

# Agenda Report

March 24, 2025

**TO:** Honorable Mayor and City Council

**FROM:** Fire Department

**SUBJECT: AUTHORIZE THE CITY MANAGER TO ACCEPT THE VEHICLE DONATION OF A 2025 HYUNDAI SANTA FE XRT FROM US AUTO TRUST**

**RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the recommended actions are exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061(b)(3), the "Common Sense" exemption that CEQA only applies to projects that may have an effect on the environment; and
2. Authorize the City Manager to accept the donation of a brand new 2025 Hyundai Santa Fe XRT from US Auto Trust, parent company of Hyund Glendale LLC, with an estimated value of \$42,945.

**BACKGROUND:**

The US Auto Trust, the parent company of Hyund Glendale LLC, has offered to donate a vehicle to the Pasadena Fire Department to show support and appreciation for the Department's resources and efforts in the recent statewide wildfires. The vehicle donated will be a 2025 Hyundai Santa Fe XRT and will fit an array of needs across the Department. The vehicle is in stock and is ready for immediate delivery. The Department intends to outfit this vehicle with radios and emergency equipment, and use it across the Training Division, Emergency Medical Services (EMS) Division, and for general operational needs. Inclusive of the retail price, freight, and additional costs and features, the total value of the donation is estimated at \$42,945.

Under the City of Pasadena Manual of Personnel Administrative Rules in Section 10. Financial Policies 4.c.iii. outlines: Offers of cash or items valued more than \$10,000 must be accepted by the City Council. Donations valued at more than \$10,000 shall be

accepted through a written agreement consistent with these guidelines, reviewed by the City Attorney's Office, and approved by the City Council.

Staff recommend the City Manager to accept the donation of the brand new 2025 Hyundai Santa Fe XRT for the Fire Department. If approved, the donated vehicle will be an additional unit within the Fire Department fleet and be utilized to address critical operational needs. The make and model of the 2025 Hyundai Santa Fe XRT is similar to the other command vehicles within the Fire Department fleet, and the Fleet Maintenance Division has the necessary experience to service and maintain the vehicle.

**COUNCIL POLICY CONSIDERATION:**

The proposed acceptance of the donation furthers the City Council's strategic planning goal to ensure public safety and maintain fiscal responsibility and stability.

**ENVIRONMENTAL ANALYSIS:**

The proposed action has been determined to be exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061 (b)(3), the "Common Sense" Exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment.

**FISCAL IMPACT:**

The donation of the vehicle and all associated costs is valued at \$42,945 and will be exclusively used by fire department personnel. Indirect and support costs such as maintenance and repairs are estimated at \$3,000 per fiscal year, and will be addressed annually by utilization of existing budgeted appropriations in the Fire Department's operating budget for Fire and Rescue Services. There are no anticipated impacts to other operational programs or capital projects as a result of this action.

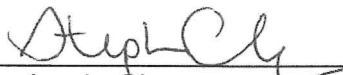
Respectfully submitted,



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CHAD AUGUSTIN  
Fire Chief  
Fire Department

Prepared by:



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Stephanie Chang  
Management Analyst V  
Fire Department

Approved by:



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MIGUEL MÁRQUEZ  
City Manager

Attachment A: Donation Form