

# Agenda Report

July 14, 2025

**TO:** Honorable Mayor and City Council

**FROM:** Water and Power Department

**SUBJECT: AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BRAGG INVESTMENT COMPANY, INC. FOR CRANE SERVICES FOR POWER POLES AND ELECTRICAL EQUIPMENT FOR UP TO FIVE YEARS FOR A GRAND TOTAL NOT-TO-EXCEED AMOUNT OF \$750,000**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the proposed action is not a project subject to the California Environmental Quality Act ("CEQA") pursuant to Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required; and
2. Award contract to lowest and best bid dated March 31, 2025, submitted by Bragg Investment Company, Inc. ("Bragg Investment") in response to the project plans and specifications for As Needed Crane Services for Power Poles and Electrical Equipment, authorize the City Manager to enter into a contract for up to five years for a grand total amount not-to-exceed \$750,000, which includes the option for two additional one-year extensions or an amount not-to-exceed \$300,000, whichever occurs first, at the discretion of the City Manager.

## **BACKGROUND:**

Pasadena Water and Power ("PWP") delivers electricity to over 65,000 residential, commercial, and industrial customers within the city of Pasadena. As a key provider of essential utility services, PWP plays a critical role in supporting the City's infrastructure by ensuring the reliable delivery of water and power, while also advancing environmental sustainability and maintaining a high standard of customer service.

PWP's Transmission and Distribution ("T&D") system is a complex network composed of substations, overhead and underground circuits, power poles, transformers, and other field-installed equipment. Maintaining this infrastructure requires regular system

upgrades, emergency repairs, and routine maintenance involving the handling of heavy electrical components.

Crane services are essential to PWP's field operations. Specialized cranes are required to lift, place, or remove large equipment such as power poles, pad-mounted transformers, reclosers, and switchgear. In many cases, these components are located in areas with limited access, including narrow alleyways, behind private properties, or within densely developed urban corridors, which necessitate the use of large cranes with extended reach and high load capacities.

PWP does not own large cranes capable of performing this specialized work. Therefore, PWP relies on contracted crane services to support both planned and emergency field activities. These services must be available on an as-needed basis and include a range of crane types, rigging equipment, support vehicles, and qualified personnel to ensure work is completed safely, efficiently, and in accordance with applicable regulatory standards.

On February 27, 2025, a Notice Inviting Bids for the Specifications was published on the City's electronic procurement platform, OpenGov. The notice was automatically distributed to all vendors registered with the City under the applicable commodity codes for related services. A total of 18 vendors downloaded the Specifications, none of which were local. A total of three bids were received by the bid due date of April 3, 2025, with no bids received from a local firm. Staff was unable to identify any local business capable of providing the specialized crane services required under this contract. The responsive bid results are summarized below in Table I.

**Table I: Bid Results**

Bidder	Location	Annual Bid Amount
<b>Bragg Investment Company, Inc.</b>	<b>Long Beach, CA</b>	<b>\$440,120.50</b>
The Crane Guys, LLC.	Los Alamitos, CA	\$617,411.16
Hill Crane Service, Inc.	Long Beach, CA	\$928,552.46

Bragg Investment was the lowest responsive and responsible bidder. PWP staff recommends that the City Council authorize the City Manager to enter into a contract with Bragg Investment for a grand total amount not-to-exceed \$750,000, for up to five years, which includes the base contract term of three years and option for two additional one-year extensions, or an amount not-to-exceed \$300,000, whichever occurs first, at the discretion of the City Manager.

In response to the wide variance in bid amounts, staff contacted bidders to clarify differences in pricing structure. The review confirmed that the highest bidder included fixed mobilization fees in their total bid, while the two lower-priced bidders did not incorporate mobilization as a fixed component of their pricing. The lowest bid was determined to be responsive and in full compliance with the bid specifications.

The recommended grand total not-to-exceed amount of \$750,000 is based on PWP's expected workload and includes projected cost increases. The proposed contract will provide PWP with readily available access to crane services needed for the replacement of power poles and other distribution system components. Having this service in place will support more efficient field operations, improve emergency response capabilities, and reduce customer outage durations. The proposed contract is structured as an on-call, as-needed, agreement and does not commit the City to any minimum amount of equipment rentals or labor hours.

The proposed contract complies with the Competitive Bidding and Purchasing Ordinance pursuant to Pasadena Municipal Code Chapter 4.08 and the rules and regulations promulgated thereunder.

The City of Pasadena has awarded 24 purchase orders to Bragg Investment since 2016 for a total not-to-exceed amount of approximately \$1,200,000.

**COUNCIL POLICY CONSIDERATION:**

The proposed contract is consistent with the City Council's goals to maintain fiscal responsibility and stability, and PWP's strategic initiatives to enhance customer satisfaction and confidence, improve efficiency and business continuity, and maintain PWP's fiscal health and stability.

**ENVIRONMENTAL ANALYSIS:**

The action proposed herein is not subject to CEQA in accordance with Section 21065 of CEQA and State CEQA Guidelines Sections 15060 (c)(2), 15060 (c)(3), and 15378. The authorization of the proposed contract, which provides for the utilization of equipment, is a continuing administrative and maintenance activity (i.e., utilization of equipment). Moreover, this action would not commit the City to undertaking or approving any actual or specific physical construction activities or any other actions that involve physical changes to the environment. Therefore, the proposed action is not a "project" subject to CEQA, as defined in Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines. Since the action is not a project subject to CEQA, no environmental document is required.



**FISCAL IMPACT:**

The total cost of this contract is \$750,000, including \$300,000 for optional extensions. Funding for this action will be addressed by the utilization of existing and future appropriations in the Power Capital Fund (411) in various Capital Improvement Programs, including Deteriorated Pole Replacements (03233) and 4kV to 17kV Conversions (03258), and existing and future appropriations budgeted in the Power Operating Fund (401). It is anticipated that \$100,000 of the costs will be expended in fiscal year 2026. Future costs will be budgeted as part of the department's annual operating and capital budgets. There is no impact to the General Fund.

The following table represents a contract summary.

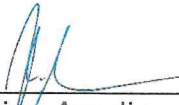
Base Contract Amount	\$	450,000
Optional Extensions	\$	300,000
Total Fiscal Impact	\$	750,000

Respectfully submitted,



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