



# Ordinance Fact Sheet

September 16, 2024

**TO:** CITY COUNCIL

**FROM:** CITY ATTORNEY

**SUBJECT: AN ORDINANCE OF THE CITY OF PASADENA AMENDING TITLE 4, CHAPTER 4.08 OF THE PASADENA MUNICIPAL CODE ADOPT PROCEDURES FOR USE OF ALTERNATIVE PROJECT DELIVERY METHODS**

## TITLE OF PROPOSED ORDINANCE

AN ORDINANCE OF THE CITY OF PASADENA AMENDING TITLE 4, CHAPTER 4.08 OF THE PASADENA MUNICIPAL CODE, THE PURCHASING ORDINANCE TO ADOPT PROCEDURES FOR USE OF ALTERNATIVE PROJECT DELIVERY METHODS

## PURPOSE OF THE ORDINANCE

As directed by the City Council on July 8, 2024, this ordinance amends the municipal code to define terms and adopt procedures for use of alternative project delivery methods. The ordinance is intended to align the Pasadena Municipal Code with the voter-approved amendment to Section 1002 City Charter.

## REASONS WHY LEGISLATION IS NEEDED

On March 5, 2024, Pasadena voters approved an amendment to Section 1002 of the City Charter that provides the City Council with authority to approve contracts that use alternative project delivery methods such as design build and construction manager at-risk. The Pasadena Municipal Code includes rules and definitions for competitively bid and competitively selected contracts but does not presently include procedures specific to alternative project delivery methods and contract awards under these methods.

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This ordinance implements the March 2024 Charter amendment by defining alternative project delivery procedures, including the process for obtaining the City Council's approval to solicit proposals and award contracts under alternative project delivery methods. This ordinance also includes clerical changes to non-discrimination language in Section 4.08.035, to conform to recent amendments the City Council made to the Purchasing Ordinance.

### **PROGRAMS, DEPARTMENTS OR GROUPS AFFECTED**

City departments including the departments of Public Works and Water and Power anticipate awarding contracts under these new provisions, where approved in advance by the City Council. The City's operating companies may also utilize alternative project delivery methods.

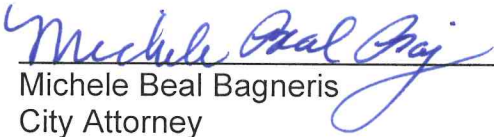
### **ENVIRONMENTAL DETERMINATION**

On July 8, 2024, the Council found that this ordinance is not a project as defined in the State CEQA Guidelines Section 15061(b)(3) ("Common Sense Exemption"). The ordinance implements provisions of the Charter and would not involve a direct or indirect change to the environment, therefore it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

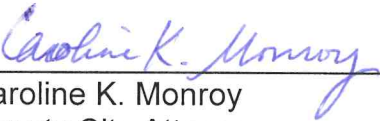
**FISCAL IMPACT**

There is no fiscal impact as a result of this ordinance amendment.

Respectfully submitted,

  
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City Attorney

Prepared by:

  
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Concurred by:

  
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