



Ordinance Fact Sheet

TO: CITY COUNCIL

DATE: October 27, 2025

FROM: CITY ATTORNEY

SUBJECT: AN ORDINANCE OF THE CITY OF PASADENA AMENDING SECTIONS 2.05.160, 2.05.170, 2.05.180, 2.05.190, AND 2.05.200 OF TITLE 2 (ORGANIZATION AND ADMINISTRATION), CHAPTER 2.05 (CITY COUNCIL) OF THE PASADENA MUNICIPAL CODE REGARDING COUNCIL COMMITTEES

TITLE OF PROPOSED ORDINANCE:

AN ORDINANCE OF THE CITY OF PASADENA AMENDING SECTIONS 2.05.160, 2.05.170, 2.05.180, 2.05.190, AND 2.05.200 OF TITLE 2 (ORGANIZATION AND ADMINISTRATION), CHAPTER 2.05 (CITY COUNCIL) OF THE PASADENA MUNICIPAL CODE REGARDING COUNCIL COMMITTEES

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the action proposed herein is not a "project" subject to the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 21065 and within the meaning of Section 15378(b); and
2. Adopt an ordinance amending Title 2, Chapter 2.05, Sections 2.05.160, 2.05.170, 2.05.180, 2.05.190, and 2.05.200 of the Pasadena Municipal Code as further described in this fact sheet.

PURPOSE OF THE ORDINANCE:

This ordinance amends the Municipal Code to amend sections 2.05.160, 2.05.170, 2.05.180, 2.05.190, and 2.05.200 of Title 2 of the Pasadena Municipal Code, all of which relate to the City Council Committees. The ordinance makes changes to the quorum

11/03/2025
MEETING OF 10/27/2025

AGENDA ITEM NO. 16 8

requirements of each Council Committee to provide that, if there are four members on each Committee, three members will constitute a quorum, rather than two members.

REASONS WHY LEGISLATION IS NEEDED:

On July 14, 2025, the City Council adopted a modified quorum rule, lowering the quorum requirements. The amendment caused practical challenges, and as a result, Council wishes to revisit the modification based on its ineffectiveness.

PROGRAMS, DEPARTMENTS OR GROUPS AFFECTED:

This change may have a minor effect on the City Council. No other Departments or groups are directly affected.

COUNCIL POLICY CONSIDERATION:

The amendments to Pasadena Municipal Code sections 2.05.160, 2.05.170, 2.05.180, 2.05.190, and 2.05.200 are consistent with the City Council's goal of effective governance.

ENVIRONMENTAL ANALYSIS:

This action is exempt from the California Environmental Quality Act ("CEQA"), which excludes from environmental review actions that are not "projects" as defined by California Public Resources Code ("PRC") Section 21065 and within the meaning of CEQA Guidelines Section 15378(b). PRC Section 21065 and CEQA Guidelines Section 15378(b) define a project as an action which may cause either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment. CEQA Guidelines Section 15378 excludes from the definition of "project" administrative activities of governments that will not result in direct or indirect physical changes in the environment. The actions proposed herein, amending the PMC to modify quorum requirements for City Council Committees, is an administrative activity, and therefore is not a "project" as defined by CEQA. Since the action is not a project subject to CEQA, no environmental document is required.

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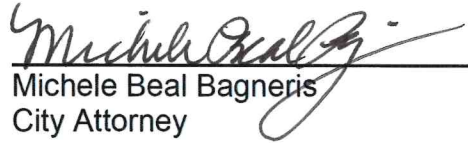
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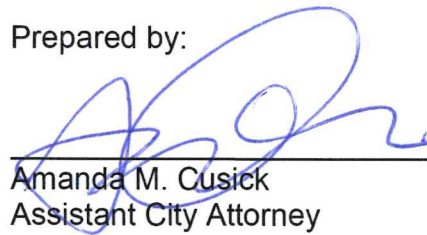
FISCAL IMPACT:

There is no fiscal impact from the proposed ordinance.

Respectfully submitted,


Michele Beal Bagneris
City Attorney

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Concurred by:


MIGUEL MARQUEZ
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