

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASADENA AMENDING THE GENERAL FEE SCHEDULE FOR FISCAL YEAR 2027 TO WAIVE PERMIT AND PLAN CHECK FEES FOR NECESSARY REPAIRS TO QUALIFIED OWNER-OCCUPIED STANDING HOMES WITH DOCUMENTED FIRE-RELATED DAMAGE FROM THE EATON FIRE

WHEREAS, windstorms of extraordinary magnitude and widespread fires began on January 7, 2025, which included dangerous gusts of wind of over 80 miles per hour and wind-driven and destructive wildfires including the Eaton Fire and the Palisades Fire; and

WHEREAS, these conditions caused extensive damage to structures in the City of Pasadena ("City"), destroyed 185 structures, primarily single-family homes and accessory structures; and

WHEREAS, in addition to completely destroyed structures, an unknown number of properties in the City suffered damage as a result of smoke, soot and ash contamination, or water damage, which can compromise the integrity of the structures and potentially impact the health of its occupants if not properly remediated; and

WHEREAS, on January 8, 2025, the Director of Disaster Emergency Services of the City proclaimed the existence of a local emergency, which was ratified on January 13, 2025, by the City Council; and

WHEREAS, on February 13, 2025, the Governor issued Executive Order N-20-25, which acknowledged efforts and need to provide relief to impacted communities, to protect survivors, to expedite and aid recovery efforts, to enable impacted communities to build back quickly, safer and more resilient, and to avoid unreasonable delay in rebuilding homes; and

WHEREAS, City residents are in the process of preparing to complete necessary fire, smoke, ash, soot or water-related repairs, and reducing fees for those residents would streamline the restoration process and reduce the threat to public health, safety, or welfare caused by the damage; and

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**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PASADENA
RESOLVES AS FOLLOWS:**

1. The Fiscal Year 2027 General Fee Schedule is amended by revising fees as shown in Exhibit A, hereto, for those projects that meet the qualifications provided in this Resolution.
2. The City Manager is directed to begin collecting the revised fees as shown in Exhibit A, commencing on the date of this Resolution. Applicants with projects eligible for revised fees under this Resolution, but who paid before the effective date of this Resolution, may apply for a refund to the Planning and Community Development Department.
3. The revised fees apply only to eligible sites with documented fire-related ash, soot or water damage caused by the Eaton Fire that meet all of the following criteria:
 - a. Single-family properties and condominium units that were owner-occupied as of January 7, 2025, and the same owner (or a member of the same owner's family) is the applicant; and
 - b. Located within an official Eaton Fire Evacuation Order or Evacuation Warning zones; and
 - c. The structure has documented fire-related ash, soot or water damage, verified via a professional report or assessment such as a combustion byproduct report by a certified industrial hygienist, a fire or smoke damage report or assessment by a certified restoration contractor, insurance adjuster findings, in some cases, dated photos showing condition of the area to be repaired "before" and "after" the fire may also be accepted; and
 - d. The application is for necessary repairs to restore the home to its pre-fire, legally-permitted condition. Elective repairs, expansions and restoration of non-permitted structures or improvements are not eligible; and

- e. Properties that are listed for sale, or are sold to non-family members prior to permit finalization become ineligible and must repay the waived fees to obtain final inspection approval.
- 4. The terms of this Resolution shall be incorporated by reference and govern the interpretation of the General Fee Schedule amendments.
- 5. The City shall explore other means of recovering the foregone fees, such as through subrogation or from insurance carriers and will actively seek other funding sources to offset costs.

Adopted at the regular meeting of the City Council on the _____ day of _____, 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mark Jomsky
City Clerk

Approved as to form:



Caroline K. Monroy
Assistant City Attorney

EXHIBIT A

FEE	SUPPORTING ACTIVITIES AND FEES	FY 2026 ADOPTED FEE
FIRE DEPARTMENT		
	ADDED Special Note: <u>For repair or reconstruction of structures destroyed or with documented fire-related damage by the Eaton Fire at qualified sites:</u> Waive permit, plan check and inspection fees (fees 76, 85, 87, 88 and 138)	
76	Inspections/Permits (Fire Inspector) - 1- hour minimum, billed in 15 minute increments thereafter	\$147
85	Processing Fee - 15-minute minimum, billed in 15-minute increments thereafter	\$147
105	Sprinkler System 13 D One and Two Single Family Dwellings	\$938
138	Plans Examiner, additional hour	\$184
BUILDING SERVICES		
	ADDED Special Note: <u>For repair or reconstruction of structures destroyed or with documented fire-related damage by the Eaton Fire at qualified sites:</u> Waive permit, plan check and inspection fees (fees 169, 195, 219-233, 196-218, 235, 246-295, 380, 537-541 and 547)	
169	Construction Notice Sign	\$15
195	Building & Safety Permit Processing Fee - Mechanical, Plumbing, Electrical (MPE), Demo, Building, Minor and Building Permit Processing Fee & Reactivation Fee for Mechanical, Plumbing, Electrical, and Building Minor Permits.	\$76
219	General Plan Maintenance Fee	0.50% of the Building Permit Valuation
220	Technology Fee	0.50% of the Building Permit Valuation
221	AB 717 Training Fee	1% of Building Permit Fee
222	Accessibility Review Fee	1% of Building Permit Fee AND 1% of Plan Check Fee
223-233	Building Permit Fee	Based on valuation of project
196-218 & 235	Electrical Permits [P.M.C. Sec. 14.37.010]	Varies
246-256 & 258-276	Mechanical Permits [P.M.C. Sec. 14.37010]	Varies
257	Building & Safety Application/Plan Review Processing Fee	\$81

