

OPENING:

Mayor Gordo called the regular meeting to order at 5:00 p.m.
(Absent: None)

CLOSED SESSION

On the order of the Mayor, the regular meeting recessed at 5:00 p.m.
to discuss the following closed session items:

**CITY COUNCIL CONFERENCE WITH REAL PROPERTY
NEGOTIATORS (pursuant to Government Code Section
54956.8)**

**Property: 78 N. Marengo Avenue (APNs 5723-026-902, 5723-026-
903 and 5723-026-900)**

Agency negotiator: Miguel Márquez

Negotiating parties: Michael Coolidge of HRI Properties

Under negotiation: Price and Terms of Payment

The above closed session item was not discussed.

Councilmember Jones
arrived at 5:15 p.m.

**CITY CITY COUNCIL CONFERENCE WITH REAL PROPERTY
NEGOTIATORS pursuant to Government Code Section 54956.8**

Properties: 710 N. Fair Oaks Ave., Pasadena, CA

Under negotiation: Price and terms of payment

Agency negotiator: Miguel Márquez

Negotiating parties: Sierra Atilano

**CITY COUNCIL CONFERENCE WITH LABOR NEGOTIATORS
pursuant to Government Code Section 54957.6**

**Agency Designated Representatives: Miguel Márquez and
Tiffany Jacobs-Quinn**

**Employee Organization: Pasadena Fire Fighters Association
(PFFA)**

Councilmember Madison
arrived at 6:09 p.m.

**CITY COUNCIL CONFERENCE WITH REAL PROPERTY
NEGOTIATORS pursuant to Government Code Section 54956.8**

Property: 434-470 North Lake Avenue

Under negotiation: Price and terms

Agency negotiator: Miguel Márquez

**Negotiating Parties: Bridge Housing, City Ventures, Community
Builders Group (CBG), Cypress Equity Investments (CEI),
Fidelis Advisors, Holos Communities & Heritage Housing
Partners, LA Family Housing, Mercy Housing, The Olson
Company, Urban Coalition, USA Properties, West Hollywood
Community Housing Corporation**

The above closed session items were discussed, with no reportable
action at this time.

On the order of the Mayor, the regular meeting reconvened at 7:12 p.m. The pledge of allegiance was led by Councilmember Cole.

ROLL CALL:

Councilmembers:

Mayor Victor M. Gordo
Vice Mayor Jessica Rivas
Councilmember Rick Cole
Councilmember Tyron Hampton
Councilmember Justin Jones
Councilmember Jason Lyon
Councilmember Steve Madison
Councilmember Gene Masuda

Staff:

City Manager Miguel Márquez
City Attorney/City Prosecutor Michele Beal Bagneris
City Clerk Mark Jomsky

CEREMONIAL MATTERS

City Clerk Jomsky administered the oath of office to Danielle Hill, commissioner on the Arts & Culture Commission (District 3).

City Manager Marquez introduced Greg de Vinck as the new Director of Public Works. Public Works Director de Vinck shared background information on himself and expressed his excitement to be working for the City.

Mayor Gordo presented certificates of commendation to the following City employees for 45 and 35 years of service:

Keith Holloway – 45 years of service
David Webster – 35 years of service
Mark A. Cedeno – 35 years of service
Cherie A. Johnston – 35 years of service
Kenneth W. Graham – 35 years of service

He also recognized the following employees, who were unable to attend, for their many years of service and dedication to the City:

Nikki Takarabe – 40 years
Victor L. Holloway – 40 years
Rosa M. Angel – 35 years
Dorian Cohen – 35 years
Rosa R. Nuno – 35 years
Earl D. Charles – 35 years
Ernest T. Mays – 35 years
Tony Estrada – 35 years
Arturo J. Ferrer – 35 years

The City Council expressed their deepest gratitude and appreciation to the many dedicated employees for their service to the City of Pasadena.

PUBLIC COMMENT ON
MATTERS NOT ON THE
AGENDA

City Manager Márquez introduced Jim Wong as the Acting Director of Housing. Acting Housing Director Wong shared information on his background and expressed his gratitude for the opportunity to serve in this acting role and lead the Housing Department.

