

Agenda Report

August 25, 2025

TO: Honorable Mayor and City Council

THROUGH: Public Safety Committee (July 16, 2025)

FROM: Community Police Oversight Commission

SUBJECT: **APPROVAL OF THE RULES AND REGULATIONS FOR THE BIENNIAL MEETING OF COMMUNITY POLICE OVERSIGHT COMMISSION AND PASADENA POLICE DEPARTMENT LEADERSHIP**

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed action is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required; and
2. Approve the Rules and Regulations for the biennial meeting of the Community Police Oversight Commission (CPOC) Chair and Vice Chair and Pasadena Police Department (PPD) leadership.

ADVISORY COMMISSION/BOARD/CITY COUNCIL COMMITTEE RECOMMENDATION:

On June 12, 2025, the CPOC unanimously voted (with one absence) to adopt the Rules and Regulations regarding the biennial meeting of CPOC Chair and Vice Chair and PPD leadership, which are included here as Attachment 1. On July 16, 2025, the Public Safety Committee unanimously voted (with one absence) to approve the proposed Rules and Regulations.

BACKGROUND:

Chapter 2.60 of the Pasadena Municipal Code states that the Commission shall adopt

Rules and Regulations for the conduct of the Commission's business consistent with the municipal code. These Rules and Regulations do not become effective until final approval by the City Council.

Starting in 2024, CPOC leadership, comprised of the Chair and Vice Chair, began meeting periodically with PPD leadership to build rapport, foster collaboration, and advance the Commission's objectives, including its mission to enhance and strengthen community-police relations. During those discussions, CPOC and PPD leadership agreed that it would be productive to meet on a standard basis.

The proposed Rules and Regulations formalize and support this effort by requiring the CPOC Chair and Vice Chair to meet with the PPD Chief and Deputy Chief at least twice a year. These meetings are also attended by the Independent Police Auditor and support staff from the City Attorney's Office Oversight Commission Support Division.

The regularly scheduled meetings will ensure consistent communication and collaboration between the CPOC and the PPD, thereby strengthening the CPOC's role and effectiveness in fulfilling its mission.

COUNCIL POLICY CONSIDERATION:

The proposed action is consistent with the City Council's Strategic Planning Goal of ensuring public safety.

ENVIRONMENTAL ANALYSIS:

The action proposed herein is not a project subject to the California Environmental Quality Act (CEQA) in accordance with Section 21065 of CEQA and State CEQA Guidelines Sections 15060(c)(2), 15060(c)(3), and 15378. The approval of rules and regulations for Commissions is an organizational and administrative action that would not cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. Therefore, the proposed action is not a "project" subject to CEQA, as defined in Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines. Since the action is not a project subject to CEQA, no environmental document is required.

FISCAL IMPACT:

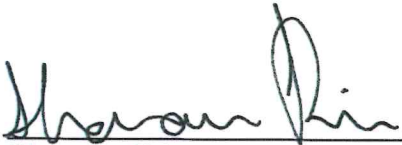
Approving the Rules and Regulations of the Community Police Oversight Commission would not entail any fiscal impact.

Respectfully submitted,



ESPRIT JONES
Chair, Community Police Oversight
Commission

Prepared by:



Shannon Prior
Principal Administrative Analyst
Oversight Commission Support Division

Reviewed by:



MICHELE BEAL BAGNERIS
City Attorney

Attachments:

Attachment A – Rules and Regulations for the Biannual Meeting of the Community Police Oversight Commission and Pasadena Police Department Leadership

Attachment B - Community Police Oversight agenda and minutes, June 12, 2025