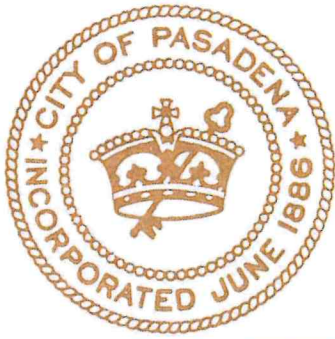




Agenda Report

November 24, 2025

TO: Honorable Mayor and City Council
FROM: Department of Public Works
SUBJECT: **AUTHORIZE THE CITY MANAGER TO ENTER INTO CONTRACTS WITH PSOMAS; PARSONS TRANSPORTATION GROUP; TETRA TECH, INC; DOKKEN ENGINEERING; AND KPFF CONSULTING ENGINEERS FOR ON-CALL CIVIL ENGINEERING SERVICES IN AN AMOUNT NOT-TO-EXCEED \$1,000,000 FOR EACH CONSULTANT**

RECOMMENDATION:

It is recommended that the City Council:

1. Find the contracts proposed herein to be categorically exempt under the California Environmental Quality Act (CEQA) pursuant to Title 14, Chapter 3, Article 5, Section 15061(b)(3), the General Rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and that there are no features that distinguish this project from others in the exempt class and, therefore, there are no unusual circumstances;
2. Authorize the City Manager to enter into individual contracts, as the result of a competitive selection process specified by Section 4.08.047 of the Pasadena Municipal Code with Psomas; Parsons Transportation Group, Inc.; Tetra Tech, Inc.; Dokken Engineering; and KPFF Consulting Engineers for On-Call Civil Engineering Services for a total amount not-to-exceed \$1,000,000 for each consultant over a three-year term. Competitive price bidding is not required pursuant to City Charter Section 1002(F) (contracts for professional or unique services); and
3. Authorize the City Manager to extend the term of the contracts as necessary without increasing the not-to-exceed amount.

BACKGROUND:

The Department of Public Works is seeking qualified on call civil engineering services consultants to provide professional services on an as-needed basis for the City of Pasadena's Capital Improvement Program (CIP) over the next three years. The City periodically establishes new on call contracts approximately every three to five years, coinciding with the expiration of existing agreements, to ensure continued access to

consultant services to meet project needs. The scope of work may include, but is not limited to, feasibility studies, preliminary design reports, construction plans and specifications development, cost estimation, project management, construction management and special inspections, surveying and mapping, environmental assessments, quality assurance and quality control, and public consultation and engagement.

The selected consultants will provide services when City staff is not readily available, or when services exceed the expertise and/or qualifications of City staff. Civil engineering services will be mostly utilized for projects within the Streets and Streetscape, Sewer and Storm Drain, and Street Lighting sections of the CIP, which currently includes 14 active projects with a total estimated cost of \$101M through fiscal year 2029, of which approximately \$82M is currently funded.

When individual projects are identified, these five contracted consultants will be solicited for job-specific proposals. Consultant selection for individual projects will be based on qualifications, expertise, time availability, and cost specific to project scope. When the project consultant is selected, a purchase order will be issued against the consultant's master contract, and their services will be funded by the individual CIP project.

The Department of Public Works issued a Request for Proposals (RFP) for On-Call Civil Engineering Services on August 13, 2025. The City received 24 responsive proposals on September 23, 2025 of which seven were local.

Below is a list of the 24 responsive proposers (organized by rank):

FIRM	CITY
Psomas	Pasadena, CA
Parsons Transportation Group	Pasadena, CA
Tetra Tech, Inc.	Pasadena, CA
Dokken Engineering	Irvine, CA
KPFF Consulting Engineers	Long Beach, CA
TKE Engineering, Inc.	Riverside, CA
GHD, Inc.	Los Angeles, CA
Advantec Consulting	Irvine, CA
Kimley-Horn	Pasadena, CA
IDS Group, Inc.	Irvine, CA
Mark Thomas & Company	Irvine, CA
PacRim Engineering	Pasadena, CA
Michael Baker International	Los Angeles, CA
AYCE, Inc.	Santa Ana, CA
BKF Engineers	Newport Beach, CA
IMEG Consultants	Pasadena, CA
Onward Engineering	Anaheim, CA
Glenn A. Rick Engineering	Valencia, CA

Transtech Engineers, Inc.	Chino, CA
H.W. Lochner, Inc.	Monterey Park, CA
RKA Consulting Group	Walnut, CA
CM Peck Inc.	Pasadena, CA
Huitt-Zollars, Inc.	Los Angeles, CA
Interwest Consulting Group, Inc.	Irvine, CA

Based on the evaluation procedures and criteria specified in the RFP, proposals were scored and ranked by a selection committee comprised of staff from the Department of Public Works. Consistent with the City's Municipal Code, local Pasadena-based firms were granted five additional points in the scoring of their proposals. Attachment A summarizes the selection committee's scoring for all proposing firms based on established evaluation criteria.

The top five ranked firms of which three are local are recommended for on-call civil engineering services. Each of these firms has demonstrated strong expertise and experience in key areas such as street resurfacing and reconstruction, street and streetscapes improvements, ADA curb ramp programs, parking lot improvements, utility replacement and upgrades, stormwater, environmental studies and master planning, construction management, and surveying. Additionally, they have a proven track record of successfully delivering projects funded through various sources, including Caltrans and Metro.