The following students expressed concerns regarding the homelessness crisis, advocated for increased affordable housing, and urged the City to amend zoning requirements to allow for higher density residential units:

Jude Bautista, Pasadena resident
Jax Rewers, Sierra Madre resident
Grayson Schnitger, Pasadena resident
Thomas Jost, Pasadena resident
Yul Hur, Pasadena resident

Joe Colletti, Pasadena resident, spoke on the upcoming 150th anniversary of Colorado Blvd and the upcoming 100th anniversary of the historic Route 66, and urged the City Council to work with local organizations to commemorate these two important milestones.

Olden Denham, Pasadena resident, spoke on AB 392 and advocated for the accountability of Pasadena Police Officers.

Allen Shay, Pasadena resident, advocated for charter reform to increase City Council oversight of the Pasadena Police Department and provided various comments.

The following individuals advocated for the preservation of the large oak tree at McDonald Park and emphasized the need to take balanced measures to ensure public safety but to focus on the preservation of City trees whenever possible:

Jessica Richards, Bungalow Heaven Neighborhood
Association
Annette Yasin, Bungalow Heaven Neighborhood Association
Tina Miller, Bungalow Heaven Neighborhood Association

Yadi, Pasadena resident, spoke on the importance of implementing measures to protect all residents of the City, regardless of immigration status.

Mona M, residence not stated, expressed concerns regarding the agendas of some humanitarian organizations and provided other various comments.

Councilmember Hampton advocated for the Planning Department to reach out to the students who provided public comment on zoning and affordable housing issues to discuss the City's specific plans.

He also requested for the arborist report on the large oak tree at McDonald Park to be brought to the City Council at a future meeting. City Manager Márquez reported that tree and soil testing is being conducted and the report may be ready in January 2025.

CONSENT CALENDAR

City Manager/ Executive Director

AUTHORIZE THE CITY MANAGER TO AMEND CONTRACT NOS. 31386 AND 31392 WITH UNION STATION HOMELESS SERVICES TO INCREASE THE CONTRACT AMOUNTS BY \$80,000 AND \$100,000 RESPECTIVELY, THEREBY INCREASING THE GRAND TOTALS TO NOT-TO-EXCEED AMOUNTS OF \$1,077,555.19 AND \$1,409,997.27 RESPECTIVELY, FOR THE PROVISION OF RAPID REHOUSING AND MOTEL-BASED SHELTER SERVICES (Housing Dept.)

Recommendation: It is recommended that the City Council:

- (1) Find that the recommended actions in the agenda report are exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3), the "Common Sense" exemption that CEQA only applies to projects that may have an effect on the environment;
- (2) Authorize the City Manager to amend Contract No. 31386 with Union Station Homeless Services to increase the contract value by \$80,000 thereby increasing the contract value to a not-to-exceed amount of \$1,077,555.19 for the provision of rapid rehousing services (Contract No. 31386-10);
- (3) Authorize the City Manager to amend Contract No. 31392 with Union Station Homeless Services to increase the contract value by \$100,000 thereby increasing the contract value to a not-to-exceed amount of \$1,409,997.27 for the provision of motel-based shelter services (Contract No. 31392-8);
- (4) Authorize the City Manager to approve no-cost amendments to Contract Nos. 31386 and 31392 which extend the term beyond June 30, 2025; and
- (5) To the extent the amendments to Contract Nos. 31386 and 31392 could be considered separate procurements subject to the Competitive Selection Process, grant exemptions pursuant to Pasadena Municipal Code (PMC) Section 4.08.049(B), contracts for which the City's best interests are served. Competitive price bidding is not required pursuant to City Charter Section 1002(F) contracts for professional or unique services.

In response to Councilmember Cole's questions regarding the needed increase to the proposed contract amount, Jennifer O'Reilly-Jones, Housing Program Coordinator, reported that the additional funding will support Union Station in their work to provide motel-based shelter services with over 900 additional motel nights.

In response to Councilmember Hampton's inquiry regarding collaboration with Union Station to work with homeless individuals at the south end of Jackie Robinson Park, Housing Program Coordinator O'Reilly-Jones reported that there is at least one Union

Station staff member on the PORT team. Councilmember Hampton advocated for the City to work closely with Union Station Homeless Services and "Friends In Deed" to assist unhoused individuals find shelter and urgently address areas of concern.

