

Agenda Report

February 24, 2025

TO: Honorable Mayor and City Council

FROM: Police Department

SUBJECT: AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE CALIFORNIA HIGHWAY PATROL FOR SUPPLEMENTAL LAW ENFORCEMENT SERVICES FOR NEW YEAR'S ACTIVITIES AND MAJOR EVENTS, FOR A PERIOD OF FIVE YEARS (2025-2030) IN AN AMOUNT NOT TO EXCEED \$1,250,000

RECOMMENDATION:

It is recommended that the City Council:

1. Find the proposed action is exempt from the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines Section 15061(b)(3), the "Common Sense" Exemption that CEQA only applies to projects that may have an effect on the environment;
2. Authorize the City Manager to enter into a contract with the California Highway Patrol for supplemental law enforcement services for New Year's activities and major events, for a period of five years (2025-2030) in an amount not to exceed \$1,250,000; and
3. The proposed contract is exempt from competitive bidding and competitive selection pursuant to City Charter, Section 1002(H), and Pasadena Municipal Code, Section 4.08.049(A)(3), contracts with other government entities.

BACKGROUND:

In order to provide adequate law enforcement for “New Year’s” activities and “Major Events” within the city and at the Rose Bowl, it is necessary to supplement the City’s police department with personnel and equipment provided by outside agencies. As referred to herein, “New Year’s” activities and “Major Events” are defined as follows; Law Enforcement services related to the New Year’s Tournament of Roses Parade and Rose Bowl football game and other related activities such as Fan Festival, Pre-Parade and Post Parade float viewing. A major event within the city refers to events with a large number of people in attendance, such as UCLA football games, international soccer matches, Americafest, music concerts and music festivals. The current five-year contract in an amount not to exceed \$1,250,000 expired January 15, 2025.

The Department requests City Council to authorize the City Manager to enter into a contract with the California Highway Patrol for supplemental law enforcement services for New Year’s activities and special events, for a period of five years (January 16, 2025-January 15, 2030) which is consistent with prior contracts. The contract is not to exceed \$1,250,000 which is the estimated cost over the five-year period that includes personnel rates (regular and overtime) and vehicle mileage.

The classification and approximate numbers of personnel provided by the CHP will be determined and mutually agreed upon, in writing, between the CHP and City prior to each event. The hours of duty performed by CHP employees will be established and agreed upon in accordance with the requested services.

Services provided by CHP include the provision of supplemental traffic control, crowd control, facility security, enforcement personnel, supervision, and management, as well as motor vehicles, and operational, technical, and clerical support as necessary. Staffing levels will be determined upon review of factors including, but not limited to attendance levels; anticipated traffic flow; pre and post event activities; mass transit availability; the availability of City personnel; and other factors that come to the attention of the Pasadena Police Department.

The California Highway Patrol provides comparable supplemental Law Enforcement personnel during New Year’s activities and major events when the police department cannot provide adequate staffing. The CHP has resources and a large quantity of personnel which allows for any potential needs that arise as a result of unforeseen circumstances. This contract provides additional resources that differ from other supplemental law enforcement service contracts as CHP provides services related to freeways which they have jurisdiction. During large scale events city streets and freeways are impacted and CHP is utilized to assist with freeway ramp closures to mitigate traffic congestion.

This contract does not bind the city to payment for events that are postponed or canceled. It is for services rendered only.

COUNCIL POLICY CONSIDERATION:

The proposed action is consistent with the City Council's Strategic Plan Goals to ensure public safety and maintain fiscal responsibility and stability.

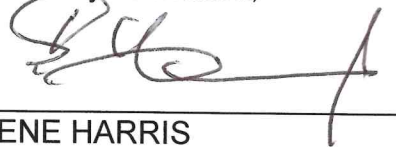
ENVIRONMENTAL ANALYSIS:

The proposed action has been determined to be exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061 (b)(3), the "Common Sense" Exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Such is the case with the proposed contract authorization with the California Highway Patrol for supplemental law enforcement services.

FISCAL IMPACT:


The costs for all Law Enforcement services for New Year's activities will be charged against the budget for the New Year's events in the New Year's Day Fund (106). The costs for all major events throughout the year will be charged against the budgets for the respective special event in the General Fund Billables Fund (105). All costs are fully recovered from the event promoter.

Respectfully submitted,



EUGENE HARRIS
Chief of Police

Prepared by:



Derek Locklin
Lieutenant

Approved by:



MIGUEL MÁRQUEZ
City Manager