



Agenda Report

August 18, 2025

TO: Honorable Mayor and City Council

FROM: Housing Department

SUBJECT: PUBLIC HEARING: APPROVE SUBSTANTIAL AMENDMENTS TO THE 2021 AND 2024 ANNUAL ACTION PLANS FOR COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIP ACT FUNDS

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the recommended action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061 (b)(3), the "common sense" provision that CEQA only applies to projects that may have a significant effect on the environment;
2. Approve the submission to the U.S. Department of Housing and Urban Development of a Substantial Amendment to the 2021 Annual Action Plan as described in the report for a grant allocation increase of \$4,530 and allocation of \$200,000 in non-committed HOME Partnership Act funds made available through the American Rescue Plan Act;
3. Approve the submission to the U.S. Department of Housing and Urban Development (HUD) of a Substantial Amendment to the 2024 Annual Action Plan as described in the report for the reprogramming of \$588,078 in Community Development Block Grant funds; and
4. Authorize the City Manager to execute any and all documents necessary to effectuate recommendations #2 and #3.

BACKGROUND:

The Annual Action Plan sets forth the projected uses of federal entitlement funds, including Community Development Block Grant ("CDBG"), HOME Investment Partnership Act ("HOME"), Emergency Solutions Grant ("ESG"), and one-time HOME American Rescue Plan Act ("HOME-ARPA") program funds for the program year. The

Plan addresses the efforts made toward accomplishing the goals and objectives included in the City's Five-Year Consolidated Plan. On July 7, 2021, the City Council convened a public hearing approving the submission of the 2021 Annual Action Plan as an application to the U.S. Department of Housing and Urban Development (HUD). On May 20, 2024, the City Council convened a public hearing approving the submission of the 2024 Annual Action Plan as an application to HUD. The modifications described below require that the respective Annual Action Plans be amended in accordance with HUD regulations by a "Substantial Amendment" (as that term is used in the Citizen Participation Plan).

On April 30, 2025, the City received notification of a HUD administrative error which miscalculated the allocation of HOME-ARPA funds. To correct the error, Pasadena's allocation of HOME-ARPA funds will increase by \$4,530 for a total amount of \$3,046,965.

The Substantial Amendment to the 2021 Annual Action Plan will enable the City to allocate \$200,000 in HOME-ARPA funds to implement a tenant-based rental assistance (TBRA) program to assist very low-income at-risk seniors.

The Substantial Amendment to the 2024 Annual Action Plan will enable the City to reprogram \$588,078 in CDBG funds from the cancellation of several City projects. These dollars are proposed to support roof repairs for the Alkebulan Cultural Center, and to fund an eviction prevention rent assistance program for Eaton Fire victims.

The table below summarizes the Substantial Amendment allocations.

Description	Implementing Agency	Amount	Action
<u>Alkebulan Cultural Center Roof Replacement</u> This project will cover costs to replace north building roof and incidentals at Alkebulan Cultural Center located at 1435 N. Raymond.	City of Pasadena – Public Works	\$300,000	PY24 CDBG Reallocate
<u>HOME-ARPA TBRA At-Risk</u> Provides rental assistance to at-risk seniors.	City of Pasadena – Housing Department	\$200,000	PY21 Reallocate HOME-ARPA
<u>Security Enhancements - Robinson Recreation Center</u> Provides funding to install security cameras on southside of park.	City of Pasadena – Information Technology Department	\$209,134	PY24 CDBG Project Cancellation

<u>Solar Panel Installation Program</u> This project will provide grants up to \$25,000 for 8 low-income single-family households to install solar panels.	City of Pasadena – Department of Water & Power	\$210,000	PY24 CDBG Project Cancellation
<u>EV-Charger Installation Program</u> This project will provide grants up to \$5,000 for 20 low-income single-family household to install electric vehicle level 2 chargers.	City of Pasadena – Department of Water & Power	\$100,000	PY24 CDBG Project Cancellation
<u>Primary Health Clinic Expansion</u> This project will allow Health clinic at PUSD to expand hours of operation for walk-in and late afternoon appointments.	Pasadena Unified School District	\$75,000	PY24 CDBG Project Cancellation
<u>CDBG Administration</u> Covers administrative costs associated with implementation of the CDBG program.	City of Pasadena – Housing Department	\$38,078	PY24 CDBG Increase Allocation
<u>Wildfire Rent Relief</u> This project will provide payment of rent arrears for tenants affected by the Eaton wildfires.	City of Pasadena – Housing Department	\$250,000	PY24 CDBG Reallocate

COUNCIL POLICY CONSIDERATION:

This proposed action supports the City Council Strategic Planning Three-Year Goals in the areas of improving, maintaining, and enhancing public facilities and infrastructure; improving mobility and accessibility throughout the City of Pasadena; and supporting and promoting the quality of life and the local economy.

ENVIRONMENTAL ANALYSIS:

The proposed action is exempt from the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 15061 (b)(3), the "common sense" provision of CEQA which applies to projects which may have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The approval of the subject Substantial Amendments to the Annual Action Plans is a funding mechanism only and is excluded from the definition of "project" pursuant to State CEQA Guidelines Section 15378(b)(4). Furthermore, the action proposed herein will not have a significant effect on the environment and, hence is not subject to CEQA.

FISCAL IMPACT:

The recommended actions will have no direct fiscal impact. Approval of the Substantial Amendments by the City Council and subsequent approval by HUD will result in a total allocation of \$588,078 in CDBG funds and \$200,000 in HOME-ARPA funds to support community development activities. City Council approval of the Plan and grant application submissions, and subsequent approval thereof by HUD, will result in a \$4,530 allocation increase in HOME funds to support housing, community development, and homeless prevention activities. These federal funds will be included as revenue in the FY 2025 operating budget of the Housing Department

Respectfully submitted,



James Wong (Aug 5, 2025 11:46:09 PDT)

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