

Agenda Report

May 20, 2024

TO: Honorable Mayor and City Council

FROM: Department of Housing

SUBJECT: AUTHORIZATION TO ENTER INTO A GRANT AGREEMENT IN THE AMOUNT OF \$75,000 WITH THE LOS ANGELES HOMELESS SERVICES AUTHORITY TO SUPPORT MOBILE SHOWERS; AMENDMENT TO PURCHASE ORDER #1240955-01 WITH THE SHOWER OF HOPE; AMEND THE HOUSING DEPARTMENT'S FISCAL YEAR 2024 OPERATING BUDGET BY RECOGNIZING REVENUE OF AND APPROPRIATING \$75,000.

RECOMMENDATIONS:

It is recommended that the City Council:

- 1) Find that the recommended actions are exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061 (b) (3), the "common sense" provision that CEQA only applies to projects that may have an effect on the environment;
- 2) Authorize the City Manager to enter into a grant agreement with the Los Angeles Homeless Services Authority (LAHSA) for the receipt of homeless services funding in the amount of \$75,000 to support mobile showers;
- 3) Authorize the City Manager to amend Purchase Order #1240955-01 with End Homelessness California dba The Shower of Hope to add \$75,000; to the extent the Purchase Order amendment could be considered a separate procurement subject to the Competitive Bidding and Competitive Selection process, grant an exemption from the Competitive Selection process pursuant to Pasadena Municipal Code (PMC) 4.08.049(B), contracts for which the City's best interests are served; it is exempt from competitive bidding pursuant to City Charter Section 1002(F) based on contracts for professional or unique services; and
- 4) Approve a budget amendment by recognizing revenue and appropriations in the amount of \$75,000 in the Other Housing Fund (238) to the Housing Department's Fiscal Year (FY) 2024 Operating Budget.

BACKGROUND:

In response to the COVID-19 pandemic, the City first entered into a purchase order with End Homelessness California dba The Shower of Hope in March 2020 to ensure access to low-barrier, basic hygiene services for people experiencing homelessness. Recognizing the health benefits of this service, the City has continued to fund the mobile showers beyond the expiration of the COVID-19 public health emergency.

The Shower of Hope has operated on a weekly basis, every Monday morning, since April 2022 on the property of All Saints Church. The Shower of Hope has entered into a Memorandum of Understanding with All Saints Church for the use of church property. The City funded the showers at All Saints with federal and state homeless services grant funding through December 31, 2023. Supervisorial District Five has agreed to provide \$75,000 to fund fifteen additional months of weekly shower services, through March 31, 2025. The funds will be passed through the Los Angeles Homeless Services Authority (LAHSA).

Staff recommends an amendment to add \$75,000 to Purchase Order #1240955-01 with The Shower of Hope to support the continued provision of mobile showers to people experiencing homelessness through March 31, 2025. This purchase order was granted exemption from competitive bidding for services available from only one vendor as well as exemption from competitive selection for contracts in which the City's best interests are served. Staff recommends continued exemption from competitive selection and bidding. The provision of showers is a critical preventative measure to reduce the transmission of infectious diseases, including those beyond COVID-19, and is necessary to maintain the health and hygiene of this particularly vulnerable population. The recommended amendment will ensure continuity of services with this vendor, which has an established relationship with All Saints Church and has built a rapport with Pasadena's unhoused residents over the past four years.

COUNCIL POLICY CONSIDERATION:

These actions are consistent with the City Council's goal to support and promote the quality of life and local economy. The purpose actions are in accordance with the Pasadena Continuum of Care Homelessness Plan, General Plan Housing Element, Five-Year Consolidated Plan, and Five-Year Public Housing Authority Plan.

ENVIRONMENTAL ANALYSIS:

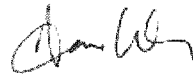
The actions proposed herein are exempt from the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 15061 (b)(3), the "common sense" provision of CEQA which applies to projects which may have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Authorizing a grant agreement and an

amendment to an existing Purchase Order to provide mobile shower services will not have a significant effect on the environment and, hence, are not subject to CEQA.

FISCAL IMPACT:

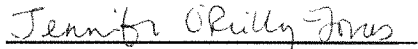
Approval of the recommended actions will increase the Housing Department's FY 2024 Operating Budget by recognizing revenue in the amount of \$75,000 in the Department's Other Housing Fund (23816049-668900-51055) and appropriating same amount in account (23816049-811400-51055) for the provision of mobile showers at All Saints Church.

Respectfully submitted,



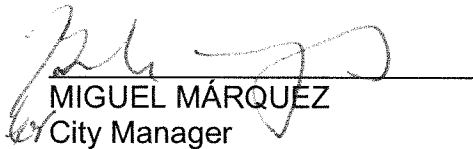
for WILLIAM K. HUANG
Director of Housing

Prepared by:



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Approved by:



MIGUEL MÁRQUEZ
City Manager