

Agenda Report

September 15, 2025

TO: Honorable Mayor and City Council

FROM: Department of Housing

SUBJECT: AUTHORIZE THE CITY MANAGER TO AMEND CONTRACT NO. 24,131 WITH THE COUNTY OF LOS ANGELES TO ADD \$469,063.06 OF COUNTY MEASURE H FUNDS FOR HOMELESS SERVICES

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the recommended actions are exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061 (b)(3), the "common sense" provision that CEQA only applies to projects that may have an effect on the environment; and
2. Authorize the City Manager to execute an amendment to Contract No. 24,131 with the County of Los Angeles ("County") to add \$469,063.06 of County Measure H funds for a new not-to-exceed total of \$1,793,503.06 for the continued provision of homeless services.

BACKGROUND:

On January 24, 2022, Council authorized entering into an agreement (Contract No. 23,609) with the County of Los Angeles for the receipt of \$765,467 of County Measure H funds allocated to the Pasadena Continuum of Care (CoC) for the provision of homeless services. On May 22, 2023, Council authorized an amendment to said contract to add \$1,025,080 for a new not-to-exceed total of \$1,790,547. Contract No. 23,609 expired on November 16, 2024, with an unexpended balance of \$469,063.06.

On April 15, 2024, Council authorized entering into a new agreement (Contract No. 24,131) with the County of Los Angeles for the receipt of \$1,324,440, representing the Pasadena CoC's FY 2025 allocation of County Measure H funds, with a term through June 30, 2027. Staff recommend authorizing an amendment to Contract No. 24,131 to add the \$469,063.06 balance from Contract No. 23,609 for a new not-to-exceed total of \$1,793,503.06. All Measure H funds have been obligated to support a 1.0 FTE Community Services Representative III in the Housing Department and to Friends In

Deed and Union Station Homeless Services for the provision of homelessness prevention, rapid rehousing, housing navigation, and emergency shelter services, as authorized by Council on January 24, 2022.

COUNCIL POLICY CONSIDERATION:

Approval of the recommended actions has the potential to provide essential housing and supportive services for individuals and families experiencing and at risk of homelessness. The recommended contract amendment is in accordance with the General Plan Housing Element, Five-Year Consolidated Plan, and Five-Year Public Housing Authority Plan.

ENVIRONMENTAL ANALYSIS:

The action proposed herein is exempt from the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 15061 (b)(3), the "common sense" provision of CEQA which applies to projects which may have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Amending an existing contract will not have a significant effect on the environment and, hence, is not subject to CEQA.

FISCAL IMPACT:

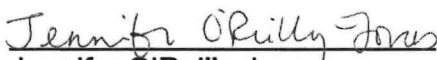
Approval of the subject recommendations will have no fiscal impact as the funding is currently included in the Department of Housing's adopted FY 2026 Operating Budget.

Respectfully Submitted,



JAMES WONG
Housing Director

Prepared by:


Jennifer O'Reilly-Jones
Program Coordinator III

Approved by:


MIGUEL MÁRQUEZ
City Manager