AUTHORIZE THE CITY MANAGER TO EXECUTE THE VERDUGO FIRE COMMUNICATION DISPATCH SERVICE AGREEMENT BETWEEN THE CITIES OF BURBANK, GLENDALE, AND PASADENA AND THE CITY OF SAN GABRIEL (Fire Dept.)

Recommendation: It is recommended that the City Council:

- (1) Find that the proposed action in the agenda report is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA guidelines Section 15061(b)(3) "Common Sense" exemption; and
- (2) Authorize the City Manager to execute the Verdugo Fire Communications Dispatch Service Agreement between the Cities of Burbank, Glendale, and Pasadena and the City of San Gabriel to contract dispatching services. Neither competitive bidding nor competitive selection are required pursuant to City Charter Section 1002(H) and Pasadena Municipal Code Section 4.08.049.A3. (Contract No. 24,174)

AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH IMPEX TECHNOLOGIES INC., FOR NUTANIX SERVER NODES FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$879,914 FOR THE WATER AND POWER DEPARTMENT (Water & Power Dept.)

Recommendation: It is recommended that the City Council:

- (1) Find that the action in the agenda report is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061(b)(3), the "Common Sense" exemption that CEQA only applies to projects that may have an effect on the environment;
- (2) Award contract to the lowest and best bid dated August 21, 2024, submitted by Impex Technologies Inc. ("Impex"), in response to the project plans and specifications for Nutanix service nodes, authorize the City Manager to enter into a five-year contract for an amount not-to-exceed \$879,914, which includes the base contract amount of \$838,013 and a contingency of \$41,901 to provide for any necessary change orders (Contract No. 33141); and
- (3) Authorize the City Manager to approve no-cost amendments to the subject contract, including durational extensions.

Councilmember Cole noted that the selected bidder for the proposed contract is the sole bidder who has been previously awarded contracts on numerous occasions, and suggested that City staff consider utilizing a master agreement with the company instead of rebidding these annually.

ADOPT A RESOLUTION ESTABLISHING TWO NEW CLASSIFICATIONS AND UPDATING THE SALARIES OF NINE EXISTING CLASSIFICATIONS REPRESENTED BY PMA, AFSCME, AND/OR NON-REPRESENTED (Human Resources Dept.)

Recommendation: It is recommended that the City Council:

- (1) Find that the proposed action in the agenda report is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA guidelines Section 15061(b)(3) "Common Sense" exemption; and
- (2) Adopt a Resolution Establishing Two New Classifications and Updating the Salaries of Nine Existing Classifications Represented by PMA, AFSCME, and/or Non-Represented. (Resolution No. 10104)

Item discussed separately

ADOPT A RESOLUTION UPDATING THE SALARIES OF FOUR EXISTING CLASSIFICATIONS REPRESENTED BY LIUNA (Human Resources Dept.)

ADOPT A RESOLUTION FOR A CITYWIDE SALARY SCHEDULE (Human Resources Dept.)

Recommendation: It is recommended that the City Council:

- (1) Find that the proposed action in the agenda report is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA guidelines Section 15061(b)(3) "Common Sense" exemption; and
- (2) Adopt a Resolution for a Citywide salary schedule. (Resolution No. 10105)

ADOPT A SIDE LETTER OF AGREEMENT BETWEEN THE CITY OF PASADENA AND THE PASADENA FIRE FIGHTERS ASSOCIATION TO ESTABLISH A POLICY FOR FIRE CAPTAINS WORKING DOWN AS ENGINEERS (Human Resources Dept.)

Recommendation: It is recommended that the City Council:

- (1) Find that the proposed action in the agenda report is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA guidelines Section 15061(b)(3) "Common Sense" exemption; and
- (2) Adopt a Side Letter of Agreement between the City of Pasadena and the Pasadena Fire Fighters Association to Establish a Policy for Fire Captains working down as Engineers.

AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ALL AMERICAN ASPHALT FOR THE ANNUAL CITYWIDE STREET RESURFACING AND ADA IMPROVEMENT PROGRAM FISCAL YEAR 2025 PROJECT FOR AN AMOUNT NOT-TO-EXCEED \$8,878,032 (Public Works Dept.)

