

# Agenda Report

May 19, 2025

**TO:** Honorable Mayor and City Council

**FROM:** Housing Department

**SUBJECT: PUBLIC HEARING: APPROVAL OF THE FIVE-YEAR CONSOLIDATED PLAN (2025-2029), THE ANNUAL ACTION PLAN (2025) AND RELATED FUNDING APPLICATIONS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT, HOME INVESTMENT PARTNERSHIP ACT, AND EMERGENCY SOLUTIONS GRANT PROGRAMS**

## **RECOMMENDATION:**

It is recommended that upon close of the public hearing the City Council take the following actions:

1. Find that the recommended action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061 (b)(3), the "common sense" provision that CEQA only applies to projects that may have a significant effect on the environment;
2. Approve the submission of the Five-Year Consolidated Plan (2025-2029) and the Annual Action Plan (2025) as part of the application to the U.S. Department of Housing and Urban Development (HUD) for funding under the federal Community Development Block Grant (CDBG), Home Investment Partnership Act (HOME), and Emergency Solutions Grant (ESG) programs;
3. Approve the submittal of a grant application for CDBG Program Year 2025 entitlement funds in the amount of \$2,133,263, and the programming of program income in the amount of \$166,137 for a total of \$2,299,400 to be allocated towards CDBG program activities;
4. Approve the submittal of a grant application HOME Program Year 2025 entitlement funds in the amount of \$685,488 and the reprogramming of existing unspent HOME funds in the amount of \$2,008,439 for a total of \$2,693,927 to be allocated towards HOME program activities;

5. Approve the submittal of a grant application for ESG Program Year 2025 entitlement funds in the amount of \$189,807 and the reprogramming of existing unspent ESG funds in the amount of \$716,828, which includes \$581,250 of Rapid Unsheltered Survivor Housing (RUSH) disaster grant funding, for a total of \$906,635 to be allocated towards ESG program activities;
  
6. Authorize the City Manager to execute, and the City Clerk to attest, the Five-Year Consolidation Plan (2025-2029), the Annual Action Plan (2025), the grant applications, certifications, and any and all other documents deemed necessary by HUD to obtain the allocation of the aforementioned federal entitlement funds; and
  
7. Authorize the City Manager or designee to execute administrative amendments (such as time extensions, policy revisions, and budget modification corrections) reflected in the Citizen Participation Plan attached to the Five-Year Consolidated Plan (2025-2029).

**BACKGROUND:**

**Five-Year Consolidated Plan (2025-2029):**

The Five-Year Consolidated Plan is a comprehensive planning document that addresses both long- and short-term strategies to meet housing and community development needs. The draft Five-Year Consolidated Plan (Attachment B) was made available for public review and comment from April 17 through May 19, 2025. Any comments received will be included in the final version prior to submission to the U.S. Department of Housing and Urban Development (HUD). The table below shows the priorities and goals for the five-year period:

Goals of the Five-Year Consolidated Plan (2025-2029)

| # | Type                                 | 5-Year Goals  |
|---|--------------------------------------|---|
| 1 | Housing                              | Tenant-Based Rental Assistance:<br>25 Household<br><br>Rental Units Rehabilitated:<br>9 Housing Units   |
| 2 | Public Services                      | 6,000 Persons Assisted  |
| 3 | Homeless Intervention and Prevention | Overnight Shelter:<br>195 Persons Assisted<br><br>Homelessness Prevention:<br>270 Persons Assisted<br><br>Rapid Rehousing:<br>25 Persons Assisted |
| 4 | Public Facility Improvements         | 100,000 Persons Assisted  |
| 5 | Infrastructure Improvements          | 75,000 Persons Assisted   |

|   |                             |  |
|---|-----------------------------|--|
| 6 | <b>Economic Development</b> | <b>Businesses Assisted:<br/>20 Micro-Enterprises<br/>10 Businesses</b> |
|---|-----------------------------|--|

**Annual Action Plan (2025):**

The Annual Action Plan sets forth the projected uses of funds for the coming program year and addresses the available resources for program implementation, activities to be undertaken, program guidelines, and monitoring. The Action Plan identifies efforts to be made toward accomplishing the goals and objectives included in the City’s Five-Year Consolidated Plan. The draft 2025 Annual Action Plan (Attachment B) was available for public review and comment from April 17 through May 19, 2025. Any comments received will be included in the final version prior to submission HUD. Recommended funding allocations under the CDBG, HOME, and ESG programs are summarized in Attachment A. The table below show the funding availability and goals for Year 1 of the Five-Year Plan:

**Anticipated Funding Availability**

| Funding Source |                                     | Amount             |
|----------------|-------------------------------------|--------------------|
| 1              | CDBG Entitlement Annual Allocation  | \$2,133,263        |
| 2              | CDBG Program Income                 | \$166,137          |
| 4              | HOME Entitlement Annual Entitlement | \$685,488          |
| 5              | HOME Unspent Carryover Funds        | \$2,008,439        |
| 6              | ESG Entitlement Annual Allocation   | \$189,807          |
| 7              | ESG Unspent Carryover Funds         | \$716,828          |
| <b>Total</b>   |                                     | <b>\$5,899,962</b> |

**ADVISORY COMMISSION RECOMMENDATIONS**

On April 13, 2025, the Northwest Commission recommended that the City Council approve the CDBG non-public service projects listed in Attachment A.

On April 14, 2025, the Human Services Commission recommended that the City Council approve the one-year funding allocations for CDBG listed in Attachment A.

**COUNCIL POLICY CONSIDERATION:**

This proposed action supports the City Council Strategic Planning Three-Year Goals in the areas of improving, maintaining, and enhancing public facilities and infrastructure; improving mobility and accessibility throughout the City of Pasadena; and supporting and promoting the quality of life and the local economy.

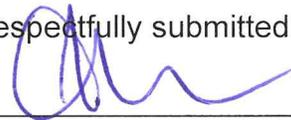
**ENVIRONMENTAL ANALYSIS:**

The action proposed herein is exempt from the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 15061 (b )(3), the "common sense" provision of CEQA which applies to projects which may have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The approval of the subject Five-Year Consolidated Plan and Annual Action Plan is a funding mechanism only and is excluded from the definition of "project" pursuant to State CEQA Guidelines Section 15378(b)(4). Furthermore, the action proposed herein will not have a significant effect on the environment and, hence, is not subject to CEQA.

**FISCAL IMPACT:**

The recommended actions will have no direct fiscal impact. Approval of the Five-Year Consolidated Plan (2025-2029) and Annual Action Plan (2025) by the City Council and subsequent approval by HUD will result in a total allocation of \$5,899,962 in entitlement funds to support housing, community development, and homeless prevention activities. These federal funds will be included as revenue in the FY 2026 operating budget of the Housing Department. Approval also enables the City to be eligible for other federally funded programs requiring consistency with an adopted Five-Year Consolidated Plan and Annual Action Plan.

Respectfully submitted,



\_\_\_\_\_  
Jim Wong  
Director  
Housing Department

Prepared by:



\_\_\_\_\_  
Randy Mabson  
Program Coordinator

Approved by:



\_\_\_\_\_  
MIGUEL MÁRQUEZ  
City Manager

Attachments: (2)

Attachment A – CDBG, ESG, and HOME 2025 Funding Recommendations

Attachment B - Five-Year (2025-2029) Consolidated Plan & 2025 Annual Action Plan