lake Ave Traffic and Pedestrian Safety Enhancements from Mountain St to Maple St (75105)* CIP project. It is anticipated all costs will be incurred between FY 2027 and FY 2028. There is no impact to the General Fund, as the project is funded through the ATP Cycle 6 and Traffic Reduction Fee funds. The following table represents a project summary.

Base Services	\$ 651,135
Contingency	\$ 65,114
Administration Costs	\$ 150,000
Total Fiscal Impact	\$ 866,249

Respectfully submitted,



GREG DE VINCK, P.E.
Director of Public Works

With Concurrence,



JOAQUIN T. SIQUES, T.E.
Director of Transportation

Prepared by:



Brent Maue, P.E.
City Engineer

Approved by:



MATTHEW E. HAWKESWORTH
Interim City Manager

Attachment:

Attachment A – Consultant Scoring and Ranking