Recommendation: It is recommended that the City Council:

- (1) Find the contract proposed in the agenda report to be categorically exempt under the California Environmental Quality Act

(CEQA) pursuant to Title 14, Chapter 3, Article 19, Section 15301, Class 1 – Existing Facilities, and that there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances; and

(2) Authorize the City Manager to award contract to lowest and best bid dated November 21, 2024 submitted by All American Asphalt in response to the plans and specifications for the Annual Citywide Street Resurfacing and ADA Improvement Program, FY 2025 Project, and authorize the City Manager to enter into a contract for an amount not-to-exceed \$8,878,032 which includes the base contract amount of \$7,720,028 and a contingency of \$1,158,004 to provide for any necessary change orders. (Contract No. 33119)

APPROVE FINAL TRACT MAP NO. 084287 FOR CREATION OF 17 AIR PARCELS FOR RESIDENTIAL CONDOMINIUM PURPOSES AT 139 SOUTH OAK KNOLL AVENUE (Public Works Dept.)

Recommendation: It is recommended that the City Council:

(1) Find that the underlying project was previously determined Categorically Exempt from the California Environmental Quality Act (Section 15332, Class 32, In-Fill Development Projects), and that no further CEQA approvals are required for the final tract map, and that the final tract map approval is independently exempt under Section 15268(b) of the State CEQA Guidelines as a ministerial action;

(2) Adopt a resolution to approve Final Tract Map No. 084287 for the creation of 17 air parcels for residential condominium purposes (Resolution No. 10106); and

(3) Authorize the City Clerk to execute the Certificate on the Tract Map showing the City's approval of said Map.

Recommendation of the Hearing Officer: Final Tract Map No. 084287 (Attachment A of the agenda report), for the creation of 17 air parcels for residential condominium purposes, was reviewed and approved in tentative form by the Subdivision Hearing Officer on December 6, 2023. The exercise of the right granted must be commenced within three years, or by December 6, 2026. The applicant submitted the final map to the City for review in March 2024.

Item discussed separately

FINANCE COMMITTEE: AUTHORIZE THE CITY MANAGER TO ENTER INTO A FUND TRANSFER AGREEMENT WITH THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT FOR THE SAFE, CLEAN WATER PROGRAM (Public Works Dept.)

Item pulled from the agenda

FINANCE COMMITTEE: AUTHORIZE THE CITY MANAGER TO ENTER A THIRTY-SIX MONTH OFFICE LEASE AGREEMENT WITH 199 S. LOS ROBLES, LLC., SAND 199 LOS ROBLES, LLC. AND ROBLES SM, LLC. FOR THE PREMISES LOCATED AT 199 S. LOS ROBLES AVE., SUITE #405, IN AN AMOUNT NOT-TO-EXCEED \$1,242,578 FOR THE HOUSING DEPARTMENT AND AMEND THE HOUSING DEPARTMENT'S FISCAL YEAR 2025

OPERATING BUDGET BY APPROPRIATING \$709,488 FROM THE GENERAL FUND'S UNAPPROPRIATED FUND BALANCE (Office of the City Manager)

City Council

**RESIGNATIONS,
APPOINTMENTS, &
REAPPOINTMENTS**

APPOINTMENT OF GLORIA ANDRADE TO THE NORTHWEST COMMISSION (District 3 Nomination)

APPOINTMENT OF JOEL BRYANT TO THE ROSE BOWL OPERATING COMPANY BOARD (District 3 Nomination)

APPOINTMENT OF PHILIP BURNS TO THE PLANNING COMMISSION (District 5 Nomination)

RESIGNATION OF UZOAMAKA RENEE OGBODO FROM THE NORTHWEST COMMISSION (District 7 Nomination)

RESIGNATION OF KIM SANTELL FROM THE COMMISSION ON THE STATUS OF WOMEN (District 4 Nomination)

RESIGNATION OF DAN STENZ FROM THE PASADENA CENTER OPERATING COMPANY BOARD (Hotel Nomination)

City Attorney

ADOPT A RESOLUTION REVISING DESIGNATED CITY OFFICIALS AND EMPLOYEES REQUIRED TO FILE CONFLICT OF INTEREST STATEMENTS

Recommendation: It is recommended that the City Council:
(1) Find that the action proposed in the agenda report is not a "project" subject to the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 21065 and within the meaning of Section 15378(b); and
(2) Adopt a resolution updating those employees, commissioners, board members and consultants who will be required to file conflict of interest statements as pertaining to positions within various City departments, commissions and boards. (Resolution No. 10107)