277	Plumbing Permits [P.M.C. Sec. 14.37.010] - Each Plumbing Fixture in New Construction	\$13
278-295	Each Building Sewer Installation, Repair or Replacement	Varies
380	Record Management Maintenance Cost	3% of Application Fee
537-541	Building Standards Administration Special Revolving Fund	Based on valuation of project
547	Low Impact Development Review and Inspection Fee	At Cost
PLAN CHECK FEES		
ADDED Special Note: <u>For repair or reconstruction of structures destroyed or with documented fire-related damage by the Eaton Fire at qualified sites:</u> Waive Plan Check and Plan Review Fees (fees 311-377)		
311-321	Building Plan Check	Based on valuation of project.
322-332	Fire Plan Check	
333-343	Public Works Plan Check	
344-354	Current Planning Plan Check	
355-365	Design and Historic Preservation Plan Check	
366-376	Transportation Plan Check	
377	Model Water Efficiency Landscape Plan Review (MWELO)	At Cost
POWER SERVICES		
ADDED Special Note: <u>For repair or reconstruction of structures destroyed or with documented fire-related damaged by the Eaton Fire at qualified sites</u> Waive fees (fees 994-1001, 1006, 1008, 1009, 1012, and 1014), with underground electric service fees being waived only for residences that had underground electric service immediately before the Eaton Fire and for residences that are required by the utility to convert to underground electric service		
994	Small Secondary Overhead Electric Service – 200 Amperes or less	\$1,202.92
995	Small Secondary Overhead Electric Service – 400 Amperes from Public Right of Way	\$2,044.96
996	Adder for Mid-Span Overhead Service Drop	\$976.78
997	Small Secondary Underground Electric Service – 200 Amperes or less	\$3,099.92 + Civil Construction
998	Small Secondary Underground Electric Service – 200 Amperes or less – Utilizing Existing Conduit and Conductors	\$348.85

999	Small Secondary Underground Electric Service – 400 Amperes from Public Right-of-Way (single phase, non-instrument rated)	\$4,508.54 + Civil Construction
1000	Small Secondary Underground Electric Service – 400 Amperes from Public Right-of-Way (single phase, instrument rated)	\$6,719.52 + Civil Construction
1001	Overhead Temporary Electric Service – 200 Amperes or less	\$1,563.80
1006	Civil Construction	At Estimated Cost
1008	Single-Phase Self-Contained Meter 120 volt – Material Only	\$185.25
1009	Single-Phase Self-Contained Meter 120/240 volt – Material Only	\$137.13
1012	Meter Ring – Material Only	\$33.68
1014	Stainless Steel Shutoff Plate - Material Only	\$63.75
CONSTRUCTION AND DEMOLITION WASTE MANAGEMENT PROGRAM		
<i>ADDED Special Note:</i> <i>For <u>repair or reconstruction of structures destroyed or with documented fire-related damaged</u> by the Eaton Fire at qualified sites:</i> • <i>Reduce the refundable deposit to a flat rate of \$1,000 (fee 1101).</i> • <i>Waive the Administrative Review Fee (fee 1103)</i>		
1101	Refundable Deposit	Whichever is more, \$1,000 or 3% of Project Valuation, up to a maximum of \$30,000
1103	Non-Refundable Administration Review Fee – Each Project	\$415
DESIGN/CONSTRUCTION FEE FOR SIDEWALK IMPROVEMENT (PERFORMED BY CITY CONTRACTOR)		
<i>ADDED Special Note:</i> <i>For <u>repair or reconstruction of structures destroyed or with documented fire-related damaged</u> by the Eaton Fire at qualified sites:</i> • <i>Waive fees for Sidewalk Improvement (fees 1125-1127)</i>		
1125	Sidewalk Repair to be completed by City - Standard Sidewalk (4-inch Section) per square foot.	\$24.03 per square foot
1126	Sidewalk Repair to be completed by City - Sidewalk Behind Drive Approach (6-inch Section) per square foot.	\$28.85 per square foot
1127	Sidewalk Repair to be completed by City - Special sidewalk – 4-inch section (colored, exposed aggregate finish, etc.) per square foot.	\$27.65 per square foot

	SIDEWALK INSPECTION FOR BUILDING PERMITS	
	ADDED Special Note: <u>For repair or reconstruction of structures destroyed or with documented fire-related damaged by the Eaton Fire at qualified sites:</u> • Waive the Sidewalk Inspection for Building Permits Fee (fee 1290)	
1290	Sidewalk Inspection for Building Permits	\$114.04