



Agenda Report

April 6, 2026

TO: Honorable Mayor and City Council

FROM: City Clerk

SUBJECT: CONDUCT AN APPOINTMENT PROCESS FOR ONE AT-LARGE MEMBER POSITION ON THE PASADENA RENTAL HOUSING BOARD (PRHB) TO FILL AN UNSCHEDULED VACANCY FOR THE REMAINDER OF THE UNEXPIRED TERM ENDING MAY 24, 2027

RECOMMENDATION:

It is recommended that the City Council:

- (1) Find that the proposed action is not a “project” subject to the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 21065 and within the meaning of Section 15378(b); and
- (2) In accordance with Resolution No. 10120, conduct a consensus building process and appoint an At-Large Member position on the Pasadena Rental Housing Board, to fill an unscheduled vacancy for the remainder of the unexpired term ending May 24, 2027.

BACKGROUND:

On January 1, 2026, a vacancy occurred on the Pasadena Rental Housing Board (PRHB) following the resignation of Arnold Siegel from his At Large Member position. On January 7, 2026, the City Clerk’s Office published a notice of solicitation related to the vacancy on behalf of the City Council seeking applications from Pasadena residents interested in serving on the Board. From January 7, 2026 through March 9, 2026, the City Clerk’s Office issued 24 applications and certified 11 applicants as having met the City Charter prescribed requirements to serve on the PRHB.

On March 9, 2026, the City Clerk’s Office provided the City Council with application materials submitted by each of the 11 qualified applicants. The City Clerk’s Office also provided details and instructions to the City Council, based on Resolution 10120 (Attachment A), that each Councilmember consider the qualifications and backgrounds of the applicants, and identify up to 5 applicants that each Councilmember judges to be best suited to fill the position. The City Council is also asked to rank their selected applicants in order of preference and report out their rankings at the meeting as part of a consensus building process to assist in identifying the one applicant with the most support to serve in the vacant position.

Following is a list of applicants eligible for appointment:

No.	DATE ISSUED	LAST NAME	FIRST NAME	AT LARGE	TENANT	QUALIFIED	DISTRICT
1	1/30/2026	Avila	Desolina	X	n/a	2/24/2026	4
2	1/30/2026	Coher	David	X	n/a	2/17/2026	1
3	2/23/2026	Crespin	Elizabeth	X	n/a	3/2/2026	3
4	1/21/2026	Farmer	Elisia M.	X	n/a	2/23/2026	7
5	1/15/2026	Gibbons	Simon	X	n/a	2/24/2026	2
6	3/2/2026	Huynh	Dan	X	n/a	3/5/2026	1
7	3/9/2026	Lamar	Brandon	X	n/a	3/9/2026	3
8	1/30/2026	Lyon	Brenda	X	CD2	2/17/2026	2
9	1/30/2026	Munoz	Erica	X	n/a	3/9/2026	3
10	1/7/2026	Starratt	Richard W.	X	n/a	1/15/2026	6
11	1/7/2026	Ybarra	Simon	X	CD3	1/29/2026	3

APPOINTMENT TO THE BOARD

City Charter Article XVIII, Section 1811, provides details on the Pasadena Rental Housing Board, the appointment criteria, and authority given to the City Council to make appointments to the Board. At Large Members are appointed collectively by the City Council, with Resolution No. 10120 detailing a consensus-building process to assist the City Council in making such appointments, as follows:

- Each member of the City Council will receive applications from qualified applicants, which are to be reviewed for qualifications, background, and ability to serve effectively in the position.
- Members of the City Council will be asked to identify and rank up to five applicants in order of preference with top rankings given to those judged to be the most qualified.
- At the Council meeting when appointments are to be made, each member of the City Council will announce their applicant rankings, and the City Clerk will tally the results of the City Council's ranked choices.
- Collective City Council rankings are intended for consensus building purposes only, and do not constitute a vote of the City Council, nor entitle the highest ranked applicant appointment to the Board.
- Applicants with the most support may be invited to provide a statement for up to three minutes on their qualifications, background, and interest in serving on the Board.
- Members of the City Council can ask questions of any or all applicants.
- Public comments on this matter will occur prior to City Council deliberations and any action on appointments to the Board.

- Following City Council deliberations, any action on a motion to appoint an applicant requires five affirmative votes of the City Council to successfully approve a motion to appoint an applicant to serve on the Board.

APPLICATIONS FROM APPLICANTS MEETING MINIMUM QUALIFICATIONS

Pursuant to City Charter Section 1811, the City Clerk’s Office is required to confirm eligibility of prospective members of the Rental Board as part of an application process that includes an application, nominating petition with at least 25 signatures of residents from the same Council District as the applicant supporting their appointment to the Board, and a Statement of Economic Interest (Form 700). Application materials have been distributed to the City Council to aid in the vetting process, with the redacted applications provided as Attachment A to this agenda report for public review. At Large Member applicants may or may not have an ownership stake in rental properties.

FISCAL IMPACT:

The process to make appointments to the Pasadena Rental Housing Board does not have a fiscal impact beyond what has already been considered as part of the Board’s adopted budget.

Respectfully submitted,



Mark Jomsky
City Clerk

Attachment A – Resolution 10120

Attachment B – Redacted Applications for Prospective PRHB Members