Advisory Bodies

REVISIONS TO THE RULES AND REGULATIONS REGARDING DATE AND TIME OF REGULAR MEETINGS FOR THE COMMUNITY POLICE OVERSIGHT ADVISORY COMMISSION

Recommendation: It is recommended that the City Council:
(1) Find that the action proposed in the agenda report is not a "project" subject to the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 21065 and within the meaning of Section 15378(b); and
(2) Approve the proposed amendment to the Rules and Regulations of the Community Police Oversight Advisory Commission to change regular meetings from the first Thursday of the month to the second Thursday of the month.

Advisory Commission/Board Recommendation: Approve an amendment to Article VI Section 1 of the Rules and Regulations of the Community Police Oversight Commission to have regular

meetings be held on the second Thursday of every month at 6:00 PM.

City Clerk/Secretary	Claim No.	Claimant	Claim Amount
	2025-0106	Meagan F. Hoer	\$ 5,378.08
	2025-0107	Dennis Wong	1,236.10
CLAIMS RECEIVED AND FILED	2025-0108	21 st Century Casualty Company a/s/o Suren Sumian	5,243.61
	2025-0109	Bruce David Bueckert	555.00
	2025-0110	Nora Galdamez	35,000.00+
	2025-0111	Subro Claims Inc., obo Geico Ins., a/s/o Pavel Rodriguez and Kathryn Hinchee-Rodriguez	6,125.79
	2025-0112	Lisa Perez	6,248.59
	2025-0113	Matthew Dow Gomez	35,000.00+
	2025-0114	Audrey Looise Bland	10,000.00+
	2025-0115	John Gonzales	35,000.00+

PUBLIC HEARING SET

January 13, 2025, 6:00 p.m. – Fuller Theological Seminary – Master Plan Amendment

February 3, 2025, 6:00 p.m. – Appeal of Board Zoning Appeals Decision Regarding Conditional Use Permit No. 7114, 55 S. Grand Avenue (Maxwell House) – Clubs, Lodges, Private Meeting Hall.

City Clerk Jomsky reported a scrivener’s error on Item 15a, noting that the Claim Nos. 2024-0105 – 2024-0115 will be amended to reflect the correct fiscal year: 2025-0105 – 2025-0115.

MOTION:

Councilmember Masuda left the dais at 8:20 p.m. (following the motion, prior to the vote)

It was moved by Councilmember Masuda, seconded by Councilmember Hampton, to approve all items on the Consent Calendar, with the amendment to Item 15a and with the exception of Items 5, 10, and 11. (Motion unanimously approved) (Absent: Councilmember Masuda)

CONSENT ITEMS DISCUSSED SEPARATELY

Councilmember Masuda returned to the meeting at 8:21 p.m.

Councilmember Jones stated a conflict of interest existed, recused himself from participating on the item, and left the dais at 8:22 p.m.

FINANCE COMMITTEE: AUTHORIZE THE CITY MANAGER TO ENTER INTO A FUND TRANSFER AGREEMENT WITH THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT FOR THE SAFE, CLEAN WATER PROGRAM (Public Works Dept.)

Recommendation: It is recommended that the City Council:

(1) Find that the proposed action in the agenda report is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378(b)(4) of the State CEQA Guidelines, and as such, no environmental document pursuant to CEQA is required; and

(2) Authorize City Manager to enter into a Fund Transfer Agreement with the Los Angeles County Flood Control District to

receive annual Safe, Clean Water Program funding for water quality projects and programs. (Contract No. 24,175)

MOTION:

It was moved by Councilmember Lyon, seconded by Councilmember Cole, to approve Item 10. (Motion unanimously approved) (Absent: Councilmember Jones)

Councilmember Jones returned to the dais at 8:23 p.m.

Mayor Gordo stated a conflict of interest existed, recused himself from the item, and left the dais at 8:23 p.m.

ADOPT A RESOLUTION UPDATING THE SALARIES OF FOUR EXISTING CLASSIFICATIONS REPRESENTED BY LIUNA (Human Resources Dept.)

