



Agenda Report

March 17, 2025

TO: Honorable Mayor and City Council

THROUGH: Finance Committee

FROM: Department of Housing

SUBJECT: AMEND THE HOUSING DEPARTMENT'S FISCAL YEAR 2025 OPERATING BUDGET BY RECOGNIZING REVENUE AND APPROPRIATING \$2,418,575.85 OF STATE AND COUNTY GRANT FUNDS FOR HOMELESS SERVICES

RECOMMENDATION:

It is recommended that the City Council:

- 1) Find that the recommended action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061 (b)(3), the "common sense" provision that CEQA only applies to projects that may have an effect on the environment; and
- 2) Amend the Department of Housing's Fiscal Year 2025 Operating Budget by recognizing revenue and appropriating \$2,418,575.85 of State of California and County of Los Angeles funds in the Other Housing Fund (238) for homeless services.

BACKGROUND:

Staff recommend an amendment to the Department of Housing's Fiscal Year (FY) 2025 Operating Budget to recognize revenue and appropriate grant funding from four sources in the combined amount of \$2,418,575.85 to the Other Housing Fund (238) as follows.

1. **2024-2025 Mobile Showers Program Funding (\$75,000)**
On May 20, 2024, Council authorized the City Manager to enter into a contract with the Los Angeles Homeless Services Authority (LAHSA) for the receipt of \$75,000 of homeless services funding granted by Supervisorial District Five and passed through LAHSA. The funding is to support the continued provision of

mobile shower services to people experiencing homelessness in Pasadena. Also on May 20, 2024, Council authorized an amendment to the Department of Housing's FY 2024 Operating Budget to recognize revenue and appropriate this \$75,000 in the Other Housing Fund (238). The funds were not carried forward to the FY 2025 budget, therefore necessitating the recommended budget amendment.

- 2. Encampment Resolution Fund, Round 4 Lookback Grant (\$916,366.14)**
On September 27, 2024, the State of California Business, Consumer Services & Housing (BCSH) Agency awarded the City an Encampment Resolution Fund grant (ERF-4L) in the amount of \$2,772,800.53 to serve people experiencing unsheltered homelessness and living in eight prioritized encampment sites throughout the City. The program will be administered in collaboration with the Pasadena Public Health Department (PPHD). PPHD will utilize \$1,856,434.39 of the total award to provide street outreach and motel-based emergency shelter services. PPHD's FY 2025 Operating Budget will be amended at a later date. The Housing Department will administer the remaining \$916,366.14 of the award, which will be added to the Department's FY 2025 Operating Budget through the recommended action. Contract No. 32596 with Union Station Homeless Services will be amended to add \$870,152.89 for the provision of Housing Navigation services, as previously approved by Council on April 15, 2024. The balance of \$46,213.25 will be retained by the Housing Department for administrative costs.
- 3. Family Homelessness Challenge, Round 2 Grant (\$789,473.68)**
On July 1, 2024, the BCSH awarded the City a second round of the Family Homelessness Challenge grant (FHC-2) in the amount of \$789,473.68 to provide rental assistance and case management services to families with minor children who are at risk of homelessness. Contract No. 32487 with Door of Hope will be amended to add \$750,000.45 to administer the program, as previously approved by Council on February 26, 2024. The balance of \$39,473.23 will be retained by the Housing Department for administrative costs.
- 4. Homeless Housing, Assistance, and Prevention Program, Round 4 Grant (\$637,736.03)**
On March 30, 2023, BCSH awarded the City a fourth round of Homeless Housing, Assistance, and Prevention Program grant (HHAP-4) in the amount of \$680,593.05. All HHAP-4 funds must be expended by June 30, 2026. The Department's adopted FY 2025 Operating Budget currently includes \$42,857.02 of HHAP-4 funds. The recommended action will recognize revenue and appropriate the remainder of the HHAP-4 grant. The funds will be utilized to support rapid rehousing and interim housing programs for people experiencing homelessness, as well as funding City staff for systems support and administrative activities.

COUNCIL POLICY CONSIDERATION:

Approval of the subject recommendations will provide mobile showers, rental assistance, case management, rapid rehousing, interim housing, housing navigation, and other services to people experiencing homelessness in Pasadena. These actions are consistent with the City Council's goal to support and promote the quality of life and local economy. Approval of the recommended actions is in accordance with the Pasadena Continuum of Care Homelessness Plan, General Plan Housing Element, Five-Year Consolidated Plan, and Five-Year Public Housing Authority Plan.

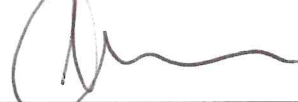
ENVIRONMENTAL ANALYSIS:

The action proposed herein is exempt from the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 15061 (b)(3), the "common sense" provision of CEQA which applies to projects which may have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Authorizing an amendment to the Department's FY 2025 Operating Budget will not have a significant effect on the environment and, hence, is not subject to CEQA.

FISCAL IMPACT:

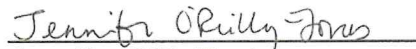
Approval of the recommended actions will amend the Department of Housing's FY 2025 Operating Budget by recognizing revenue and appropriating \$2,418,575.85 in the Other Housing Fund (238) for the homeless services. There is no impact to the General Fund.

Respectfully submitted,



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Approved by:


MIGUEL MÁRQUEZ
City Manager