

Robles, Sandra

From: Robles, Sandra
Sent: Monday, January 26, 2026 4:21 PM
To: Robles, Sandra
Subject: FW: 2/2 Council agenda

From: Barbara Pitts
Sent: Thursday, January 22, 2026 1:17 PM
To: Morales, Helen <hmorales@cityofpasadena.net>; Allison Henry <ahenry@cityofpasadena.net>; Sullivan, Noreen <nsullivan@cityofpasadena.net>
Subject: Retirement

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As of this date I am announcing
my retirement from the Pasadena Rental Housing Board due to health
issues which has affected my attendance.

Barbara Pitts
Pasadena Rental Housing Board
District 4



**NOTICE OF SOLICITATION OF APPLICATIONS
TO FILL A VACANCY OF A TENANT MEMBER POSITION
REPRESENTING DISTRICT 4 FOR AN UNEXPIRED TERM
ON THE PASADENA RENTAL HOUSING BOARD**

In accordance with Pasadena City Charter, Section 1811, a Pasadena Rental Housing Board has been established to administer and enforce Article XVIII of the City Charter, "*The Pasadena Fair and Equitable Housing Charter Amendment*". The Board is comprised of eleven (11) members consisting of seven (7) Tenant Members, and four (4) At-Large Members. In addition, there are two (2) alternates, one serving as the alternate for the Tenant Members and one serving as the alternate for the At-Large Members.

Notice is hereby given that there is an unscheduled vacancy in the Tenant Member seat representing Council District 4 resulting from the resignation of Barbara Pitts. The Pasadena City Council will begin soliciting applications from individuals seeking to fill this vacancy on Thursday, February 5, 2026 to serve the remaining balance of the unexpired term, with the term set to end on May 24, 2027.

Pursuant to City Charter Section 1811(k), an unscheduled vacancy for a Tenant Member seat shall be appointed by the Councilmember representing the vacant District seat on the Pasadena Rental Housing Board. Applicants interested in serving as the Tenant Member to represent Council District 4 shall reside in Council District 4, and shall be a Tenant. Tenant members, and members of their Extended Families, may not have owned, managed, or had a 5% or greater ownership stake in rental units in Los Angeles County in the three years before they apply.

The Board's duties include making rules and regulations to implement Article XVIII of the City Charter, setting allowable rent increases, determining and publicizing the Annual General Adjustment in rents, appointing hearing officers, conducting hearings on petitions for rent adjustments for individual properties, establishing a budget, pursuing civil remedies against those who violate Article XVIII of the City Charter, holding public hearings, establishing a schedule of penalties for violations of Article XVIII of the City Charter, and establishing and maintaining a registry of rental housing in Pasadena.

The City encourages interested residents to apply for appointment to the Board. In addition to a completed application, applicants must circulate a nomination petition and gather a minimum of 25 qualified signatures from residents living in the same Pasadena Council District as the applicant. A declaration of financial interests of the applicant, and of their Extended Family members, is also required and will be a public record. Nomination petitions and application materials are available in the City Clerk's Office.

The application period for this appointment will open on Thursday, February 5, 2026 at 8:00 a.m. with a deadline to submit forms by Thursday, March 5, 2026 by 5:00 p.m. Application forms can be obtained by contacting the Pasadena City Clerk's Office during regular business hours, Monday through Friday, 7:30 a.m. – 5:30 p.m. (appointments recommended):

City of Pasadena, Office of the City Clerk
100 North Garfield Avenue, Room S228
Pasadena, California 91101
(626) 744-4124, cityclerk@cityofpasadena.net

Mark Jomsky
City Clerk

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