Recommendation: It is recommended that the City Council:

- (1) Find that the proposed action in the agenda report is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA guidelines Section 15061(b)(3) "Common Sense" exemption; and
- (2) Adopt a Resolution Updating the Salaries of Four Existing Classifications Represented by LIUNA. (Resolution No. 10108)

MOTION:

It was moved by Councilmember Hampton, seconded by Councilmember Lyon, to approve Consent Calendar Item 5. (Motion unanimously approved) (Absent: Mayor Gordo)

PUBLIC HEARINGS

Mayor Gordo returned to the dais at 8:23 p.m.

APPROVE SUBSTANTIAL AMENDMENT TO THE 2019 AND 2024 ANNUAL ACTION PLANS FOR COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIP ACT FUNDS (Housing Dept.)

Recommendation: It is recommended that the City Council:

- (1) Find that the recommended action in the agenda report is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061(b)(3), the "Common Sense" exemption that CEQA only applies to projects that may have a significant effect on the environment;
- (2) Approve the submission to the U.S. Department of Housing and Urban Development (HUD) of a Substantial Amendment to the 2019 Annual Action Plan as described in the agenda report for the reallocation of \$256,365 in non-committed HOME Partnership Act (HOME-ARPA) funds made available through the American Rescue Plan Act (ARPA); and
- (3) Approve the submission to the U.S. Department of Housing and Urban Development (HUD) of a Substantial Amendment to the 2024 Annual Action Plan as described in the agenda report to reprogram \$680,000 in unspent Community Development Block Grant (CDBG) funds.

City Clerk Jomsky reported that the public hearing notice was published in the Pasadena Press on November 14, 2024; and that no correspondence was received by the City Clerk's Office regarding this item.

MOTION: It was moved by Councilmember Hampton, seconded by Vice Mayor Rivas, to close the public hearing. (Motion unanimously approved) (Absent: None)

Councilmember Jones advocated for CDBG funds to be used for sidewalk improvements on Fair Oaks Avenue in front of Robinson Park Recreation Center, as well as on Summit Avenue and El Molino Avenue.

Councilmember Cole noted his preference to have additional money and resources invested in Northwest Pasadena to enhance the community rather than solely funding standard maintenance.

MOTION: Following discussion, it was moved by Councilmember Hampton, seconded by Councilmember Jones, to approve the staff recommendation. (Motion unanimously approved) (Absent: None)

**RECOMMENDATIONS
FROM OFFICERS AND
DEPARTMENTS**

City Council

AUTHORIZE THE CITY ATTORNEY TO EXECUTE A CONTRACT WITH OIR GROUP LLC FOR INDEPENDENT POLICE AUDITOR SERVICES FOR AN AMOUNT NOT-TO-EXCEED \$175,000

Recommendation: It is recommended that the City Council:

(1) Find that the action proposed in the agenda report is not a “project” subject to the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 21065 and within the meaning of Section 15378(b); and

(2) Authorize the City Attorney to enter into a contract, as the result of the competitive selection process, as specified by Section 4.08.047 of the Pasadena Municipal Code, with OIR Group LLC for independent police auditor services in an amount not-to-exceed \$175,000 for a period of one year. Competitive price bidding is not required pursuant to City Charter Section 1002(F), contracts for professional or unique services. (Contract No. 33137)

Advisory Commission/ City Council Committee

Recommendation: The City Council Ad Hoc Committee for the selection of the Independent Police Auditor (IPA), which includes Councilmembers Hampton, Jones, Lyon, and Masuda, unanimously recommends that OIR Group LLC, led by Teresa Magula, be selected as the IPA. The Community Police Oversight Commission (CPOC) IPA Selection Ad Hoc Committee, comprised of Chair Jones, Vice Chair Argento, and Commissioners Ibañez and Verrett, also endorsed this recommendation.

Councilmember Hampton and City Attorney Bagneris provided a brief overview of the selection process for the independent police auditor.

In response to Councilmember Madison’s inquiry regarding potential conflict of interests if the OIR Group performs work on independent review, City Attorney Bagneris clarified that the City would utilize alternate firms to review specific incidents in the future.