Psomas, founded in 1946 headquartered in Los Angeles, with a regional office in Pasadena, is a multidisciplinary engineering firm with over 790 professionals. The firm has delivered key projects for the City of Pasadena, including the Cordova Street Complete Streets and SR-710 Stub/Reconnecting Communities Specific Plan. Additional project experience includes the Strands Beach and Carbon Canyon Regional Park parking lots, Del Amo 5 Sewer Relief, and Parker Pump Station Rehabilitation. Psomas has also provided civil engineering services to numerous agencies, including the Cities of Pasadena, Dana Point, Los Angeles, Torrance, Coronado, Inglewood, Palmdale, El Monte, Burbank, and Costa Mesa.

Parsons Transportation Group, established in 1944 in Pasadena, is a nationally recognized civil engineering firm with extensive experience in public infrastructure projects. Parsons performed work on the Colorado Bridge Rehabilitation, SR 710 Northern Stub Master Plan, Harbor Drive Trunk Sewer Upgrade, Street Reconstruction Group Job 1801, and SR-138 (Palmdale Blvd) Widening – Phase 1. Parsons has also supported agencies such as the Cities of Los Angeles, Bakersfield, Menifee, San Diego, Palmdale, and Los Angeles County, with expertise spanning street, transportation, and utility infrastructure projects funded through local, state, and federal sources.

Tetra Tech, Inc, established in 1966 and headquartered in Pasadena, employs over 1,500 professionals across its Southern California offices, including more than 288 staff based in Pasadena. The firm has delivered key infrastructure projects such as the South Lake Avenue Pedestrian Access Improvements to the Gold Line Station in

Pasadena. Additional experience includes the Western Our Way Walk and Wheel Improvements, First Street Pedestrian Improvements, Lankershim and Oro Vista Urban Flow Management, Merced Avenue Greenway, Garfield Avenue Complete Street Improvements, Regional Lift Station and Force Main Replacement, and the City of San Francisco ADA Ramp Program. Tetra Tech has also provided civil engineering services to numerous agencies, including the Cities of Los Angeles, Santa Ana, South El Monte, Culver City, Lakewood, Santa Clarita, Santa Monica, and Pasadena.

Dokken Engineering, headquartered in Folsom, California, with a regional office in Irvine, was established in 1986 and has grown to over 160 employees. As a multidisciplinary professional services firm, Dokken specializes in Capital Improvement Program (CIP) projects for public agencies that includes notable projects such as the Holly Street Bridge Seismic Retrofit, Superior Avenue Bridge and Parking Lot, Lemon Crest Drainage Improvements, Countywide Pedestrian Ramp Evaluation, Alta Road and Otay Mesa Road Widening, and various culvert repair and replacement efforts. Dokken has also delivered civil engineering services to numerous agencies, including the Cities of Pasadena, Newport Beach, Santa Clarita, Santa Ana, Santa Monica, and Orange County.

KPFF Consulting Engineers, located in Los Angeles, was established in California since 1968 with over 280 employees in their local LA offices in Los Angeles, Irvine, and Long Beach. The firm has performed over 220 projects in the City of Pasadena including the Union Street Protected Bike Lane, Allen Avenue Pedestrian Enhancement Project, Fire Stations 31 and 38, the Wicker Craft building, and a seismic study of the Pasadena Central Library. In addition to the City of Pasadena, KPFF has also provided civil engineering services to numerous agencies such as the Port of Los Angeles and Long Beach, Los Angeles County of Beaches & Harbors, City of Long Beach, City of Santa Monica, City of Los Angeles, City of La Verne, and City of Manhattan Beach.

It is recommended that the City enter into contracts with Psomas, Parsons Transportation Group, Tetra Tech, Inc., Dokken Engineering, and KPFF Consulting Engineers for an amount not-to-exceed \$1,000,000 each over a three-year term commencing on the date that each contract is fully executed.

COUNCIL POLICY CONSIDERATION:

These contracts are consistent with the City Council's goal to improve, maintain and enhance public facilities and infrastructure as well as support and promote the quality of life and local economy.

ENVIRONMENTAL ANALYSIS:

These contracts has been determined to be categorically exempt under the California Environmental Quality Act (CEQA) Guidelines in accordance with Title 14, Chapter 3, Article 5, Section 15061(b)(3), the General Rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. These contracts would retain consultants for professional civil engineering services only. The

specific designs and subsequent construction of capital improvement projects will be subject to appropriate project-level environmental review at the time each is brought forward for first discretionary action.

FISCAL IMPACT:

The combined cost of these contracts is a maximum of \$5,000,000 over three years. Funding for this action exists within various budgeted capital project appropriations in the CIP. Funding availability for each project will be evaluated on an as-needed basis. It is anticipated that all the costs for these three-year contracts will be spent between FY 2026 and FY 2029.

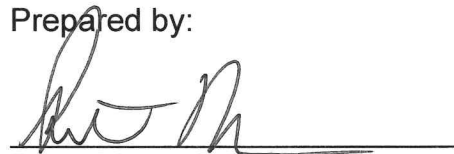
There is no anticipated fiscal impact on the General Fund. Capital Projects using on-call civil engineering services are typically funded with other various local/state/federal taxes and/or grants.

Respectfully submitted,



GREG DE VINCK, P.E.
Director of Public Works

Prepared by:



Brent Maue, P.E.
City Engineer

Approved by:



MIGUEL MÁRQUEZ
City Manager

Attachment A: Consultant Scoring and Ranking