James Maddox, Pasadena resident, expressed concerns regarding a lack of transparency in the selection process, and the validity and reliability of Dr. Rosenthal's recommendation for the OIR Group.

MOTION:

Following discussion, it was moved by Councilmember Hampton, seconded by Councilmember Jones, to approve the staff recommendation. (Motion unanimously approved) (Absent: None)

**REPORTS AND
COMMENTS FROM
COUNCIL COMMITTEES**

**Legislative Policy
Committee**

Councilmember Hampton left the meeting at 8:37 p.m.

DIRECT THE CITY ATTORNEY TO PREPARE AN ORDINANCE AMENDING PASADENA MUNICIPAL CODE CHAPTER 2.45 TO REQUIRE TRAINING FOR ALL ADVISORY BODIES CREATED BY CITY COUNCIL AND TO ESTABLISH FIRM LIMITS ON COMMISSIONER TERMS (Office of the City Manager)

Recommendation: It is recommended that the City Council:

- (1) Find that the action proposed in the agenda report is covered by the "Common Sense" exemption set forth in State CEQA Guidelines Section 15061(b)(c) as CEQA only applies to projects that may have a significant effect on the environment;
- (2) Direct the City Attorney to prepare and return with an ordinance within 60 days to amend the Pasadena Municipal Code Chapter 2.45 to require training specified by the City Council for all advisory bodies created by City Council; and
- (3) Direct the City Attorney to prepare and return with an ordinance within 60 days to amend the Pasadena Municipal Code, Chapter 2.45 to establish firm limits on all Commissioner and Operating Company Board terms as City Council shall direct with a possible mechanism for City Council to act to approve holdover terms as well as phasing in of firm term limits to ensure an orderly transition given the large number of Commissioners serving beyond their appointed terms.

Councilmember Madison provided a brief overview of the discussions had by the Legislative Policy Committee regarding the City's commission system and the matter of commissioners serving past their term expiration.

Mayor Gordo expressed concerns relating to term limits for commissioners and the difficulty of finding individuals who are willing to serve on City commissions.

Councilmember Lyon advocated for the enforcing established terms for commissioners, so that individuals do not serve past their term expiration. He stated his support for considering potentially different rules related to term limits for operating companies and the parking commissions, based on their specific needs and circumstances (i.e. subject matter experience and willingness to serve in unique roles.

Councilmember Cole spoke on the need for City staff to connect with experienced commissioners to help create training that could be

used to develop and instruct City commissioners on how to be more effective in their roles. He also suggested implementing a grace period of three months after a commissioner's term expires to allow time for recruitment and avoid vacant positions.

City Attorney Bagneris reported that staff will reach out to Chairs and Vice Chairs of City Commissions to gather input on commissioner training.

Councilmember Masuda advocated for some commissions, such as the RBOC, be exempt from term limits. In response to Councilmember Masuda's suggestion, Vice Mayor Rivas suggested tweaking or extending term limits for certain commissions rather than wholesale exemptions.

Councilmember Madison suggested City staff return to the Legislative Policy Committee with a draft ordinance that could be fully discussed and vetted prior to sending to the full City Council.

MOTION:

Following discussion, it was moved by Councilmember Cole, seconded by Councilmember Lyon, to approve staff recommendation, with an amendment to direct the City Attorney to engage existing commissioners in the development of training modules, and to refer the draft ordinance, to be prepared within 60 days, to the Legislative Policy Committee for review and input, prior to submitting to the full City Council for consideration. (Motion unanimously approved) (Absent: Councilmember Hampton)

ORDINANCE – FIRST READING

Councilmember Lyon left the dais at 9:00 p.m.

Conduct first reading of “AN ORDINANCE OF THE CITY OF PASADENA AMENDING TITLE 13, CHAPTER 13.04 OF THE PASADENA MUNICIPAL CODE, THE LIGHT AND POWER RATE ORDINANCE TO REMOVE DIRECT ACCESS AND RELATED TARIFFS AND TO AMEND LONG-TERM CONTRACT PROVISIONS”

The ordinance above was introduced by Councilmember Cole:

AYES: Councilmembers Cole, Jones, Madison, Masuda, Vice Mayor Rivas, Mayor Gordo
NOES: None
ABSENT: Councilmembers Hampton, Lyon
ABSTAIN: None

ORDINANCE – SECOND READING

Adopt “AN ORDINANCE OF THE CITY OF PASADENA, CALIFORNIA AMENDING THE LIGHT AND POWER RATE ORDINANCE, TITLE 13, CHAPTER 13.04 OF THE PASADENA MUNICIPAL CODE” [CORRECTED] (Ordinance No. 7440)

The ordinance above was adopted by the following vote:

AYES: Councilmembers Cole, Hampton, Jones, Lyon, Madison, Masuda, Vice Mayor Rivas, Mayor Gordo
 NOES: None
 ABSENT: Councilmembers Hampton, Lyon
 ABSTAIN: None

Mayor Gordo stated a conflict of interest, recused himself from the item, and left the meeting at 9:03 p.m.

Councilmember Lyon returned to the dais at 9:10 p.m.

APPOINTMENT OF AN ALTERNATE TENANT MEMBER TO SERVE ON THE PASADENA RENTAL HOUSING BOARD (PRHB) FOR THE REMAINING UNEXPIRED TERM DUE TO AN UNSCHEDULED VACANCY (TERM ENDING MAY 24, 2027)
 (Office of the City Clerk)

Recommendation: It is recommended that the City Council:

- (1) Find that the proposed action in the agenda report is exempt from review pursuant to the California Environmental Quality Act (“CEQA”) in accordance with State CEQA Guidelines § 15061(b)(3), the “Common Sense” exemption that CEQA only applies to projects that may have a significant effect on the environment;
- (2) Consider the qualifications and submitted application materials provided by the following four applicants that were certified by the City Clerk’s Office pursuant to the requirements and provisions detailed in City Charter, Article XVIII:

Applicants	Submitted	Date Qualified	District
Varouge Mesrobian	12/02/2024	12/02/2024	6
Louis Rigolosi	12/02/2024	12/02/2024	7
Christine Rodriguez	12/02/2024	12/03/2024	5
Simon Ybarra	10/31/2024	10/31/2024	3

- (3) Following City Council discussion and deliberation, approve a motion to appoint one of the four certified applicants to serve as the Alternate Tenant Member on the Pasadena Rental Housing Board for the remainder of the unexpired term, ending May 24, 2027; and
- (4) Refer the appointment and selection process for the Pasadena Rental Housing Board to the Legislative Policy Committee for review and recommendation on possible modifications to the appointment process for future vacancies, both scheduled and unscheduled, occurring on the Board.

City Clerk Jomsky provided a brief PowerPoint presentation on the item, presenting an overview of the unscheduled vacancy and the application process to fill the vacancy.

Varouge Mesrobian, Louis Rigolosi, Christine Rodriguez, and Simon Ybarra, individually participated in an interview process, provided an overview of their personal and professional experiences, and responded to City Council questions.

In response to Councilmember Madison’s inquiry regarding upcoming vacancies on the PRHB, City Clerk Jomsky reported that terms for Districts 3, 5, 7 and two at-large seats will expire on May

24, 2025. He also stated that PRHB Board Members are eligible for reappointment for an additional 4-year term, as the term limits for such positions is a maximum of 8 years of service.

MOTION:

Following discussion, it was moved by Councilmember Cole, seconded by Councilmember Jones, to approve the staff recommendation and appoint Christine Rodriguez as the Alternate Tenant Member on the Pasadena Rental Housing Board for the remaining unexpired term ending on May 24, 2027.

AYES: Councilmembers Cole, Jones, Lyon, Madison, Masuda, Vice Mayor Rivas

NOES: None

ABSENT: Councilmember Hampton, Mayor Gordo

ABSTAIN: None

ADJOURNMENT

Councilmember Madison wished everyone a happy and safe holiday season. He expressed appreciation for the hard work by City staff and partners on the preparation for the Rose Parade and the Rose Bowl Game.

City Clerk Jomsky reported that the City Council Chambers will be temporarily closed for technology and cabling updates, noting that the next City Council meeting on January 13, 2025 is scheduled to take place in the Multipurpose Room at Robinson Park Recreation Center.

On order of the Vice Mayor, the regular meeting of the City Council adjourned at 9:47 p.m.

Victor M. Gordo, Mayor
City of Pasadena

ATTEST:

City Clerk